



WESTPORT CONNECTICUT

BOARD OF FINANCE

MINUTES OF EXECUTIVE SESSION

It is anticipated that the Board of Finance will vote to go into Executive Session on **Wednesday, June 1, 2016** at **7:30 p.m.** in **Room 102** of Town Hall to discuss personnel matters related to salary increases. No action will be taken. Attendees were: S. Gordon, J. Tooker, M. Rea, B. Stern, J. Hartwell, James Marpe, Helen Garten and Gary Conrad. **The agenda item was withdrawn.**

MINUTES OF BOF REGULAR HEARING

The Board of Finance held its Public Hearing on **Wednesday, June 1, 2016**, at **8:05 p.m.** in the Auditorium of Town Hall for the following purposes: Attendees: B. Stern, J. Tooker, S. Gordon, J. Hartwell, M. Rea, C. Moore (by phone), Absent - L. Caney

1. Approved as amended the Board of Finance Minutes of the May 18, 2016, regular meeting. Motion to approve by S. Gordon, Second by J. Tooker. Vote 5-0-0
2. Financial Report from the Finance Director. (Discussion Only)
3. Status Update from the Internal Auditor. (Discussion Only)
4. A request by the Tax Collector pursuant to CGS § 12-165 for a transfer of \$255,189.00 to the Suspense Tax Book representing uncollected motor vehicle and personal property tax accounts. Motion to approve M. Rea, second by J. Tooker. Vote 6-0-0. Approved unanimously.
5. Approved the request of the First Selectman, for a transfer of \$160,000.00 to the appropriate department salary accounts from Account #10109917-519000 (Reserve Salary Adjustments) for non-bargaining employees salary increases. Motion to approve by B. Stern, second by M. Rea. Vote 6-0-0. Approved unanimously.
6. Approved the request of the Police Chief, for an appropriation of \$19,500.00 from the Asset Forfeiture Account to the General Fund Police Accreditation Program Account #90001000-588000-9153 for the purposes of funding Daigle Law Group, LLC consultant services. Motion to approve by M. Rea, second by C. Moore. Vote 6-0-0. Approved unanimously.
7. Heard the request of the Fire Chief, to approve an appropriation of \$625,000.00 along with bond and note authorization to the Municipal Improvement Fund Account #305002220-500291 for the purposes of funding a scheduled replacement of a 1995 Sutphen Pumper. A motion to postpone said vote on this item until the next regular meeting in July in order for the Administration's Fire Study Committee to report back if this appropriation makes strategic sense was made by M. Rea, second by J. Tooker. Vote 6-0-0. Approved unanimously.

8. Approved the request of the Director of School Business Operations, for an appropriation of \$137,500.00 along with bond and note authorization to the Educational Facilities Improvement Fund Account #32506650-500258 for the purposes of funding the replacement of the asphalt shingle roof at Coleytown Elementary School. Motion to approve by J. Hartwell, second. Moore. Vote 6-0-0. Approved unanimously.
9. Approved the request of the Director of School Business Operations, for an appropriation of \$127,000.00 along with bond and note authorization to the Educational Facilities Improvement Fund Account #32506650-500259 for the purposes of funding replacement classroom casework at Coleytown Elementary School. Motion to approve by M. Rea, second by B. Stern. Vote 6-0-0. Approved unanimously.
10. Approved the request of the Director of School Business Operations, for an appropriation of \$1,323,000.00 along with bond and note authorization to the Educational Facilities Improvement Fund Account #32506650-500262 for the purposes of funding upgrades to the boys gym locker room, general pool area and bleachers, and the boys and girls pool locker room areas at Staples High School. Motion to approve by S. Gordon, second by J. Hartwell. Vote-6-0-0. Approved unanimously.
11. Approved the request of the Director of Public Works, for an appropriation of \$225,000.00 to the Capital and Non-Recurring Fund Account #31503310-500135 for the purposes of installing a new concrete sidewalk around Veterans Park. Motion to approve by B. Stern, second by J. Tooker. Vote 6-0-0. Approved unanimously.
12. Approved the request of the Director of Public Works, for an appropriation of \$650,000.00 to the Capital and Non-Recurring Account #31503310-500134 with a full reimbursement upon completion through a Community Development Block Grant to for the purposes of funding a flood analysis of the major water courses in town and the design of the replacement of the existing Myrtle Avenue culvert. Motion to approve by S. Gordon, second by J.Tooker. M. Rea recused himself from vote. Vote 5-0-0. Approved unanimously.

Motion to adjourn at 9:55 P.M. made by M. Rea, second by B. Stern 6-0-0. Approved unanimously.

Note: The practice for upcoming BOF regular meetings will be to close the meetings at 10:00 PM. Motions to extend individual meetings can be heard.