



Board of Finance

Town Hall, 110 Myrtle Avenue
Westport, CT 06880
BOF@westportct.gov

WESTPORTSM

NOTICE AND AGENDA OF BOARD OF FINANCE MEETING

SPECIAL NOTICE ABOUT PROCEDURES FOR THIS MEETING:

This meeting will be held IN-PERSON IN THE AUDITORIUM OF THE WESTPORT TOWN HALL.

The meeting will also be live streamed on the Town Website westportct.gov (on the website, select "How Do I" Heading, and select "Watch Town Meetings") and shown on Optimum Government Access Channel 79. Comments to be read during the public comment period may be emailed to BOFcomments@westportct.gov. We will use our best efforts to read public comments aloud if they are received during the public comment period and if they state your full name and address. In-person public comments are also allowed during the public comment period. Meeting materials will be available at westportct.gov along with the meeting notice posted on the Meeting List & Calendar page.

NOTICE OF BOARD OF FINANCE PUBLIC MEETING

The Board of Finance will hold a Public Meeting on **Wednesday, September 6, 2023 at 7:30 p.m. in the Auditorium of the Westport Town Hall** for the following purposes:

AGENDA

1. To approve the Board of Finance Minutes of the July 5, 2023 Regular Meeting and the August 15, 2023 and August 23, 2023 Special Meetings.
2. Financial Report from the Finance Director. (Discussion Only)
3. Audit Status Update from the Finance Director. (Discussion Only)
4. Board of Education 4th Quarter Financial Report from the Chief Financial Officer. (Discussion Only)
5. Upon the request of the Superintendent of Schools, to approve a transfer from unaudited unexpended 2022-2023 operating funds of the Board of Education to the BOE Carryover Account.
6. In accordance with C.G.S. Section 10-222a and upon the request of the Superintendent of Schools, to approve an appropriation in the amount of \$133,655.45 to the 2022-2023 Budget, BOE Rentals & Reimbursements Expenditure Account.
7. Upon the request of the Parks & Recreation Director, to review the Longshore Capital Improvement Plan. (Discussion Only)
8. Upon the request of the Finance Director, to approve the following requests for carryover amounts:

<u>Department</u>	<u>Account Name</u>	<u>Amount</u>	<u>Purpose/Reason</u>
a. Town Clerk	Education & Expenses	\$7,131.95	Unspent Grant Funds
b. Town Clerk	Supplies	\$2,739.23	Unspent Grant Funds
c. Selectwoman	Fees & Services	\$4,950.50	Startup Westport Initiative

d.	Human Services	Salaries-SOC	\$10,000.00	Cover unforeseen staffing expenses at WSCA
e.	Human Services	Advertising & Printing	\$4,242.13	Cover unforeseen staffing expenses at WSCA
f.	Human Services	Postage-SEN	\$1,546.65	Cover unforeseen staffing expenses at WSCA
g.	Human Services	Supplies-SEN	\$1,276.16	Cover unforeseen staffing expenses at WSCA
h.	Human Services	Other Materials & Supplies	\$2,655.06	Cover unforeseen staffing expense at WSCA

9. Upon the request of the Finance Director, to close the Fiscal Year 2022-23 by processing the list of transfers (attached) and incorporating these in the appropriation subsidiary ledger.
10. Upon the request of the Director of Public Works, to approve an appropriation of \$275,000 to the Sewer Reserve Fund Account 32003330-500461 for emergency repairs to the Pump Station #10 force main.

It is the policy of the Town of Westport that all Town-sponsored public meetings and events are accessible to people with disabilities. If you need assistance in participating in a meeting or event due to a disability as defined under the Americans with Disabilities Act, please contact Westport's ADA Coordinator at 203-341-1043 or at least three (3) business days prior to the scheduled meeting or event to request an accommodation.



