

PUBLIC MEETING  
July 11, 2024 – 5:00 PM  
Note: This meeting was held remotely by Zoom

MINUTES

**ATTENDANCE:**

Public Site and Building Commission:

Joe Strickland, Chairman	_____X_____
Russ Blair	_____X_____
Kevin Huelster	_____X_____
Ed Kowalczyk	_____X_____
Lisa Mockler Taylor	_____
Joe Vallone	_____X_____
Richard Vornkahl	_____
Mark Ripka	_____X_____

Building Department:

Steve Smith	_____X_____
Sandra Wright	_____X_____

Fire Marshal Terrence Dunn \_\_\_\_\_

Review of the June meeting minutes will be deferred until the next meeting.

1. STAPLES RE-ROOF PROJECT: Steve Smith stated that he had received a Letter of Substantial Completion from John Koplak at Colliers. He added that the letter satisfies the Building Department requirements. A discussion followed. An invoice from Silver Petrucelli in the amount of \$101.49 was presented.

Mark Ripka moved and Russ Blair seconded to approve payment of the Silver Petrucelli invoice in the amount of \$101.49. The motion was unanimously approved.

2. WAKEMAN TOWN FARM RENOVATION:

Joe Strickland reported that the Town had received and approved Phil Cerrone's contract as architect for the Wakeman Town Farm renovation. Joe appointed Lisa Mocker Taylor and Russ Blair to serve as subcommittee members for this project and stated that he would assist with the subcommittee.

3. WESTPORT POLICE ATHLETIC LEAGUE CLUBHOUSE:

Joe Strickland reported that there was no update on this project at this time, and Steve Smith noted that they do not yet have a zoning permit.

4. LONGSHORE RENOVATIONS PROJECT:

Joe Strickland appointed Mark Ripka and Kevin Huelster as subcommittee members for this project. Joe will also serve on this subcommittee, and a meeting will be scheduled with the subcommittee and representatives of the project.

5. GILLESPIE CENTER RENOVATIONS PROJECT:

Steve Smith reported that the Gillespie Center renovations are going well. He added that by next week the rough framing will be completed. A walk-through with representatives of Homes With Hope will be scheduled. Steve noted that there have been some unanticipated costs but the project is within the contingency. Steve stated that Pete Ratkiewich is responsible for approval of the invoices.

6. NEW BUSINESS:

There was a brief discussion about the progress of the Project Return renovations.

Mark Ripka moved and Joe Vallone seconded to adjourn the meeting. The motion was unanimously approved and the meeting was adjourned at 5:22 p.m.

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Sandra Wright  
Secretary

Distribution:  
The Honorable Jennifer Tooker  
B. Harmer  
E. Daignault  
Chairman-BOE  
Chairman-BOF