

Final  
  
**Town of Westport**  
**Parks & Recreation**  
**WESTPORT PARKS AND RECREATION COMMISSION**  
**Longshore Club Park, 260 South Compo Road**  
**Westport, CT 06880**

November 2, 2023

The Westport Parks and Recreation Commission held a meeting on Wednesday, October 18, 2023 @ 7:30 pm. It was held in conference room 201 at Westport Town Hall.

**Members Present:**

David Floyd, Chairman; Elaine Whitney, Matthew Haynes, Christine O’Keeffe

**Members Absent:**

Alec Stevens

**Also Present:**

Jennifer Fava, Director of Parks and Recreation; Rick Giunta, Deputy Director of Parks and Recreation; Ward Doonan, member of the Racquets Advisory Committee; along with members of the public.

**1. Approval of minutes: July 19, 2023**

Upon a motion by Elaine Whitney to approve the July 19, 2023, minutes as amended, seconded by David Floyd. Passed unanimously 2-0-2. (Christine O’Keeffe and Matthew Haynes abstained as they were not present at the July meeting).

**2. Public Comment on Non-Agenda Items.**

**3. Reports of:**

**Golf Advisory Committee:** No representative was present, Jennifer Fava reported.

**Parks Advisory Committee:** David Floyd, Chairman of the PRC, reported.

**Racquets Advisory Committee:** Ward Doonan, RAC member reported.

**4. Longshore Capital Improvement Plan Update. (Discussion only)**

Jennifer Fava and David Floyd presented.

**Public Comment:** Multiple members of the public commented.

**5. To take such action as the meeting may determine related to golf course tee improvements.**

DRAFT MINUTES SUBJECT TO REVIEW, CORRECTION, AND APPROVAL BY THE  
 PARKS & RECREATION COMMISSION OF THE TOWN OF WESTPORT

# Final

Jennifer Fava presented.

**Public Comment:** One member of the public commented.

**Upon a motion made by Elaine Whitney and seconded by Matthew Haynes, passed unanimously 4-0.**

**RESOLVED:** The Parks and Recreation Commission approves moving forward with the proposed tee improvements at Longshore Club Park for tees 2, 11, 13, 15, 17, with 4 as add alternate.

**6. Commissioner's Comments:** David Floyd reported.

**7. Administrative Report:** Jennifer Fava reported.

**Upon a motion by David Floyd, seconded by Christine O'Keeffe, and passed unanimously 4-0, the meeting adjourned at 9:49 pm.**

Respectfully,  
Jamie Boone, Recording Secretary