

Board of Selectwomen Meeting
September 27, 2023
APPROVED MINUTES

The Westport Board of Selectwomen, Traffic Authority, and Water Pollution Control Authority held a public meeting on Wednesday, September 27, 2023 at 9:00 AM in the Westport Town Hall Auditorium, 110 Myrtle Avenue, Westport, Connecticut. In attendance were Jennifer Tooker, Andrea Moore, Candice Savin, Eileen Flug, Tom Kiely, Christine Alison, Jennifer Fava, Max Robbins, Al D'Amura, Peter Ratkiewich, Marc Hartog, members of the public, and Eileen Francis, recording secretary.

<https://play.champds.com/westportct/event/419>

MINUTES

1. Andrea Moore presented Item #1. Upon motion by Andrea Moore, seconded by Candice Savin, and passing by a vote of 3-0 it was:

RESOLVED, that the minutes of the Board of Selectwomen's meeting of September 13, 2023 are hereby APPROVED.

APPROVE REFUNDS OF TAX OVERPAYMENTS

2. Tax Collector Christine Alison presented Item #2. Upon motion by Andrea Moore, seconded by Candice Savin and passing by a vote of 3-0, it was:

RESOLVED, that upon the recommendation of the Tax Collector and in accordance with C.G.S. Sec. 12-129, the refunds of overpayments of taxes, as presented, are hereby APPROVED.

AS LTA, APPROVE CLOSURE OF MAIN STREET, ETC. FOR 2023 HALLOWEEN PARADE

3. Parks & Recreation Department Program Director Max Robbins presented Item #3. Mr. Robbins commented that all the departments were supportive of the event, and will provide necessary support during the day. Upon motion by Andrea Moore, seconded by Candice Savin and passing by a vote of 3-0, it was:

RESOLVED, that acting as the Local Traffic Authority, the closure of (i) Main Street from Post Road to Avery Place (ii) Avery Place to Myrtle Avenue and (iii) Myrtle Avenue from Evergreen Avenue to Main Street from 3:30 pm to 5:30 pm on Wednesday, October 25, 2023 (rain date: Thursday, October 26, 2023) for the Parks & Recreation-sponsored Halloween Parade, is hereby APPROVED.

AS LTA, APPROVE ESTABLISHMENT OF SCHOOL ZONES ON TOWN OWNED ROADWAYS

4. Director of Public Works Peter Ratkiewich, Staff Corporal Al D'Amura and Operations Manager Tom Kiely presented Item #4. Upon motion by Andrea Moore, seconded by Candice Savin, and passing by a vote of 3-0, it was:

RESOLVED, that acting as the Local Traffic Authority, the establishment of School Zones with Fines Doubled, on the following Town-owned roadways surrounding schools:

- a. North Avenue at Coleytown Elementary and Coleytown Middle Schools
- b. North Avenue at Staples High School and Bedford Middle School
- c. Cross Highway at Bedford Middle School
- d. Hyde Lane at Long Lots Elementary School
- e. Burr Road at Kings Highway Elementary School
- f. Morningside Drive South at Greens Farms Elementary School

Is hereby APPROVED.

AS LTA, APPROVE REQUEST TO CT DOT FOR ESTABLISHMENT OF SCHOOL ZONES ON STATE OWNED ROADWAYS

5. Director of Public Works Peter Ratkiewich, Staff Corporal Al D'Amura and Operations Manager Tom Kiely presented Item #5. Upon motion by Andrea Moore, seconded by Jennifer Tooker, and passing by a vote of 3-0, it was:

RESOLVED, that acting as the Local Traffic Authority, the request to the Traffic Division of the Connecticut Department of Transportation to establish School Zones with Fines Doubled, on the following State-owned roadways surrounding schools:

- a. Easton Road at Coleytown Elementary School
- b. Post Road East at Greens Farms Elementary School
- c. Riverside Avenue at Saugatuck Elementary School

Is hereby APPROVED.

AS LTA, APPROVE REQUEST TO CT DOT TO ALLOW INSTALLATION OF MID-BLOCK CROSSWALK AND RRFB'S AT THE INTERSECTION OF EASTON ROAD AND WISTERIA LANE

6. Director of Public Works Peter Ratkiewich, Staff Corporal Al D'Amura and Operations Manager Tom Kiely presented Item #6. Mr. Ratkiewich noted that this was a request only, and that a study to determine feasibility is needed. Upon motion by Candice Savin, seconded by Andrea Moore, and passing by a vote of 3-0, it was:

RESOLVED, that acting as the Local Traffic Authority, the request to the Traffic Division of the Connecticut Department of Transportation to allow the installation of a mid-block crosswalk along with Rapid Rectangular Flashing Beacons, (RRFB's), at the intersection of Easton Road and Wisteria Lane is hereby APPROVED.

Item #7 was WITHDRAWN

~~7. To take such action as the meeting may determine to approve the Agreement for Paramedic Services and the related Business Associate Agreement between the Town of Westport and the Norwalk Hospital Association as it relates to acquisition of the designated services of the Hospital's paramedics to augment coverage provided by the Westport Emergency Medical Services (WEMS).~~

APPROVE BUSINESS ASSOCIATE AGREEMENT AND TERMS OF USE BETWEEN TOWN AND PULSARA

8. Director of EMS Marc Hartog presented Item #8. Mr. Hartog described the system and said that it will be utilized as a supplement and additional tool for the EMS. Upon motion by Andrea Moore, seconded by Candice Savin, and passing by a vote of 3-0, it was:

RESOLVED, that the Business Associate Agreement and Terms of Use between the Town of Westport and Pulsara for use of its communications app by Westport EMS, subject to final approval by the Town Attorney's Office, is hereby APPROVED.

APPROVE AWARD OF CONTRACT FOR BID 24-093T PAVEMENT PRESERVATION AND REPAIRS, PARSELL PUBLIC WORKS CENTER

9. Director of Public Works Peter Ratkiewich presented Item #9. Upon motion by Andrea Moore, seconded by Candice Savin and passing by a vote of 3-0, it was:

RESOLVED, that the Award of Contract for Bid 24-093T, Pavement Preservation and Repairs, Parsell Public Works Center, Fall 2023, to Nardi Masonry Construction, LLC in the amount of \$291,986.00, subject to final approval by the Town Attorney's Office, is hereby APPROVED.

ADJOURNMENT

Upon motion by Andrea Moore, seconded by Candice Savin and passing by a vote of 3-0, the meeting adjourned at 9:47 AM.

/Eileen Francis/
Eileen Francis, Recording Secretary