

Board of Selectmen
March 17, 2016
APPROVED MINUTES

The Board of Selectmen, Traffic Authority and Water Pollution Control Authority held a public hearing on Thursday, March 17, 2016 at 8:30 a.m. in Room 307/309 of the Westport Town Hall. In attendance were Jim Marpe, Avi Kaner, Helen Garten, Gail Kelly, Steve Edwards, Barbara Butler, Sue Pfister, Jen Fava, Dan DeVito, presenters as noted in the minutes, members of the public, and Eileen Francis, recording secretary.

MINUTES

1. Item #1 was presented by Avi Kaner. There were no revisions. Upon motion by Helen Garten, seconded by Helen Garten and passing by a vote of 3-0, it was:

RESOLVED, that the minutes of the Board of Selectmen's public hearing of February 24, 2016 are hereby APPROVED.

2. ITEM #2 WAS WITHDRAWN

APPROVE CLOSURE OF MAIN STREET FOR ART ABOUT TOWN ON MAY 19, 2016
(RAIN DATE MAY 26)

3. Item #3 was presented by Michelle Ippolito representing the Downtown Merchants Association. Upon motion by Helen Garten, seconded by Jim Marpe and passing by a vote of 3-0, it was:

RESOLVED, that the closure of Main Street from Post Road to Elm Street on Thursday, May 19, 2016 (rain date Thursday, May 26, 2016) from 3:00 p.m. to 9:30 p.m. for the Downtown Merchants Association's "Art About Town" event, contingent upon compliance with comments from various Town departments and in accordance with Procedures for the Use of Town-owned Property, Facilities and/or Public Roadways is hereby APPROVED.

APPROVE USE OF IMPERIAL AVENUE PARKING LOT BY WESTPORT FARMERS
MARKET EVERY THURSDAY FROM MAY 19, 2016 THROUGH NOVEMBER 3, 2016

4. Item #4. Upon motion by Helen Garten, seconded by Jim Marpe and passing by a vote of 3-0, it was:

RESOLVED, that the use of Town-owned property known as the Imperial Avenue Parking Lot by the Westport Farmers' Market during the hours of 8:00 a.m. to 3:00 p.m. every Thursday commencing May 19, 2016 through November 3, 2016, contingent upon compliance with comments from various town departments and in accordance with Procedures for Use of Town-owned Property, Facilities and/or Public Roadways is hereby APPROVED.

APPROVE USE OF PORTION OF PARKER HARDING PLAZA FOR 2016 GREAT DUCK RACE EVENT JUNE 4, 2016

5. Item #5 was presented Bob Galan representing the Westport Sunrise Rotary. Mr. Galan indicated that the event is being moved from Jesup Green on the advice of the Police Department. Upon motion by Helen Garten, seconded by Jim Marpe and passing by a vote of 3-0, it was:

RESOLVED, that the use of a portion of the Town-owned property known as Parker Harding Parking Lot on Saturday, June 4, 2016 from 8:00 a.m. to 6:00 p.m. by the Westport Sunrise Rotary for the Great Duck Race event, contingent upon compliance with comments from various Town departments and in accordance with Procedures for Use of Town-owned Property, Facilities and/or Public Roadways is hereby APPROVED.

PRESENTATION FROM THE CENTER FOR SENIOR ACTIVITIES ENHANCEMENT COMMITTEE

6. Item #6 was a report from the co-chair of the CSA Enhancement Committee Lynn Goldberg, Human Services Director Barbara Butler and CSA Director Sue Pfister. Co-chair Stan Nayer joined. The presentation reviewed the activities of the Committee to date, including review of the mission, need for research, and producing a needs analysis and proposed recommendations. The Board expressed its thanks to the committee and indicated support for moving forward with the recommendations. No further action was taken.

STATUS UPDATE FOR CONSTRUCTION ACTIVITIES AT BEDFORD SQUARE

7. *To review construction activities at property known as 59 Post Road East and 35 Church Lane (a/k/a Bedford Square), in accordance with the Temporary Construction Easement (Item 8) by and between the Town of Westport and Bedford Square Associates, LLC, dated March 26, 2015.*

Item #7 was presented by Michael Farrell of Turner Construction representing Bedford Square Associates, LLC. Mr. Farrell provided an overview of the status and planned activities relative to the construction at Bedford Square. Mr. Farrell has been working closely with all Town departments to manage safety, planning and public awareness. The next review and status update will occur at the Board of Selectmen meeting scheduled for September, 2016. No further action was taken.

APPROVE EASEMENT TO THE SCGC AS IT RELATES TO GAS LINE AND FACILITIES AT BEDFORD SQUARE

8. Item #8 was presented by Michael Farrell of Turner Construction representing Bedford Square Associates, LLC. Mr. Farrell explained the purpose of needing the gas line at the requested location. Upon motion by Helen Garten, seconded by Jim Marpe and passing by a vote of 3-0, it was:

RESOLVED, that the granting of an easement to the Southern Connecticut Gas Company for the purpose of installing gas distribution facilities and equipment across a portion of Town owned property for the benefit of property located at 59 Post Road East, Westport,

Connecticut, currently owned by Bedford Square Associates, LLC is hereby APPROVED.

APPROVE AND AGREEMENT BETWEEN THE TOWN OF WESTPORT AND BEDFORD SQUARE ASSOCIATES, LLC AS IT RELATES TO EASEMENT TO SCGC (SEE ITEM 8)

9. Item #9 was presented by Michael Farrell of Turner Construction representing Bedford Square Associates, LLC. and Assistant Town Attorney Gail Kelly. Ms. Kelly explained that Bedford Square LLC would be responsible for all costs associated with the gas line (see Item #8) Upon motion by Helen Garten, seconded by Jim Marpe and passing by a vote of 3-0, it was:

RESOLVED, that the agreement between the Town of Westport and Bedford Square Associates, LLC pursuant to which Bedford Square Associates, LLC is responsible for all costs associated with the gas distribution facilities and equipment being installed over a portion of Town owned property is hereby APPROVED.

