



## Board of Finance

Town Hall, 110 Myrtle Avenue  
Westport, CT 06880  
BOF@westportct.gov

**WESTPORT**<sup>SM</sup>

### MEETING MINUTES

**ATTENDEES: Danielle Dobin, Rich Hightower, Mike Keller, Lee Caney, Liz Heyer, Jeff Hammer. Allyson Stollenwerch absent.**

### NOTICE OF BOARD OF FINANCE PUBLIC MEETING

The Board of Finance held a Public Meeting on Wednesday, May 22, 2024 at 7:30 p.m. in the Auditorium of the Westport Town Hall for the following purposes:

### AGENDA

1. To approve the Board of Finance Minutes of the March 18, 2024 Special Budget Meeting, the March 19, 2024 Special Budget Hearing, the March 21, 2024 Special Meeting and the April 3, 2023 2024 Special Budget Hearing and Regular Meeting.

**Motion to Approve: Hammer; Second, Dobin. 5-0-0 (Keller abstains with regard to 3/21/24 Meeting Minutes). Liz Heyer not present for vote.**

2. Financial Report from the Finance Director. (Discussion Only)

**Gary Conrad presented.**

3. Board of Education 3rd quarter Financial Report from the BOE Chief Financial Officer. (Discussion Only)

**Elio Longo presented.**

4. Status Update from the Audit Manager. (Discussion Only)

**Gary Conrad presented.**

5. A request by the Tax Collector pursuant to CGS § 12-165 for a transfer of \$381,316.12 to the Suspense Tax Book representing uncollected motor vehicle and personal property tax accounts.

**Motion to Approve: Keller; second, Hightower. 6-0-0.**

6. The Board will set the tax rate for Fiscal Year 2024-2025.

**Motion to set the tax rate at 18.620, resulting in an increase of 1.471% to the Mill rate and a draw down of the general fund balance of \$5.9M: Heyer; second, Hammer. 6-0-0.**

7. Upon the request of the Town Attorney's office and in accordance with §C6-2 of the Town Charter, to approve a Residential Lease of Cabin #1 at Longshore Club Park, 260 Compo Road South.

**Motion to Approve: Caney, second, Hightower. 6-0-0.**

8. Upon the request of the Parks & Recreation Director, to approve an appropriation in the amount of \$170,000 along with bond and note authorization to the Municipal Improvement Fund Account 30508810-500190-13011 for the design, fabrication and delivery of fuel dock and electrical pedestals at the Ned Dime Marina.

**Motion to Approve: Dobin; second, Keller. 6-0-0.**

9. Upon the request of the Parks & Recreation Director, to approve an appropriation in the amount of \$265,000 from the American Rescue Plan Act (ARPA) Fund Account 51008810-588119-10142 for the development of a Parks Master Plan.

**Motion to Approve: Hammer; second, Hightower. 6-0-0.**

10. Upon the request of the Director of Public Works, to approve an appropriation in the amount of \$990,000 along with bond and note authorization to the Municipal Improvement Fund Account 30503310-500391-10143 for Phase I of the Cross Highway School Zone Corridor Improvements.

**Motion to Approve: Heyer; second, Hammer. 6-0-0.**

**Motion to take up new matter after 10 p.m.: Caney; second, Heyer. 6-0-0.**

11. Upon the request of the Director of the Westport Transit District, to approve a supplemental appropriation in the amount of \$26,000 to the Westport Transit District Account 10109915-586000 for the services for the elderly and disabled.

**Motion to Approve: Dobin; second, Hammer. 6-0-0.**

**Motion to Adjourn: Caney, second, Keller. 6-0-0.**

**Meeting adjourned at approximately 10:30 p.m.**

**Meeting minutes respectfully submitted by Vice-Chair, Mike Keller.**

