

PUBLIC SITE AND BUILDING COMMISSION
PUBLIC MEETING
April 11, 2024 – 5:00 PM
Note: This meeting was held remotely by Zoom

MINUTES

ATTENDANCE:

Public Site and Building Commission:

Joe Strickland, Chairman	_____X_____
Russ Blair	_____X_____
Kevin Huelster	_____X_____
Ed Kowalczyk	_____
Lisa Mockler Taylor	_____
Joe Vallone	_____X_____
Richard Vornkahl	_____
Mark Ripka	_____X_____

Building Department:

Steve Smith	_____X_____
Sandra Wright	_____X_____

Fire Marshal Terrence Dunn _____

1. STAPLES RE-ROOF PROJECT: Joe Strickland stated that was no invoice to approve at this time and that the next invoice will be the final invoice including the retainage. Steve Smith stated that final approval and an architectural sign-off are required before the final invoice can be approved and paid.
2. GILLESPIE CENTER RENOVATIONS PROJECT: Steve Smith stated that there was a kick-off meeting for the Gillespie Center Project earlier today with representatives of Zeiss Construction, the Department of Housing, Town of Westport, Homes With Hope, and O’Riordan and Migani, the architectural firm, all in attendance as well as Elaine Daignault from Human Services and Pete Ratkiewich from Engineering. He stated that the plan is to start on May 13 with an anticipated completion date of September 24. He stated that the next step would be for the contractor to obtain a building permit.
3. WESTPORT POLICE ATHLETIC LEAGUE CLUBHOUSE: Steve Smith stated he has spoke with Anna from LandTech and they are in the process of obtaining a zoning permit. He added that they have approval from the Historic District Commission to proceed with demolition and would be applying for a demolition permit.

4. LONGSHORE RENOVATIONS PROJECT:

Steve Smith stated that there was nothing new to report on this project. A discussion followed regarding the proposed design.

5. WAKEMAN TOWN FARM RENOVATION:

Joe Strickland reported that the barn located on the Wakeman Town Farm will be turned into a classroom building for agricultural education. He noted that John Broadbin will be overseeing this project for the Town and that Phil Cerrone is the architect for the project. Joe added that he had not seen any drawings and stated that the project has been officially assigned by the First Selectwoman to the Public Site and Building Commission.

6. NEW BUSINESS:

There was no new business.

Russ Blair Ripka moved and Mark Ripka seconded to approve the March 7, 2024 minutes and the motion was unanimously approved.

The meeting was adjourned at 5:15 p.m.

Sandra Wright
Secretary

Distribution:

The Honorable Jennifer Tooker

B. Harmer

E. Daignault

Chairman-BOE

Chairman-BOF