APPROVED AWARD OF CONTRACT FOR RECONDITIONING TENNIS COURTS AT LONGSHORE

10. Item #10 was presented by Director of Parks and Recreation Jen Fava and Facilities Manager Dan DeVito. Ms. Fava and Mr. DeVito explained that the company previously contracted to perform the services was no longer in business. One of the employees at that company was now with Atlantic Tennis Courts and was very familiar with Westport's facilities. Upon motion by Helen Garten, seconded by Jim Marpe and passing by a vote of 3-0, it was:

RESOLVED, that the award of contract in the amount of \$60,170 to Atlantic Tennis Courts as it relates to the reconditioning of nine (9) Har-tru tennis courts located at Longshore Club Park is hereby APPROVED.

APPROVE CONSULTING AGREEMENT BETWEEN THE TOWN OF WESTPORT AND COHNREZNICK, LLP FOR WAKEMAN TOWN FARM AUDIT

11. Item #11 was presented by Internal Auditor Lynn Scully. Ms. Scully explained that this was the first of outside contracted audits to be pursued since the Finance Department functions have been consolidated. Upon motion by Helen Garten, seconded by Jim Marpe and passing by a vote of 3-0, it was:

RESOLVED, that the consulting agreement between the Town of Westport and CohnReznick, LLP as it relates to audit services of the Town owned property located at 164 Cross Highway (Wakeman Town Farm) is hereby APPROVED.

APPROVE AWARD OF CONTRACT TO FREIGHTLINER OF HARTFORD FOR SECOND ORDER OF FIVE MEDIUM DUMP TRUCKS

12. Item #12 was presented by Director of Public Works Steve Edwards. Mr. Edwards explained this was the second order for the remaining trucks. The Public Works Department has been pleased with the previously delivered trucks. Upon motion by Helen Garten, seconded by Jim Marpe and passing by a vote of 3-0, it was:

RESOLVED, that the award of contract in the amount of \$814,502 to Freightliner of Hartford as it relates to the purchase of the second order of five (5) medium duty dump trucks is hereby APPROVED.

APPROVE AWARD OF CONTRACT TO NY-CONN CORPORATION FOR MAIN STREET TRAFFIC SIGNAL REPLACEMENT

13. Item #13 was presented by Director of Public Works Steve Edwards. Mr. Edwards explained that this was for the replacement of Town owned traffic signals that are obsolete. Upon motion by Helen Garten, seconded by Jim Marpe and passing by a vote of 3-0, it was:

RESOLVED that an award of contract in the amount of \$261,336 to NY-CONN Corporation as it relates to the Main Street traffic signal replacement is hereby APPROVED.

- 14. *SEE 03-17-2016 WPCA MINUTES*
- 15. *SEE 03-17-2016 WPCA MINUTES*
- 16. *SEE 03-17-2016 WPCA MINUTES*

Upon motion by Avi Kaner, seconded by Jim Marpe and passing by a vote of 3-0, the meeting was adjourned at 10:15 A.M. a.m.

Eileen Francis
Recording Secretary

Water Pollution Control Authority

March 17, 2016

APPROVED MINUTES

Acting in its capacity as the Water Pollution Control Authority, the Board of Selectmen held a public hearing on Thursday, March 17, 2016 at 8:30 a.m. in Room 307/309 of the Westport Town Hall. In attendance were Jim Marpe, Avi Kaner, Helen Garten, Gail Kelly, Steve Edwards, Barbara Butler, Sue Pfister, Jen Fava, Dan DeVito, presenters as noted in the minutes, members of the public, and Eileen Francis, recording secretary.

APPROVE RESIDENTIAL SANITARY SEWER CONNECTION AT 16 MORNINGSIDE DRIVE SOUTH

1. WPCA Item #1 (BOS Item #14) was presented by Director of Public Works Steve Edwards. Upon motion by Helen Garten, seconded by Jim Marpe and passing by a vote of 3-0, it was:

RESOLVED, that the residential sanitary sewer connection request at property known as 16 Morningside Drive North, contingent upon compliance with the WPCA Coordinator's letter of February 26, 2016 is hereby APPROVED.

DETERMINE FINAL BENEFIT ASSESSMENTS TO BE LEVIED AGAINST PROPERTIES THAT OBTAINED SUPPLEMENTAL SANITARY SEWER CONNECTION APPROVAL DURING 2015.

2. WPCA Item #2 (BOS Agenda Item #15) was presented by Director of Public Works Steve Edwards. Upon motion by Helen Garten, seconded by Jim Marpe and passing by a vote of 3-0, it was:

RESOLVED, in accordance with the Connecticut General Statutes, the final benefit assessments levied against properties that obtained supplemental sanitary sewer connection approval during 2015, as attached, is hereby APPROVED.

APPROVE THE RELEASE OF A PORTION OF SANITARY SEWER EASEMENT AT 1141 AND 1177 POST ROAD EAST

3. WPCA Item #3 (BOS Agenda Item #16) was presented by Director of Public Works Steve Edwards. Upon motion by Helen Garten, seconded by Jim Marpe and passing by a vote of 3-0, it was:

RESOLVED, that the release of a portion of the sanitary sewer easement on properties located at 1141 Post Road East and 1177 Post Road East is hereby APPROVED.

Upon motion by Avi Kaner, seconded by Jim Marpe and passing by a vote of 3-0, the meeting was adjourned at 10:15 A.M. a.m.

Eileen Francis
Recording Secretary