

Board of Selectwomen Meeting
September 13, 2023
APPROVED MINUTES

Notice is hereby given that the Westport Board of Selectwomen, Traffic Authority, and Water Pollution Control Authority held a public meeting on Wednesday, September 13, 2023 at 9:00 AM in the Westport Town Hall Auditorium, 110 Myrtle Avenue, Westport, Connecticut. In attendance were Jennifer Tooker, Andrea Moore, Candice Savin, Keith Wilberg, Al D'Amura, Roosevelt Simmons, Tom Kiely, members of the public, presenters as noted in the Minutes, and Eileen Francis, Recording Secretary.

<https://play.champds.com/westportct/event/415>

The meeting was called to order at 9:06 AM.

Immediately thereafter, upon motion by Andrea Moore, seconded by Candice Savin, and passing by a vote of 3-0, the Board entered into Executive Session to discuss a personnel matter in accordance with Town Code Sec. C4-5.

EXECUTIVE SESSION

In attendance at the Executive Session were Jennifer Tooker, Andrea Moore, Candice Savin, Attorney Ira Bloom, Attorney Paul Testa, Deputy Fire Chief Nick Marsan, Interim Fire Chief Mark Amatrudo, Acting Personnel Director Gary Conrad participated via phone, the subject of the hearing, and Eileen Francis, Recording Secretary.

The Executive Session concluded at 9:41 AM

REGULAR MEETING

The Regular Meeting resumed at 9:45 AM

Upon motion by Andrea Moore, seconded by Candice Savin, and passing by a vote of 3-0, it was:

RESOLVED, that the termination letter written by the First Selectwoman regarding the termination of a Fire Department probationary employee that was dated August 21, 2023, is hereby UPHeld.

MINUTES

1. Andrea Moore presented Item #1. Upon motion by Candice Savin, seconded by Andrea Moore and passing by a vote of 3-0, it was:

RESOLVED, that the minutes of the Board of Selectwomen's and the Water Pollution Control Authority's meetings of August 16, 2023 and the Board of Selectwoman's Special meeting of August 23, 2023 are hereby APPROVED.

APPROVE REQUEST FOR A WAIVER OF THE POLICY ON ENCROACHMENTS ON TOWN PROPERTY FOR THE INSTALLATION OF A LANDING, RAMP AND FLOATING DOCK WITHIN TOWN PROPERTY ADJACENT TO 4 MARSH COURT

2. John Hilts, representing the homeowner, presented Item #2. Mr. Hilts described the circumstances by which the previous dock had fallen into disrepair, and that this was a replacement for that previous dock. CT DEEP has already approved the installation. Town Engineer Keith Wilberg confirmed that, although the Engineering Department is typically not in favor of granting such requests, that this circumstance warranted approval. Upon motion by Andrea Moore, seconded by Candice Savin and passing by a vote of 3-0, it was:

RESOLVED, that the request for a waiver of the Town Policy on Encroachments on Town Property as it relates to the installation of a landing, ramp and floating dock to be located within the Town property in the canal off the Saugatuck River adjacent to the property known as 4 Marsh Court, contingent upon compliance with recommendations and requirements from relevant Town Departments and Commissions, the CT DEEP, and execution of an Encroachment Easement and Hold Harmless Agreement satisfactory to the Town Attorney's Office, is hereby APPROVED.

AS THE LTA, TO APPROVE THE REQUEST TO CT DOT FOR INSTALLATION OF A CROSSWALK AT/ABOUT 575 RIVERSIDE AVENUE

3. Staff Corporal Al D'Amura and Town Engineer Keith Wilberg presented Item #3. Upon motion by Candice Savin, seconded by Andrea Moore, and passing by a vote of 3-0, it was:

RESOLVED, that acting as the Local Traffic Authority, the Chair is hereby AUTHORIZED to submit a request to the CT DOT Traffic Engineering Division Chief for the installation of a crosswalk adjacent to 575 Riverside Avenue (CT Route 136) provided that the Town of Westport installs ADA compliant landing areas and sidewalk ramps on both sides of Riverside Avenue at that location.

APPROVE REFUNDS OF TAX OVERPAYMENTS IN ACCORDANCE WITH CGS SEC. 12-129

4. Roosevelt Simmons, representing the Tax Collector, presented Item #4. Upon motion by Andrea Moore, seconded by Jennifer Tooker, and passing by a vote of 3-0, it was:

RESOLVED, that upon the recommendation of the Tax Collector and in accordance with C.G.S. Sec. 12-129, the refunds of overpayments of taxes, as presented, are hereby APPROVED.

APPROVE AWARD OF CONTRACT FOR BID 24-092T, PAVEMENT PRESERVATION AND REPAIRS – FALL 2023.

Upon motion by Andrea Moore, seconded by Candice Savin and passing by a vote of 3-0, the original agenda item was revised to accurately reflect the winning bidder and amount.

5. Town Engineer Keith Wilberg presented Item #5. Upon motion by Andrea Moore, seconded by Candice Savin and passing by a vote of 3-0, it was:

RESOLVED, that the Award of Contract for Bid 24-092T, Pavement Preservation and Repairs - Fall 2023, to FGB Construction, Inc. in the amount of \$790,351.32, is hereby APPROVED.

ADJOURNMENT

Upon motion by Andrea Moore, seconded by Candice Savin and passing by a vote of 3-0, the meeting adjourned at 10:07 AM.

/Eileen Francis/

Eileen Francis, Recording Secretary