

Board of Selectwomen Meeting
March 13, 2024
APPROVED MINUTES

The Westport Board of Selectwomen, Traffic Authority, and Water Pollution Control Authority held a public meeting on Wednesday, March 13, 2024 at 9:00 AM in the Westport Town Hall Auditorium, 110 Myrtle Avenue, Westport, Connecticut. In attendance were Andrea Moore, Candice Savin, Eileen Flug, Christine Alison, Al D'Amura, Pete Ratkiewich, Paul Friia, Jennifer Fava, Bryan Thompson, presenters as noted in the minutes, members of the public, and Eileen Francis, recording secretary.

<https://play.champds.com/westportct/event/491>

MINUTES

1. Andrea Moore presented Item #1. Upon motion by Candice Savin, seconded by Andrea Moore, and passing by a vote of 2-0, it was:

RESOLVED, that the minutes of the Board of Selectwomen's and Water Pollution Control Authority's meetings of March 6, 2024 are hereby APPROVED.

APPROVE REFUNDS OF TAX OVERPAYMENTS

2. Tax Collector Christine Alison presented Item #2. Upon motion by Candice Savin, seconded by Andrea Moore and passing by a vote of 2-0, it was:

RESOLVED, that upon the recommendation of the Tax Collector and in accordance with C.G.S. Sec. 12-129, the refunds of overpayments of taxes, as presented, are hereby APPROVED.

APPROVE 2024 POP UP DINING PERMIT FOR TARANTINO RESTAURANT – 30 RAILROAD PLACE

3. Frank Marchetti representing Tarantino Restaurant advised previously that he would be late to the meeting, and arrived after the item was presented. Staff Corporal Al D'Amura and Director of Public Works Peter Ratkiewich provided background and guidance on the application, including requesting that the patio was removed no later than 1 week after the November 1 permit expiration. When Mr. Marchetti arrived, he was informed that the application was approved. Upon motion by Candice Savin, seconded by Andrea Moore, and passing by a vote of 2-0, it was:

RESOLVED, that the Pop Up Dining Permit Application for a Pop-Up Cafe to be located in two (2) parking spaces only on the Town roadway known as Railroad Place adjacent to the property known as 30 Railroad Place (Tarantino Restaurant), contingent upon compliance with recommendations and safety conditions from Town departments, including removal within 1 week of the November 1, 2024 permit expiration, and in accordance with the 2023 Pop-Up Dining Permit Policy, is hereby APPROVED.

APPROVE THE REQUEST FOR THE CLOSURE OF THE TOWN ROADWAY KNOWN AS CHURCH LANE AND USE OF TOWN SIDEWALKS ON CHURCH LANE FOR CERTAIN EVENINGS FOR SUMMER MUSIC SERIES

4. Westport Downtown Association President Maxx Crowley presented Item #4. He noted that the organization would work with the Town and public safety officials to ensure safety guidelines are met, as well as mutual cooperation should it be necessary to open Church Lane for parking to allow access due to possible construction in the Downtown area that would result in loss of parking spaces in other town parking lots. Upon motion by Candice Savin, seconded by Andrea Moore, and passing by a vote of 2-0, it was:

RESOLVED, that, acting as the Traffic Authority, the request from the Westport Downtown Association for the closure of the Town-owned roadway known as Church Lane from April 7, 2024 through November 2, 2024, and further, to approve the use of the Town sidewalk adjacent to Church Lane on certain Fridays and Saturdays for the Summer Music Series, contingent upon compliance with recommendations from Town departments and in accordance with Procedures for Use of Town-owned Property, Facilities and/or Public Roadways is hereby APPROVED.

APPROVE THE REQUEST FOR CLOSURE OF CERTAIN TOWN ROADWAYS FOR THE 51ST ANNUAL FINE ARTS FESTIVAL

5. Westport Downtown Association President Maxx Crowley presented Item #5. Upon motion by Candice Savin, seconded by Andrea Moore and passing by a vote of 2-0, it was:

RESOLVED, that, actin as the Traffic Authority, the request from the Westport Downtown Association for the closure of (i) Main Street from Post Road East to Elm Street; (ii) the portion of Elm Street from Main Street to 35 Elm Street; and (iii) the Sigrid Schultz Plaza, from Friday, May 24, 2024 at 6:00 AM (set up) to Sunday, May 26, 2024 at 10:00 PM (breakdown) for the Fine Arts Festival, contingent upon compliance with recommendations from Town departments and in accordance with Procedures for Use of Town-owned Property, Facilities and/or Public Roadways is hereby APPROVED.

