

Board of Selectwomen Meeting
November 8, 2023
APPROVED MINUTES

The Westport Board of Selectwomen, Traffic Authority, and Water Pollution Control Authority held a public meeting on Wednesday, November 8, 2023 at 9:00 AM in the Westport Town Hall Auditorium, 110 Myrtle Avenue, Westport, Connecticut. In attendance were Jennifer Tooker, Andrea Moore, Candice Savin, Eileen Flug, Wendy Petty, Elaine Daignault, Sibel Yorulmaz, Christine Alison, Tom Kiley, Peter Ratkiewich, and Eileen Francis, recording secretary.

<https://play.champds.com/westportct/event/442>

MINUTES

1. Andrea Moore presented Item #1. Upon motion by Candice Savin, seconded by Andrea Moore and passing by a vote of 3-0, it was:

RESOLVED, that the minutes of the Board of Selectwomen's meeting of October 25, 2023 are hereby APPROVED.

APPROVE REFUNDS OF TAX OVERPAYMENTS

2. Tax Collector Alison presented Item #2. Upon motion by Andrea Moore, seconded by Candice Savin and passing by a vote of 3-0, it was:

RESOLVED, that upon the recommendation of the Tax Collector and in accordance with C.G.S. Sec. 12-129, the refunds of overpayments of taxes, as presented, are hereby APPROVED.

APPROVE ASSISTANCE AGREEMENT BETWEEN THE TOWN AND CATHOLIC CHARITIES – WCSA CONGREGATE AND HOME DELIVERED MELAS

3. WCSA Director Wendy Petty and Human Services Director Elaine Daignault presented Item #3. Upon motion by Andrea Moore, seconded by Candice Savin and passing by a vote of 3-0, it was:

RESOLVED, that upon the request of the Department of Human Services, the renewed Assistance Agreement between the Town of Westport and Catholic Charities to continue the WCSA's Congregate and Home Delivered Meal Program Service, subject to final review by the Town Attorney's office, is hereby APPROVED.

APPROVE AGREEMENT BETWEEN TOWN AND TRIO COMMUNITY MEALS FOR PRIVATE PAY HOME DELIVERED MEALS

4. WCSA Director Wendy Petty and Human Services Director Elaine Daignault presented Item #4. Upon motion by Andrea Moore, seconded by Candice Savin and passing by a vote of 3-0, it was:

RESOLVED, that upon the request of the Department of Human Services, the agreement between the Town of Westport and TRIO Community Meals, LLC, to provide private pay home-delivered meals to Senior Center clients, subject to final review by the Town Attorney's Office, is hereby APPROVED.

APPROVE ACCEPTANCE OF \$70,561 FOR ARPA SENIOR CENTER FUNDING

5. WCSA Director Wendy Petty and Human Services Director Elain Daignault presented Item #5. Upon motion by Candice Savin, seconded by Andrea Moore and passing by a vote of 3-0, it was:

RESOLVED, that upon the request of the Department of Human Services, the acceptance of a \$70,561 beneficiary agreement between Westport's Center for Senior Activities and the Southwest Connecticut Agency on Aging for 23SDRASC01WSP- American Rescue Plan Act (ARPA) Senior Center Funding is hereby APPROVED.

ITEM #6 WAS WITHDRAWN

~~6. To take such action as the meeting may determine, upon the request of the Wakeman Town Farm Steering Committee, to approve an Agreement for Architectural Services between the Town of Westport and Philip H. Cerrone III, for architectural services for the renovation of the barn at the Wakeman Town Farm.~~

APPROVE AWARD OF CONTRACT TO RELIABLE EXCAVATING CO., INC FOR BUS SHELTER PAD, ETC. AT 191 POST ROAD WEST

7. Director of Public Works Peter Ratkiewich presented Item #7. Upon motion by Andrea Moore, seconded by Candice Savin and passing by a vote of 3-0, it was:

RESOLVED, that the award of contract for construction of a bus shelter pad, sidewalk, and driveway at 191 Post Road West to Reliable Excavating Co., Inc. for their bid price of \$62,125.00 is hereby APPROVED.

APPROVE AWARD OF CONTRACT TO RELIABLE EXCAVATING CO., INC FOR BUS SHELTER PAD, SIDEWALK, ETC. AT 176 POST ROAD WEST

8. Director of Public Works Peter Ratkiewich presented Item #8. Upon motion by Andrea Moore, seconded by Candice Savin and passing by a vote of 3-0, it was:

RESOLVED, that the award of contract for construction of a bus shelter pad, sidewalk, and retaining wall at 176 Post Road West to Reliable Excavating Co., Inc. for their bid price of \$39,037.50 is hereby APPROVED.

AS LTA, APPROVE INSTALLATION OF THREE (3) CROSSWALKS AT CROSS HIGHWAY, PUNCH BOWL AND ROSEVILLE

9. Director of Public Works Peter Ratkiewich presented Item #9. Upon motion by Andrea Moore, seconded by Candice Savin and passing by a vote of 3-0, it was:

RESOLVED, that acting in its capacity as the Local Traffic Authority, the installation of three crosswalks at: Punch Bowl Drive at Cross Highway, Cross Highway at Roseville Road, and Roseville Road at Cross Highway are hereby APPROVED.

ACTING IN ITS CAPACITY AS THE WPCA

BOS Items 10, 11 & 12 are included in the 11-08-2023 WPCA Minutes

ADJOURNMENT

Upon motion by Andrea Moore, seconded by Candice Savin and passing by a vote of 3-0, the meeting adjourned at 9:45 AM.

/Eileen Francis/

Eileen Francis, Recording Secretary