



Board of Finance

Town Hall, 110 Myrtle Avenue
Westport, CT 06880
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WESTPORTSM

MINUTES OF BOARD OF FINANCE MEETING

Attendees: Lee Caney, Jeff Hammer, Liz Heyer, Rich Hightower, Allyson Stollenwerck (via telephone)

The Board of Finance held a Public Meeting on Wednesday, August 7, 2024 at 7:30 p.m. in the Auditorium of the Westport Town Hall for the following purposes:

AGENDA

1. To approve the Board of Finance Minutes of the June 5, 2024 Regular Meeting and the June 10, 2024 and June 28, 2024 Special Meetings.

Motion to approve: Jeff Hammer; 2nd: Liz Heyer. Motion passed 5-0-0

2. Financial Report from the Finance Director. (Discussion Only)

Presentation by Gary Conrad.

3. Status Update from the Audit Manager. (Discussion Only)

Presentation by Tom Hojnacki.

4. Upon the request of the Chief of Police, to approve an appropriation in the amount of \$160,000 from the American Rescue Plan Act (ARPA) Fund 51002218-500384 to purchase two (2) New Electric Vehicles for the Westport Emergency Medical Services (EMS).

Presentation by Foti Koskinas. Motion to approve: Jeff Hammer; 2nd: Liz Heyer. Motion passed 5-0-0

5. Upon the request of the Deputy Chief of Police, to approve an appropriation of \$32,565.63 to the Railroad Parking Reserve Expenses Account 29002219-588000 for Emergency Elevator Repairs at the Saugatuck Train Station.

Presentation by Foti Koskinas. Motion to approve: Liz Heyer; 2nd: Jeff Hammer. Motion passed 5-0-0

6. Upon the request of the First Selectwoman, to approve a transfer of \$225,000 to the appropriate department salary accounts from Account 10109917-519000 (Reserve Salary Adjustments) for non-bargaining employees' salary increases for FY2024-2025.

Presentation by Gary Conrad. Motion to approve: Lee Caney; 2nd: Rich Hightower. Motion passed 5-0-0

7. Upon the request of the Superintendent of Schools, to approve a transfer from unaudited unexpended 2023-2024 operating funds of the Board of Education to the BOE Carryover Account.

Presentation by Elio Longo. Motion to Approve amount of \$509,007: Liz Heyer; 2nd: Jeff Hammer. Motion passed 5-0-0

8. Upon the request of the Town Attorney's office, to approve the lease renewal between the Town of Westport and Westport Astronomical Society at 182 Bayberry Lane for an additional five (5) years commencing upon receipt of all approvals.

Presentation by Eileen Flug. Motion to approve: Rich Hightower; 2nd: Jeff Hammer. Motion passed 5-0-0

9. Upon the request of the Director of Public Works, to approve an appropriation in the amount of \$90,000 to the Sewer Reserve Fund Account 32003330-500191-10144 for Pump Station #11 Force Main Temporary Relocation & Replacement.

Presentation by Pete Ratkiewich. Motion to approve: Lee Caney; 2nd: Rich Hightower. Motion passed 5-0-0

10. Upon the request of the Director of Public Works, to approve an appropriation in the amount of \$50,000 from the American Rescue Plan Act (ARPA) Fund 51003310-500153 for the Rehabilitation of existing spray foam roof at the Aspetuck Health District building located at 180 Bayberry Lane.

Presentation by Pete Ratkiewich. Motion to approve: Jeff Hammer; 2nd: Liz Heyer. Motion passed 5-0-0

11. Upon the request of the Parks & Recreation Interim Director, to approve an appropriation in the amount of \$554,000 along with bond and note authorization to the Municipal Improvement Fund Account 30508810-500464 for the Replacement of Doubleday Tennis Court.

Presentation by Rick Giunta and Mike West. Motion to approve: Rich Hightower; 2nd: Jeff Hammer. Motion passed 5-0-0

Motion to adjourn: Lee Caney; 2nd: Liz Heyer. Motion passed 5-0-0. Meeting adjourned at 9:40 PM.

Minutes respectfully submitted by Rich Hightower.