

Board of Selectwomen Meeting
October 11, 2023
APPROVED MINUTES

The Westport Board of Selectwomen, Traffic Authority, and Water Pollution Control Authority held a public meeting on Wednesday, October 11, 2023 at 9:00 AM in the Westport Town Hall Auditorium, 110 Myrtle Avenue, Westport, Connecticut. In attendance were Jennifer Tooker, Andrea Moore, Eileen Flug, Tom Kiely, Elaine Daignault, Roosevelt Simmons, Al D'Amura, Bryan Thompson, presenters as noted in the minutes, members of the public, and Eileen Francis, recording secretary.

<https://play.champds.com/westportct/event/426>

MINUTES

1. Andrea Moore presented Item #1. Upon motion by Andrea Moore, seconded by Jennifer Tooker and passing by a vote of 2-0, it was:

RESOLVED, that the minutes of the Board of Selectwomen's meeting of September 27, 2023 are hereby APPROVED.

APPROVE USE OF IMPERIAL AVENUE FOR THE LANDMARK PRESCHOOL TRUNK OR TREAT EVENT ON OCTOBER 28, 2023

2. Jennifer Moschella and Monica Staehely, representing Landmark School presented Item #2. As this is a first time request for the use of the property, the policy is to have the applicants present before the Board. Upon motion by Andrea Moore, seconded by Jennifer Tooker and passing by a vote of 2-0, it was:

RESOLVED, that the request for the use of the Town property known as Imperial Avenue Parking Lot on Saturday, October 28, 2023 from 9:00 AM (set up) to 2:00 PM (breakdown) for the Landmark Pre-School "Trunk-or-Treat" event, contingent upon compliance with recommendations from relevant Town departments and in accordance with the Policy for the Use of Town Property, Facilities and/or Public Roadways is hereby APPROVED.

APPROVE ACCEPTANCE OF DONATION FROM ESTATE OF IRMA SCHACHTER, AND RECOMMEND TO RTM

3. Director of Human Services Elaine Daignault and WCSA Director Wendy Petty presented Item #3. Ms. Daignault expressed appreciation for the generous gift. The Board thanked the Schachters and their family. Upon motion by Andrea Moore, seconded by Jennifer Tooker and passing by a vote of 2-0, it was

RESOLVED, that in accordance with the Policy for Gifts to the Town, the acceptance of the donation in the amount of \$300,000 from the Estate of Irma Klein Schachter to the Westport Center for Senior Activities Fund is hereby APPROVED, and further, it is recommended to forward the request to the Representative Town Meeting for its approval.

APPROVE AGREEMENT, ASSURANCES, USE RESTRICTION AND RESOLUTION ASSOCIATED WITH CT DOH GRANT FOR GILLESPIE CENTER

4. Director of Human Services Elaine Daignault presented Item #3. Upon motion by Andrea Moore, seconded by Jennifer Tooker and passing by a vote of 2-0, it was:

RESOLVED, that the following items in connection with the Town's acceptance of a \$1.2 million grant from the Connecticut Department of Housing under the federal CDBG-CV grant program for the rehabilitation of the Gillespie Center, and contingent upon final review by the Town Attorney's Office:

- a. Assistance Agreement with the State of Connecticut
- b. ~~Addendum to the Assistance Agreement~~
- c. Local Assurances
- d. Use Restriction
- e. Certified Grant Resolution READ INTO THE RECORD AS FOLLOWS:

WHEREAS, Federal monies are available under the Connecticut Small Cities Community Development Block Grant Program, administered by the State of Connecticut, Department of Housing pursuant to Public Law 93 -3 83, as amended; and,

WHEREAS, pursuant to Chapter 127c, and Part VI of Chapter 130 of the Connecticut General Statutes, the Commissioner of Housing is authorized to disburse such Federal monies to local municipalities; and,

WHEREAS, it is desirable and in the public interest that the Town of Westport make application to the State for \$1,200,000.00 in order to undertake a Small Cities Community Development Program and to execute an Assistance Agreement, therefore, should one be offered.

NOW, THEREFORE, BE IT RESOLVED BY THE Westport Board of Selectwomen:

1. That it is cognizant of the conditions and prerequisites for State Assistance imposed by Part VI of Chapter 130 of The Connecticut General Statutes; and,

2. That the filing of an application by the Town of Westport in an amount not to exceed \$1,200,000.00 is hereby approved, and that Jennifer S. Tooker, First Selectwoman of Westport is hereby authorized and directed to file such Application with the Commissioner of the Department of Housing, to provide such additional information, to execute such other documents as may be required by the Commissioner, to execute an Assistance Agreement with the State of Connecticut for State financial assistance if such an Agreement is offered, to execute any amendments, rescissions, and revisions thereto, and to act as the authorized representative of the Town of Westport.

