

PUBLIC SITE AND BUILDING COMMISSION
PUBLIC MEETING
March 7, 2024 – 4:00 PM
Note: This meeting was held remotely by Zoom

MINUTES

ATTENDANCE:

Public Site and Building Commission:

Joe Strickland, Chairman	_____ X _____
Russ Blair	_____ X _____
Kevin Huelster	_____ X _____
Ed Kowalcyk	_____ X _____
Lisa Mockler Taylor	_____ X _____
Joe Vallone	_____ _____
Richard Vornkahl	_____ _____
Mark Ripka	_____ X _____

Building Department:

Steve Smith	_____ X _____
Sandra Wright	_____ X _____

Fire Marshal Terrence Dunn _____

The minutes of the February 8, 2024 meetings were reviewed. There were no corrections or additions.

Mark Ripka moved and Kevin Huelster seconded to approve the February 8, 2024 minutes and the motion was unanimously approved.

1. GILLESPIE CENTER RENOVATIONS PROJECT:

Joseph Migani, representing the architect’s firm of O’Riordan & Migani, gave a brief overview of the bid proposal submitted by Zeiss Construction Group. He stated that Zeiss Construction Group presented a value engineering schedule which would allow the contract to be brought in within budget. He discussed specifics of the bid including potential cost savings as well as alternates that would not be included in the project. Steve stated that Homes With Hopes has indicated that they would be willing to do additional fund raising to contribute to the alternates. A discussion followed regarding the contractor’s references and specifics of the project. Joe Migani stated that O’Riordan & Migani would be handling the construction administration, walk the site and prepare weekly field reports. He added that there would be bi-weekly Zoom projects meetings and members of the committee could attend.

Kevin Huelster moved and Lisa Mockler Taylor seconded to award the contract for the construction and renovations to the Gillespie Center to Zeiss Construction Group in the amount of \$1,012,250. The motion was unanimously approved.

Steve Smith stated that the contract will next be submitted to the Board of Selectwomen on March 27, 2024.

2. STAPLES RE-ROOF PROJECT: Joe Strickland stated that was nothing to report at this time for the Staples Re-Roof Project.
3. LONGSHORE RENOVATIONS PROJECT:
Steve Smith reported that he had met with Fire Marshal Terry Dunn and the team of architects for the Longshore project. He stated that they looked at preliminary designs and made comments regarding handicap accessibility and life safety issues. Steve stated that the project next has to go through the land use departments and noted the project is going well. A discussion followed. Steve stated that the Public Site and Building Commission would next review the schematic design before the project goes before a public meeting.
4. WESTPORT POLICE ATHLETIC LEAGUE CLUBHOUSE:
Steve Smith stated that there was no update on the WPAL project at this time. He added that Landtech had applied for a demolition permit to remove the existing building.
5. NEW BUSINESS:
There was no new business.

Ed Kowalczyk moved and Russ Blair seconded to adjourn the meeting. The motion was unanimously approved and the meeting was adjourned at 4:26 p.m.

Sandra Wright
Secretary

Distribution:
The Honorable Jennifer Tooker
B. Harmer
E. Daignault
Chairman-BOE
Chairman-BOF