APPROVE USE OF TOWN OWNED SIDEWALKS FOR 2024 SIDEWALK SALES

6. Westport Downtown Association President Maxx Crowley presented Item #6. Upon motion by Candice Savin, seconded by Andrea Moore and passing by a vote of 2-0, it was:

RESOLVED, that the request from the Westport Downtown Association for the use of town-owned sidewalks for Sidewalk Sales on Friday, June 28, 2024 through Sunday, June 30, 2024, contingent upon compliance with recommendations from Town departments and in accordance with Procedures for Use of Town-owned Property, Facilities and/or Public Roadways is hereby APPROVED.

APPROVE CLOSURE OF PORTION OF ELM STREET AND SIGRID SCHULTZ PLAZA FOR 2024 WESTOBERFEST

7. Westport Downtown Association President Maxx Crowley presented Item #6. Upon motion by Candice Savin, seconded by Andrea Moore and passing by a vote of 2-0, it was:

RESOLVED, that acting as the Traffic Authority, the request from the Westport Downtown Association for the closure of a portion of the Town roadway known as Elm Street and the closure of the Town Property known as Sigrid Schultz Plaza from Friday, September 20, 2024 (set up) through Sunday, September 22, 2024 (breakdown) for the Westport Downtown Association's Westoberfest – New England Craft Beer Festival and Family Event scheduled for September 21, 2024, contingent

upon compliance with recommendations from Town departments and in accordance with Procedures for Use of Town-owned Property, Facilities and/or Public Roadways is hereby APPROVED.

APPROVE AMENDMENT TO LEASE AGREEMENT BETWEEN TOWN AND HOMES WITH HOPE RE LINXWEILER USE DURING GILLESPIE CENTER RENOVATION PROJECT

8. Assistant Town Attorney Eileen Flug presented Item #8. Attorney Flug explained the need to amend the lease to reflect that rather than two families in residence, there would be six unrelated individuals residing at the Linxweiler House during the renovation of Gillespie Center. Upon motion by Candice Savin, seconded by Andrea Moore and passing by a vote of 2-0, it was:

RESOLVED, that the Amendment to Lease Agreement between the Town of Westport and Homes With Hope, Inc. as it relates to the Lease of the Town-owned property known as the Linxweiler House located at 655 Post Road East, dated November 1, 2019, is hereby APPROVED.

APPROVE SECOND AMENDMENT RE: NEARMAP US INC AGREEMENT

9. Assessor Paul Friia presented Item #9. Mr. Friia noted that the software is utilized for the Assessor's Office inspections, and that the amendment modifies the agreement from an annual renewal to evergreen. Upon motion by Candice Savin, seconded by Andrea Moore, and passing by a vote of 2-0, it was:

RESOLVED, that the Second Amendment to New Subscription Quote between the Town of Westport and Nearmap US, Inc, dated March 31, 2022, is hereby APPROVED.

APPROVE AGREEMENT FOR PROFESSIONAL ENGINEERING SERVICES FOR COMPO MARINA IMPROVEMENTS

10. Parks & Recreation Director Jennifer Fava Presented Item #10. Ms. Fava noted that this is a joint project with the Department of Public Works overseeing three different projects. RACE Engineering was chosen for these services as it is familiar with the project and has a positive reputation relative to the permitting process associated with the project. Upon motion by Candice Savin, seconded by Andrea Moore and passing by a vote of 2-0, it was:

RESOLVED, that the Agreement for Professional Engineering Services between the Town of Westport and RACE Coastal Engineering as it relates to Compo Marina Pier Improvements, subject to final Town Attorney review, is hereby APPROVED.

BOS Items 11-13 are included in the WPCA Minutes of March 13, 2024

BOS Items #11-13 are included in the WPCA Minutes of 03-13-2024

ADJOURNMENT

Upon motion by Andrea Moore, seconded by Candice Savin and passing by a vote of 2-0, the meeting adjourned at 9:50 AM.

/Eileen Francis/

Eileen Francis, Recording Secretary