

Board of Selectwomen Meeting  
May 8, 2024  
Notice & Agenda

Notice is hereby given that the Westport Board of Selectwomen, Traffic Authority, and Water Pollution Control Authority will hold a public meeting on Wednesday, May 8, 2024 at 9:00 AM in the Westport Town Hall Auditorium, 110 Myrtle Avenue, Westport, Connecticut. The meeting will be livestreamed on [www.westportct.gov](http://www.westportct.gov) and/or broadcast on Westport's Optimum Government Access Channel 79, subject to availability. Comments from the public regarding agenda items may be sent for distribution to the Board prior to the meeting to [selectwoman@westportct.gov](mailto:selectwoman@westportct.gov). Agenda to include but not be limited to the following items and is subject to revision:

*DISCUSSION ONLY*

1. To hear a report of discussions between the Police Department and the Board of Education as recommended by the Board of Selectwomen at its April 10, 2024 meeting whereby the Board strongly urged the Police Department and the Board of Education to re-examine the approved policy that "recreational facilities located on Board of Education campuses are not accessible to those who are not students, staff or invited guests between the hours of 7:30am and 4:15pm on school days" and how it may apply to Wakeman Town Park while maintaining safe and reasonable school security.
2. To take such action as the meeting may determine, to approve the minutes of the Board of Selectwomen's meeting of April 24, 2024.
3. To take such action as the meeting may determine, upon the recommendation of the Tax Collector and in accordance with C.G.S. Sec. 12-129, to approve the refunds of overpayments of taxes, as presented.
4. To take such action as the meeting may determine to approve the Pop Up Dining Permit Application for a Pop-Up Cafe to be located in no more than 2 (two) parking spaces on the Town roadway known as Railroad Place adjacent to the property known as 50-54 Railroad Place (Allium Restaurant), contingent upon compliance with recommendations and final inspections from Town departments and in accordance with the 2023 Pop-Up Dining Permit Policy.
5. To take such action as the meeting may determine to approve the request for a waiver of the Town Policy on Encroachments on Town Property as it relates to the portion of the town-owned seawall in the canal off the Saugatuck River adjacent to the property known as 36 Spriteview Avenue, contingent upon compliance with recommendations and requirements from relevant Town Departments and Commissions, the CT DEEP, and execution of an Encroachment Easement and Hold Harmless Agreement satisfactory to the Town Attorney's Office.
6. To take such action as the meeting may determine, to approve the Maintenance Agreement between the State of Connecticut Department of Transportation and the Town of Westport as it relates to construction and ongoing maintenance of the bus shelter to be located within the CT DOT right-of-way at 176 Post Road West.

*This is a meeting of the Westport Board of Selectmen as defined by Town Charter and State Statute. It is the policy of the Town of Westport that all Town-sponsored public meetings and events are accessible to people with disabilities. If you need assistance in participating in a meeting or event due to a disability as defined under the Americans with Disabilities Act, please contact Westport's ADA Coordinator at 203-341-1043 or [eflug@westportct.gov](mailto:eflug@westportct.gov) at least three (3) business days prior to the scheduled meeting or event to request an accommodation.*

7. To take such action as the meeting may determine to approve the Award of Contract for Bid #23-081T (Town Project 2021-05, 1141 Post Road East Sidewalk Improvements) to G. Pic & Sons Construction, Inc. in the amount of \$15,550.00.
8. To take such action as the meeting may determine to approve the revised A101 Standard Agreement Construction Contract Between the Town of Westport and Zeiss Construction Group for the Gillespie Center (45 Jesup Road) Renovation, a CDBG Small Cities funded project.
9. To take such action as the meeting may determine to approve the contract(s) between the Town of Westport and Elm Landscaping as it relates to the Westport Center for Senior Activities Outdoor Improvement Project.
10. To take such action as the meeting may determine to approve the Professional Services Proposal between the Town of Westport and Mitchell Associates Architects (MAA) and Five Bugles Design (FBD) for professional services associated with Westport Public Safety Facility Study project, subject to final review by the Town Attorney's Office.
11. To take such action as the meeting may determine, upon the request of the Long Lots School Building Committee, to approve the award of contract (Surveying Services – Long Lots Elementary School) to Lindquist Surveying of Derby, CT in the amount of \$19,500.00.
12. To take such action as the meeting may determine, upon the request of the Long Lots School Building Committee, to approve the award of contract (Building Envelope Engineering – Long Lots Elementary School) for design of interim repairs to existing windows at Long Lots Elementary School to Wiss Janney Elstner Engineers of Seymour, CT in the amount of \$13,000.00.
13. To take such action as the meeting may determine, upon the request of the Long Lots School Building Committee, to approve the award of contract RFQ #24-104T (Architectural, Engineering and FF&E Services for Phase II Design and Construction – Long Lots Elementary School) to Svigals + Partners of New Haven, CT in the amount of \$4,097,000.00.
14. To take such action as the meeting may determine, upon the request of the Long Lots School Building Committee, to approve the award of contract RFQ #24-103T (Construction Management Services for Phase II Design and Construction – Long Lots Elementary School) for preconstruction services in the amount of \$145,045.00 and, subject to appropriation funding approval of the requisite funds, to further award the Construction Management Services for the construction phase of the project to Newfield Construction of Hartford, CT. Total estimated cost for the duration of the project including pre-construction, construction, performance bond and insurance is estimated to be \$4,692,366.00.

Jennifer S. Tooker, First Selectwoman

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