Are hereby APPROVED.

APPROVE REFUNDS OF TAX OVERPAYMENTS

5. Roosevelt Simmons, representing the Tax Collector, presented Item #6. Upon motion by Andrea Moore, seconded by Jennifer Tooker and passing by a vote of 2-0, it was:

RESOLVED, that upon the recommendation of the Tax Collector and in accordance with C.G.S. Sec. 12-129, the refunds of overpayments of taxes, as presented, are hereby APPROVED.

AS LTA, APPROVE ESTABLISHMENT OF NO PARKING ON EAST SIDE OF RAYFIELD ROAD FROM POST ROAD EAST TO INTERSECTION AT SPICER ROAD

6. Staff Corporal Al D'Amura presented Item #6. A resident provided photos of the location that indicated traffic congestion in the area. The possibility of adding NO PARKING to the opposite side of the roadway was suggested, and Officer D'Amura indicated he would contact the business owner to discuss the concern, and re-evaluate, as necessary. Upon motion by Andrea Moore, second by Jennifer Tooker and passing by a vote of 2-0, it was:

RESOLVED, that acting as the Local Traffic Authority, the establishment of NO PARKING and installation of appropriate signage on the EAST side of the Town roadway known as Rayfield Road from Post Road East (US Rte. 1) to its intersection at Spicer Road is hereby APPROVED.

AS LTA, APPROVE ESTABLISHMENT OF NO PARKING ON BOTH SIDES OF CHURCH STREET SOUTH FROM POST ROAD TO INTERSECTION AT REAR DRIVEWAY OF 1076 POST ROAD EAST

7. Staff Corporal Al D'Amura presented Item #7. A resident spoke indicating support for the installation, but expressed concern that motorists would park in the residential neighborhood. Officer D'Amura stated that the Police Department would respond to any complaints and re-evaluate, as necessary. Upon motion by Andrea Moore, second by Jennifer Tooker and passing by a vote of 2-0, it was:

RESOLVED, that acting as the Local Traffic Authority, the establishment of NO PARKING and installation of appropriate signage on both sides of the Town roadway known as Church Street South from Post Road East (US Rte. 1) to and including its intersection at the rear driveway of **1076** Post Road East is hereby APPROVED.

AS LTA, APPROVE REPLACEMENT OF YIELD SIGN AT IMPERIAL AND THOMAS WITH A STOP SIGN

8. Staff Corporal Al D'Amura presented Item #8. The reconfiguration is necessary to improve public safety. Upon motion by Andrea Moore, seconded by Jennifer Tooker and passing by a vote of 2-0, it was:

RESOLVED, that acting as the Local Traffic Authority, the replacement of the YIELD sign at the intersection of the Town roadways known as Thomas Road and Imperial Avenue with a STOP sign and installation of associated MUTCD signage is hereby APPROVED.

AS LTA, APPROVE TEMPORARY INSTALLATION OF STOP SIGNS ON EAST AND WEST BOUND SIDES OF GREENS FARMS ROAD AT ITS INTERSECTION AT NEW CREEK ROAD

9. Staff Corporal Al D'Amura presented Item #9. Due to the temporary parking of school buses at Greens Farms Railroad Station, it was determined that the temporary installation of a three-way STOP would be beneficial and efficient to allow for effective and timely transportation for school children. Dick Lowenstein, RTM D5, requested that the installation be permanent. Officer D'Amura reiterated that the bus parking is anticipated to be temporary, and that STOP signs are not to be utilized as speed calming devices. Providing for permanent installation will be reviewed and determined at a later date Upon motion by Andrea Moore, seconded by Jennifer Tooker and passing by a vote of 2-0, it was:

RESOLVED, that acting as the Local Traffic Authority and upon the request of the Police Department, the temporary installation of STOP signs on the eastbound and westbound lanes of the Town roadway known as Greens Farms Road at its intersection with New Creek Road is hereby APPROVED.

BOS Items 10 & 11 are included in the 10-11-2023 WPCA Minutes

ADJOURNMENT

Upon motion by Andrea Moore, seconded by Jennifer Tooker and passing by a vote of 2-0, the meeting adjourned at 10:10 AM.

/Eileen Francis/

Eileen Francis, Recording Secretary