# PUBLIC SITE AND BUILDING COMMISSION PUBLIC MEETING

January 11, 2024 – 5:00 PM
This meeting was held remotely by Zoo

Note: This meeting was held remotely by Zoom

# **MINUTES**

ATTENDANCE:			
Public Site and Building Commission	<u>ı</u> :		
Joe Strickland, Chairman	X	_	
Russ Blair	X	_	
Kevin Huelster	X	_	
Ed Kowalcyk	X	_	
Lisa Mockler Taylor	X	_	
Joe Vallone	X	_	
Richard Vornkahl			
Mark Ripka	X	-	
Building Department:			
Steve Smith	X	_	
Sandra Wright	X	-	
Fire Marshal Terrence Dunn		_	
Two guests were introduced, John Ko and Michael Ryan representing the Lo	<u>*</u>		taples Re-Roof Project
The minutes of the November 9, 2023 additions.	3 meetings were rev	viewed. There we	re no corrections or
Russ Blair moved and Mark Ripka se motion was unanimously approved.	econded to approve	the November 9,	2023 minutes and the

1. <u>STAPLES RE-ROOF PROJECT</u>: Prior to the meeting, the PSBC members received an update report and progress pictures from Colliers as well as copies of submitted invoices. John Koplas discussed the status of the project, noting that it was near completion. Joe Strickland stated that the current invoice represents invoice #7 from Greenwood for \$20,318.13, leaving a balance including retainage of 347,957.47.

Ed Kowalcyk moved and Lisa Mockler Taylor seconded to approve invoice #7 for the payment to Greenwood Industries in the amount of \$20,318.13. The motion was unanimously passed.

## 2. LONGSHORE RENOVATIONS PROJECT:

Joe Strickland introduced Michael Ryan, one of the partners involved in the renovation of the Longshore Inn. Joe stated that this project has been assigned to the Public Site and Building Commission by the First Selectwoman. Joe reported that he and Steve Smith had met with Michael earlier in the week and a preliminary set of drawings had been presented. Joe stated that the plan was to establish a Code Enforcement Committee to include other Town departments, including Building, Planning & Zoning, Conservation, Health, Police, and Fire so that each department would have an opportunity to express their interests and concerns in the design and approval process. He noted that this is not an approval process but would help to facilitate the project. Michael further discussed the project and project timeline and a discussion followed.

## 3. GILLESPIE CENTER RENOVATIONS PROJECT:

Kevin reported that the bids are due soon. Steve noted that some contractors had expressed interest. There was no further discussion.

## 4. WESTPORT POLICE ATHLETIC LEAGUE CLUBHOUSE:

Joe Strickland reported that the Historic District Commission had requested some changes to the drawings that had been presented to PSBC and that the revised drawings were recently published in the Westport Journal. A discussion followed.

## 5. OTHER BUSINESS:

Kevin questioned the status of the Long Lots Elementary School project. Joe stated that the second review of this project by the Long Lots Building Committee was currently underway and that the Public Site and Building Commission had not been assigned this project at this time.

Kevin Hulester moved and Mark Ripka seconded to adjourn the meeting. The motion was unanimously approved and the meeting was adjourned at 5:25 p.m.

Sandra Wright	
Secretary	

Distribution:
The Honorable Jennifer Tooker
B. Harmer
E. Daignault
Chairman-BOE
Chairman-BOF