# PUBLIC SITE AND BUILDING COMMISSION PUBLIC MEETING

October 12, 2023 – 5:00 PM

Note: This meeting was held remotely by Zoom

#### **MINUTES**

Public S	ite and	Building	Commission:

**ATTENDANCE:** 

Joe Strickland, Chairman	X	
Russ Blair	X	
Kevin Huelster	X	
Ed Kowalcyk	X	
Lisa Mockler Taylor		
Joe Vallone	X	
Richard Vornkahl		
Mark Ripka		
Building Department:		
Steve Smith	X	
Sandra Wright	X	
Fire Marshal Terrence Dunn		

The minutes of the September 14, 2023 meetings were reviewed.

Russ Blair moved and Kevin Huelster seconded to approve the September 14, 2023 minutes and the motion was unanimously approved.

1. <u>STAPLES RE-ROOF PROJECT</u>: Prior to the meeting, the PSBC members received an update report and progress pictures from Colliers as well as copies of submitted invoices. John Koplas, project manager, reported on the progress of the Staples roof project. He reported that the project should be completed no later than the end of this month and reported that the architect is scheduled to visit the site next week. Steve Smith stated that he would like to do a final walk-through before completion of the project. A discussion followed including the actual vs. budgeted cost of the project.

Joe Vallone moved and Kevin Huelster seconded to approve payments to Colliers in the amount of \$3,525.78, Greenwood Industries in the amount of \$790,661.25, and Silver Petrocelli in the amount of \$1,014.90. The motion was unanimously passed.

### 2. GILLESPIE CENTER RENOVATIONS PROJECT:

Steve Smith reported that the paperwork for the grant for funding for the Gilllespie Center renovations was approved by the Board of Selectwomen. He stated that the paperwork needs to be reviewed by the Town Attorney's office and signed by the First Selectwoman and sent to the Department of Housing. The project will then go out for bid. A discussion followed.

## 3. WESTPORT POLICE ATHLETIC LEAGUE CLUBHOUSE:

Steve Smith reported that some modifications had been made to the original design and these had been approved by the Public Site and Building Commission at last month's meeting, however, the re-design has to be approved by Planning and Zoning.

## 4. OTHER BUSINESS:

The status of the renovations at Longshore were discussed. Steve reported that plans are being worked on and the project is moving along slowly.

There was no other business.

Russ Blair moved and Kevin Huelster seconded to adjourn the meeting and the meeting was adjourned at 5:20 p.m.

Sandra Wright
Secretary

Distribution:
The Honorable Jennifer Tooker
B. Harmer
E. Daignault
Chairman-BOE
Chairman-BOF