



WESTPORTsm

DOWNTOWN PLAN IMPLEMENTATION COMMITTEE

Thursday, May 09, 2024, APPROVED Minutes

In attendance: Chair: Randy Herbertson; Members: Peter Ratkiewich, Donna Douglass (remote), Gately Ross, Jenna Petok (remote), Matthew Mandell, Maxwell Crowley (remote), Gary Conrad, Tom Kiely, Johanna Martell, Mary Young (remote), Travis Canavan, Ken Bernhard, Dave Farrell, Matt Gouveia, Brian McGunagle, and Dina Upton (remote); Staff: Sara Amaro

The Downtown Plan Implementation Committee held a public meeting at 8:30 a.m. on **Thursday, May 09, 2024**, for the following purposes:

- I. Opening Remarks – Chair
 - A. Overall Meeting Goals
 - B. Approval of Minutes (04/2024 Meeting)
Motion to Approve: Herbertson
Second: McGunagle
Vote: Unanimous
- II. Strategic Priority Review
 1. Parking Lots Reinvention
 - a) Downtown Lots Design Master Plan – Reconnecting the Riverfront
 1. Parker Harding Status
 - The RTM provided approval of the appropriation of \$630,000 in ARPA Funds for the design of the redevelopment of Jesup and Imperial on May 7, 2024.
 - With opposition to the use of Jesup, structured parking and the potential to not remove any greenspace will be evaluated.
 - A significant amount of public engagement will take place before anything moves forward. Currently, we're experiencing a low open rate with email distribution with about 50% of recipients opening our emails. Ways to reach a wider range of the public to potentially include:
 - i. Having informative tables at events such as the Fine Arts Festival, Sidewalk Sale, Jeff Speck presentation, etc...
 - ii. Send mailings to all Town residents.
 - iii. Mini charrettes amongst groups including the Senior Center and Women's Club.

1. Parker Harding Status (cont)

- Committee to speak with Langan regarding creating surveys and informational tools (such as visual aids) as soon as possible; exact timeline for roll out to be determined.
- Conversations to be had with the Farmer's Market, Westport Library, and Levitt Pavilion to gain insight to their vision and enhance their abilities.

2. Jesup and Imperial (Police Station)

- Feasibility study to be conducted for locations of a new Police Station and if moved, potential uses for the lot. Parking structure to be considered.
 - The goal at the end of the feasibility study will be to have full construction plans with the total cost of construction.

III. To adjourn the meeting.

Motion to adjourn the meeting: Herbertson

Second: Kiely

Meeting adjourned: 9:50 AM

Randy Herbertson, Chair
Downtown Plan Implementation Committee
May 09, 2024