

# LONG LOTS ELEMENTARY SCHOOL BUILDING COMMITTEE

April 16, 2024, 6:00pm  
Town Hall Room 307/309

## Minutes of Meeting

### Present:

Jay Keenan	LLES Building Committee Chair
Don O'Day	LLES Building Committee
Joe Renzulli	LLES Building Committee
Tim Wetmore	LLES Building Committee
Susan Chipouras	TOW Project Manager

The meeting was called to order at 6:00pm.

1. Tim Wetmore moved to go into Executive Session to discuss A/E and CM RFQ/RFP submissions. Joe Renzulli seconded the motion. Motion passed 4-0. Participants include members present listed above. Committee moved into Executive Session at 6:00pm.
2. The Committee came out of Executive Session at 6:32pm.
3. Don O'Day moved to move Agenda Item #3 to #2 as a member of the public had been waiting in the hallway. Tim Wetmore seconded the motion. Motion passed 4-0.
4. One person was present for Public Comment.
5. Jay Keenan addressed the questions raised in Public Comment:
  - a. LLSBC Building Committee minutes are on the Town website and described how to access the LLSBC page.
  - b. Drainage will be addressed and designed by the hired Civil Engineer.
6. Joe Renzulli moved to recommend to the Board of Selectwomen Newfield Construction as the Construction Manager for Phase II Design & Construction of Long Lots Elementary School. Don O'Day seconded the motion. Motion passed 4-0.
7. Joe Renzulli moved to recommend to the Board of Selectwomen Svigals + Partners as the Architect for Phase II Design & Construction of Long Lots Elementary School. Tim Wetmore seconded the motion, Motion passed 4-0.
8. Tim Wetmore moved to adjourn. Don O'Day seconded the motion. Motion passed 4-0. The meeting adjourned at 6:39 pm.

These minutes are issued for the record. Any additions or corrections should be issued in writing to the undersigned.

Respectfully submitted by,  
Susan Chipouras  
TOW Project Manager