



WESTPORTSM

Board of Finance

Town Hall, 110 Myrtle Avenue
Westport, CT 06880
BOF@westportct.gov

MINUTES OF BOARD OF FINANCE MEETING

Attendees: Brian Stern, Jeff Hammer, Jim Foster, Lee Caney, Sheri Gordon, Mike Keller, Perry Winter

The Board of Finance held a Public Meeting on **Wednesday, October 4, 2023 at 7:30 p.m. in the Auditorium of the Westport Town Hall** for the following purposes:

AGENDA

1. To approve the Board of Finance Minutes of the September 6, 2023 Regular Meeting. **Motion to Approve: Keller, second, Foster. Vote 6-0-0 (Winter not in attendance yet)**
2. Financial Report from the Finance Director. (Discussion Only) **Gary Conrad presented.**
3. Audit Status Update from the Finance Director. (Discussion Only) **Gary Conrad presented.**
4. New Audit Process. (Discussion Only) **Gary Conrad presented.**
5. Capital Non-Recurring Account. (Discussion Only) **Gary Conrad presented.**
6. Long Lots Building Project. (Discussion Only) **Jay Keenan presented.**
7. Presentation by First Selectwoman Jennifer Tooker and Superintendent of Schools Thomas Scarice of the Multi-Year Capital Forecast. (Discussion Only) **Jen Tooker and Tom Scarice presented.**
8. To review the 2024 Board of Finance Calendar. (Discussion Only) **Board discussed and will continue to tweak it.**
9. Discussion and Vote on By-Laws for the Board of Finance. **Moved the item to the last item of the night. Discussion led to some tweaks which will be updated. Motion to Approve: Gordon, second, Keller. Vote 7-0-0.**
10. Upon the request of the Superintendent of Schools, to approve an Appropriation in the amount of \$1,367,260, for the Board of Education FY24 building projects. **Discussion led to a decision to visit a couple of the projects over the next few weeks then vote on the appropriation in November.**
11. Upon the request of the Superintendent of Schools, to approve a Special Appropriation in the amount of \$463,000, for the Board of Education health insurance FY24 budgetary shortfall. **Motion to Approve: Stern, second, Foster. Vote 7-0-0.**

Meeting to Adjourn: Gordon, second, Caney. Vote 7-0-0.

Meeting Adjourned: 10:28pm.

Meeting notes respectfully submitted by James Foster, Vice Chair.