

# ZBA Notice Letter

*To whom it may concern:*

Date: \_\_\_\_\_

This letter is being sent to you to make you aware of the Application listed below.

Notice is hereby given that \_\_\_\_\_ has filed a **VARIANCE**  
( *Applicant's Full Name* )

OWNER: VIVIAN HSU

For Listed Proposed Project Description below:

With the Town of Westport / **Zoning Board of Appeals**

For approval for

( *Address of Property* )

The public hearing date for this application will be, scheduled at the discretion of the Zoning Board of Appeals.  
A Notice of Public Hearing for this application will be published on the town's website.

**To view application details please:** Visit <http://www.westportct.gov> under *ZBA Pending Applications & Recent Approvals*.

**To submit comments for above project:** Mail or E-mail letter to [zba@westportct.gov](mailto:zba@westportct.gov).

**For Future Reference:**

If you wish to receive E-mail Notifications of future hearings follow these directions:

1. Go to Town Website at [www.westportct.gov](http://www.westportct.gov)
2. On the top tool bar Click: **How Do I . . .**
3. On the left tool bar Click the following in order: **Communicate with the Town** then **Subscribe to Westport Emergency, Meetings, and News eNotifications**
4. Scroll down to **Meeting & News eNotifications** and type in your E-mail Address and your Name.
5. Click each **Board / Committee / Category** you want to receive E-mail Notifications from.
6. When you complete your selections, Click: **Submit**.
7. You will soon receive an E-mail confirmation.

Thank you,

  
( *Applicant's Full Name* )

Because you own property that is in close proximity to the Property that is the subject of this application, Westport's zoning regulations require that you be notified that the Zoning Board of Appeals will hold a public hearing via video conference and conference call. Details regarding how to access the meeting will be posted on the Town's web page ([www.westportct.org](http://www.westportct.org)).