

## **Westport Transit District Directors' Meeting Minutes**

Wednesday, August 20, 2015 at 4:00 PM – Westport Town Hall

### Attending

Westport Transit District Directors: Eugene Cederbaum and Jennifer Johnson; Westport RTM: Peter Gold; CTC Member: Sal Liccione; and, Norwalk Transit District: Nancy Carroll and Kimberlee Morton.

The meeting was called to order at 4:00 PM.

### Public Comment

Mr. Liccione expressed the need for better service between the Downtown and the rail station, especially in the evening. Ms. Johnson noted that the RBA Group, are the consultants hired by the Town to prepare a Downtown Master Plan. The Downtown Steering Committee does not have a transit member. Ms. Morton suggested that the Directors ask for a seat on the committee. Mr. Gold suggested the Directors send a letter to the First Selectman requesting their participation on the committee.

### WTD Ridership Surveys

Mrs. Carroll presented the ridership data for the month of July in the new format requested by the directors.

Mrs. Carroll also shared a sample map that plotted persons on the Town's Waiting List for a parking permit at the rail station, along with the existing S2 route, and a modified S2 route. The GIS data was used to demonstrate how a minor route deviation might capture additional riders.

### Discussion of Extended Hours on Commuter Routes (continuation of July 15, 2015 discussion)

Mrs. Carroll presented the costs for the various service options requested at the July 15, 2015 meeting. That analysis is attached. Ms. Johnson moved to adopt Option 2. Mr. Cederbaum seconded the motion. It was passed unanimously.

It was agreed that public outreach was necessary and that a press release should be developed.

Discussion continued and Mr. Gold suggested consideration should be given to extended hours for the Imperial Lot Shuttle. The Directors requested Mrs. Carroll to cost out such extensions and to notify them of the costs.

### Marketing

Mr. Cederbaum noted the need to establish a calendar of activities for updating the CTC, RTM and BOF.

The meeting was adjourned at 5:35 PM.

Respectfully submitted,  
Nancy R. Carroll, Chief Operating Officer  
Norwalk Transit District