

PUBLIC SITE AND BUILDING COMMISSION
PUBLIC MEETING
February 8, 2024 – 5:00 PM
Note: This meeting was held remotely by Zoom

MINUTES

ATTENDANCE:

Public Site and Building Commission:

Joe Strickland, Chairman	_____X_____
Russ Blair	_____X_____
Kevin Huelster	_____X_____
Ed Kowalcyk	_____X_____
Lisa Mockler Taylor	_____X_____
Joe Vallone	_____
Richard Vornkahl	_____
Mark Ripka	_____

Building Department:

Steve Smith	_____X_____
Sandra Wright	_____X_____

Fire Marshal Terrence Dunn _____

The minutes of the January 11, 2024 meetings were reviewed. There were no corrections or additions.

Russ Blair moved and Lisa Mockler Taylor seconded to approve the January 11, 2024 minutes and the motion was unanimously approved.

1. WESTPORT POLICE ATHLETIC LEAGUE CLUBHOUSE:

Anna Ryceгна from Land Tech presented modified drawings for the Clubhouse which had been approved by the ARB in December. She discussed the minor changes to the renderings previously approved by the Public Site and Building Commission. She stated that the modified drawings would be presented to the Zoning Board of Appeals. A discussion followed.

Lisa Mockler Taylor moved and Ed Kowalcyk seconded to approve the revised Westport Police Athletic League Clubhouse drawings. The motions was unanimously approved.

2. STAPLES RE-ROOF PROJECT: Joe Strickland reported that was nothing to report or approve for the Staples Re-Roof Project at this time. Steve Smith stated that the Building Official needs to sign off on the project before the final payment is presented for approval. He added that a copy of the warranty and sign-off by the architect will be required.

3. GILLESPIE CENTER RENOVATIONS PROJECT:

Steve Smith reported that three bids had been received and they had all exceeded the estimated project budget. He stated that the architect is currently negotiating with the low bidders. He added that one of the low bidders had missed part of the scope of the project. Steve stated that the architect wanted to explore going back to the Department of Housing for additional funding. Steve added that a reduction of the scope is also being explored and noted that HVAC, plumbing, and electric are three areas that are being could potentially be reduced. A discussion followed. Steve Smith stated that the building subcommittee will meet with the architect in a week or so.

4. LONGSHORE RENOVATIONS PROJECT:

Joe Strickland reported that a code enforcement meeting was held at The Inn at Longshore with representatives from all relevant departments in attendance as well as the owner and architects for the project. Joe stated that the project was presented at the meeting and questions were asked and answered. It was felt that the meeting was successful and would help to expedite the approval process. A discussion followed regarding the scope and timeline of the project.

5. NEW BUSINESS:

There was no new business.

Toni Simonetti stated that she feels the Public Site and Building Commission should be involved in a collaborative way with the Long Lots Elementary School project. A discussion followed.

Kevin Huelster moved and Russ Blair seconded to adjourn the meeting. The motion was unanimously approved and the meeting was adjourned at 5:25 p.m.

Sandra Wright
Secretary

Distribution:
The Honorable Jennifer Tooker
B. Harmer
E. Daignault
Chairman-BOE
Chairman-BOF