



WESTPORT CONNECTICUT

PERSONNEL DEPARTMENT
TOWN HALL, 110 MYRTLE AVENUE
WESTPORT, CT 06880
PHONE (203) 341-1090
FAX (203) 341-1093

POSITION VACANCY

POSITION: Sediment and Erosion Control Inspector-
Planning & Zoning/ Conservation
Part-Time

SALARY: \$ 20.00 hourly

RESPONSIBILITIES: Under the general direction of both the Planning and Zoning Director and Conservation Director, the Sediment and Erosion Control Inspector is responsible for inspecting active construction sites for the proper implementation of sediment and erosion controls to limit offsite impacts. The Inspector will verify that procedures are followed in accordance with approved plans, answer complaints, and give support as needed to achieve these duties. Onsite inspection of construction sites begins at the commencement of work activities on-site and continues through project completion. Inspections require/verify that proper site controls are maintained and functioning until the site is fully stabilized. Must have the ability to troubleshoot the source of erosion problems and help to facilitate solutions. Interaction with on-site construction personnel is required. Other responsibilities include writing letters of violation if necessary and the issuance of fines. The position also requires record maintenance. Including but not limited to maintaining a database of inspection outcomes, resolutions, restorations, + scheduling.

QUALIFICATIONS: The skills and knowledge required for this position would generally be acquired with a high school diploma or its equivalent, college courses preferred, or a business school diploma, and two years' work experience in a front-facing office environment; or any equivalent combination of education, training, or experience. Construction management, landscape design, or civil engineering experience required. Familiarity with the 2024 Connecticut Guidelines for Soil Erosion and Sediment Control. Ability to learn specific software related to the Town of Westport.

APPLY TO: Personnel/HR Department
spaez@westportct.gov
Westport Town Hall
110 Myrtle Avenue Room 208
Westport, CT 06880

**Full Job Description Available Upon Request
EQUAL OPPORTUNITY EMPLOYER
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