

LONG LOTS ELEMENTARY SCHOOL BUILDING COMMITTEE

January 11, 2024 6:00pm
Westport Town Hall, Room 201/201a
Meeting moved to Auditorium
Westport, CT

Minutes of Meeting

Present:

Jay Keenan	LLES Building Committee Chair
Don O'Day	LLES Building Committee
Srikanth Puttagunta	LLES Building Committee
Joe Renzulli	LLES Building Committee
Tim Wetmore	LLES Building Committee
Susan Chipouras	TOW Project Manager
Jay Brotman	Svigals + Partners
Jennifer Tooker	First Selectwoman
John Broadbin	Deputy Director Westport Public Works

The meeting was called to order at 6:08pm.

1. Jennifer Tooker, First Selectwoman, advised that she had withdrawn the 8-24 submission after the December 18, 2023 meeting. After that meeting, she met with the P&Z Chair. She then presented the proposed compromise to be submitted for the 8-24. This compromise includes:
 - a. Building a new Long Lots Elementary School, with sustainability, in the proposed location. (terrace #3)
 - b. Keeping the existing Long Lots Elementary School open and safe during construction.
 - c. Site will be closed to all non-school activities (gardens and fields) for the duration of the construction.
 - d. Maintain lower soccer fields, rebuilt in existing location.
 - e. Relocate and rebuild multipurpose field on terrace 1 & terrace 2, eliminate backstop.
 - f. Relocate and rebuild the Community Gardens on site but possibly with a smaller footprint.
2. Jay Keenan, Chair advised 30 minutes would now be allowed for Public Comment.
3. Jay Keenan then responded to questions raised during Public Comment.
 - a. Drainage and parking will be addressed in the next phase of the project. This will include investigations and testing.
 - b. The size and specifications of the multipurpose field will be set in the next phase.
 - c. The next phase will determine the location of the relocated existing fields.
 - d. If parking analysis in the next phase indicates a need for additional parking, this will reduce the space for fields and the Community Garden.
 - e. The entire 13 Hyde Lane property is considered one lot.

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4. The Committee moved into a Work Session.
5. The Board of Finance requested Benchmark (comparison) pricing from other contractors. Some will be obtained from consultants and other districts' websites.
6. We will compensate Colliers for the benchmarking information on their schools. A proposal for a fee Not to Exceed \$10,000 has been received.
7. Tim Wetmore moved to forward Collier's request to the Board of Selectwomen for approval of an amount Not to Exceed \$10,000. Joe Renzulli seconded the motion. Motion passed 5-0. The proposal will be submitted to the Town Attorney for proposal review and preparation of a contract to be submitted to the Board of Selectwomen.
8. First Selectwomen, Jennifer Tooker asked the Committee to review the proposed new recommended compromise for the P&Z 8-24. The Committee Chair made a statement on behalf of the full LLSBC that they stand by their original recommendation for the project and that is still the best long-term plan for the Town. However, the Committee will review the compromise plan as they understand the need to move this project forward and build a new school for the children and staff of Long Lots.
9. Don O'Day made a motion to direct the Architect and their consultants to look into revising the proposed feasibility plan as requested by the First Selectwoman. Tim Wetmore seconded the motion. Motion passed 5-0.
10. Jay Keenan moved to adjourn. Don O'Day seconded the motion. Motion passed 5-0. The meeting adjourned at 7:32pm.

These minutes are issued for the record. Any additions or corrections should be issued in writing to the undersigned.

Respectfully submitted by,
Susan Chipouras
TOW Project Manager