



WESTPORTsm

DOWNTOWN PLAN IMPLEMENTATION COMMITTEE
Special Meeting
Thursday, August 22, 2024, Approved Minutes

The Downtown Plan Implementation Committee held a special meeting at 8:30 a.m. on **Thursday, August 22, 2024**, for the following purposes:

To take such action as the meeting may determine, to review with the Director of Public Works the RFP submission for Public Engagement and the current in-progress RFP for Parking Structure Feasibility, and to make recommendations. This will be a work session of the DPIC, and no public comment will be taken.

- RFP #25-122T was put out regarding public engagement with one submission received. The submitter was within budget, in line with scope of timing, and covered all the mechanisms of what we are looking for.
 - It was noted that the response covered the downtown plan as a whole. Focus should be placed on the Jesup and Imperial areas with regard to connecting the riverfront.
- Discussion guides and surveys will be drafted and discussed with DPIC prior to public engagement.
- A formal motion to recommend enactment for public engagement this Fall to the Board of Selectwomen was made:

Motion: Herbertson
Second: Ratkiewich
Vote: Unanimous

 - A working group with Randy Herbertson and Jenna Petok (others welcome to join) will be formed to work on this.
- A review of RFP #25-123T, parking structure feasibility, was held.
 - Questions arose regarding the structure plan. Received proposals should include designs of both a parking deck and a structure with multiple levels.
 - Recommendation made to look at the parking deck on Wilton Road – it was originally designed as a deck with option to add more levels, if needed.

I. To adjourn the meeting.

Motion to adjourn the meeting: Herbertson

Second: Mandell

Meeting adjourned: 9:00 AM

Randy Herbertson, Chair
Downtown Plan Implementation Committee
August 22, 2024