



WESTPORT CONNECTICUT

BOARD OF FINANCE

MINUTES BOF REGULAR HEARING

The Board of Finance held its Public Hearing on **Wednesday, July 6 2016, at 8:00 p.m.** in the Auditorium of Town Hall.

Attendees were: Brian Stern, Lee Caney, Michael Rea, John Hartwell and Jen Tooker (by phone)

AGENDA

1. Approved the Board of Finance Minutes of the June 1, 2016, regular meeting as amended by B. Stern. Motion to approve by M. Rea, second by J. Hartwell. Vote to approve 4-0-1 (L. Caney abstaining)
Approved minutes of special meeting of June 1,2016. Motion to approve by B. Stern, second by J. Hartwell. Approved 4-0-1 (L. Caney abstaining)
2. Financial Report from the Finance Director including Implementation of Operational Metrics. (Discussion Only)
3. Liability Review from the Finance Director. (Discussion Only)
4. Status Update from the Internal Auditor. (Discussion Only)
5. **Item was withdrawn from agenda by Fire Chief.** Upon the request of the Fire Chief, to approve an appropriation of \$625,000 along with bond and note authorization to the Municipal Improvement Fund Account #305002220-500291 for the purposes of funding a scheduled replacement of a 1995 Sutphen Pumper. No Vote was taken.
6. Upon a motion by M. Rea, second by J. Tooker the Board of Finance approved the recommendation by the Center for Senior Activities Enhancement Committee, and the request of the First Selectman, for an appropriation in the amount of \$57,375 from the General Fund Account # 10114999-588035 for the purpose of schematic design services to be provided by the firm, A + R Architecture, for the enhancement of the existing Center for Senior Activities. Vote was unanimous. 5-0-0
7. Approved the request of The Westport Historic District Commission, for an appropriation in the amount of \$10,000 from the General Fund Account # 10114999-588036 for the hiring of an architectural historian to complete the Bridge Street National Register District Nomination. This amount will be added to the 2016-2017 budget of \$5,000. The interim funding will allow the HDC to accept a Certified Local Government (CLG) Enhancement Grant from the State Historic Preservation Office (SHPO) in the amount of \$15,000. Motion to approve by M. Rea second by L. Caney. Vote was unanimous. 5-0-0

Motion to extend meeting until 11:00 P.M. made by B. Stern second by J. Hartwell. Approved unanimously 5-0-0

8. To discuss the request of the RTM that the Board of Finance and the Board of Education amend their Memorandum of Agreement regarding the Board of Education Carryover Account to require that any expenditure from that account that exceeds \$20,000 be approved by the RTM. No vote taken.

Note: Was requested by B. Stern that the minutes record a request for the Westport Parks & Recreation Director to provide us with a status report on goals and accomplishments for the September meeting.

Note: The practice for upcoming BOF regular meetings will be to close the meetings at 10:00 PM. Motions to extend individual meetings can be heard.