

PUBLIC MEETING
August 8, 2024 – 5:00 PM
Note: This meeting was held remotely by Zoom

MINUTES

ATTENDANCE:

Public Site and Building Commission:

| | |
|--------------------------|-------------|
| Joe Strickland, Chairman | _____X_____ |
| Russ Blair | _____X_____ |
| Kevin Huelster | _____X_____ |
| Ed Kowalcyk | _____X_____ |
| Lisa Mockler Taylor | _____ |
| Joe Vallone | _____X_____ |
| Richard Vornkahl | _____ |
| Mark Ripka | _____ |

Building Department:

| | |
|---------------|-------------|
| Steve Smith | _____X_____ |
| Sandra Wright | _____X_____ |

Fire Marshal Terrence Dunn _____

The May, June, and July minutes were distributed to the members and reviewed prior to the meeting.

Russ Blair moved and Kevin Huelster seconded to approve the May, June, and July minutes of the Public Site and Building Commission meetings. The motion was unanimously approved.

1. WAKEMAN TOWN FARM RENOVATION:

Joe Strickland reported that contractual issues are being finalized and no work has commenced.

2. WESTPORT POLICE ATHLETIC LEAGUE CLUBHOUSE:

Steve Smith reported that he has no update on this project. Joe Strickland added that it is still in the permitting process.

3. LONGSHORE RENOVATIONS PROJECT:

Steve Smith reported that he met with Michael Ryan from the Inn at Longshore. He stated that they are working on the plans and cost estimates and added that they may possibly do a redesign and reduction in the scope of work. A discussion followed regarding costs and timeline.

4. GILLESPIE CENTER RENOVATIONS PROJECT:

Kevin Huelster reported that the project is going well and that a design update had been approved. He added that the Department of Housing will fund the additional scope of work but the design and pricing will delay the project by a couple of months. He stated that at this time the contractors are able to proceed with other work on the project. A discussion followed.

5. STAPLES RE-ROOF PROJECT: Final invoices were presented for the Staples Re-roof Project. Steve Smith reported that he had received a Certificate of Substantial Completion and Warranty and that the architect had signed off on the payment request. He added that the Fire Marshal had requested a ladder to be re-installed. John Koplak from Colliers stated that he would follow up on that

Kevin Huelster moved and Ed Kowalcyk seconded to approve payment of the invoice from Greenwood Industries in the amount of \$261,707.47 subject to the Fire Marshal's approval of the ladder installation. The motion unanimously passed.

Kevin Huelster moved and Ed Kowalcyk seconded to approve payment of the invoice from Colliers in the amount of \$87.50 and the motion passed unanimously.

Joe Vallone moved and Russ Blair seconded to approve payment of the invoice Silver Petrucelli invoice in the amount of \$101.49. The motion was unanimously approved.

6. NEW BUSINESS:

There was no new business.

Kevin Huelster moved and Ed Kowalcyk seconded to adjourn the meeting. The motion was unanimously approved and the meeting was adjourned at 5:23 p.m.

Sandra Wright
Secretary

Distribution:
The Honorable Jennifer Tooker
B. Harmer
E. Daignault
Chairman-BOE
Chairman-BOF