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Revised BOF regular meeting time will now begin at 8:00pm, also revised item #4 and #8

DRAFT MINUTES OF BOARD OF FINANCE MEETING

Attendees: Brian Stern, Nancie Dupier, Jim Foster, Lee Caney, Sheri Gordon, Mike Keller. (Jay DesMarteau absent)

Motion to go into Executive Session: Dupier, second, Keller. Vote 6-0-0. (7:08pm)

DRAFT MINUTES OF BOF EXECUTIVE SESSION

The Board of Finance held a Special Meeting on **Wednesday, July 5, 2023 at 7:00 p.m. in the Auditorium of the Westport Town Hall** for the following purpose. It is anticipated that the Board of Finance will vote to go into Executive Session for such discussion:

1. Agenda item # 7 – School-based security communication system (Discussion Only)

Motion to go into Public Session: Caney, second, Dupier. Vote 6-0. (Gordon had to leave and did not go into Public Session)

DRAFT MINUTES BOARD OF FINANCE PUBLIC MEETING

The Board of Finance held a Public Meeting on **Wednesday, July 5, 2023 at 8:00 p.m. in the Auditorium of the Westport Town Hall** for the following purposes:

Public Session began at 8:05pm.

AGENDA

1. To approve the Board of Finance Minutes of the June 7, 2023 Regular Meeting. **Vote to Approve: Keller, second, Foster. Vote 5-0-0.**
2. Financial Report from the Finance Director. (Discussion Only) **Gary Conrad presented.**
3. Status Update from the Audit Sub-Committee. (Discussion Only) **Gary Conrad presented.**
4. Long Lots Project. (Discussion Only). **Brian Stern will be the BOF Liaison with this project and the Building Committee.**
5. Upon the request of the Westport Library Executive Director (Bill Harmar), to approve a Supplemental Appropriation in the amount of \$320,000 for the fiscal year 2022-23 to cover medical claims for the Westport Library. **Vote to Approve: Dupier, second, Stern. Vote 5-0-0.**
6. Upon the request of the First Selectwoman, to approve a transfer of \$200,000 to the appropriate department salary accounts from Account 10109917-519000 (Reserve Salary Adjustments) for non-bargaining employees' salary increases for FY2023-2024. **Vote to Approve: Foster, second, Keller. Vote 5-0-0.**

7. Upon the request of the Superintendent of Schools, to approve an Appropriation in the amount of \$630,000, to the Capital and Non-Recurring Account Fund Account 31506650-500375-10137 for school-based security communication system. **Tom Scarice pulled the request for approval and will come back to the Board for approval in conjunction with another proposed appropriation around school security at a later date.**
8. Upon the request of the Director of Public Works, to approve an Appropriation in the amount of \$440,000 along with bond and note authorization, to the Municipal Improvement Fund Account 30503310-500374-10139 for re-construction of the Parsell Public Works Center Pavement. **Vote to Approve: Dupier, second, Foster. Vote 5-0-0.**
9. Upon the request of the Director of Public Works, to approve an appropriation of \$300,000 to the Capital and Non-Recurring Account 31503310-500379 for the replacement of the 2008 Elgin Pelican Sweeper. **Vote to Approve: Dupier, second, Stern. Vote 5-0-0.**
10. Upon the request of the Director of Public Works, to approve an appropriation of \$225,000 to the Capital and Non-Recurring Account 31503310-500376 for the purchase of a Trackless MT7 Multipurpose machine. **Vote to Approve: Stern, second, Foster. Vote 5-0-0.**
11. Upon the request of the Director of Public Works, to approve an appropriation of \$172,000 to the Capital and Non-Recurring Account 31503310-500377 for the purchase of a John Deere 5105M 4WD Tractor. **Vote to Approve: Foster, second, Dupier. Vote 5-0-0.**
12. Upon the request of the Director of Public Works, to approve an appropriation of \$562,500 to the Capital and Non-Recurring Account 31503310-500378 for the creation of a Town-wide Safe Street for All (SS4A), Action Plan. **Vote to Approve: Caney, second, Dupier. Vote 5-0-0.**
13. Upon the request of the Director of Public Works, to approve an appropriation of \$260,000 to the Capital and Non-Recurring Account 31503310-500380-10138 for the Preliminary Engineering Services for Center Street and Greens Farms Road Bridges. **Vote to Approve: Dupier, second, Stern. Vote 5-0-0.**
14. Discussion of By-Laws for Board of Finance. (Discussion Only) **Agreement was reached to continue with creating a set of by-laws but with a minimalist approach. BOF members should provide feedback to the recently communicated redlined version of the by-laws to Lee before the next meeting.**

Motion to Adjourn Meeting: Foster, second, Keller. Vote 5-0-0.

Meeting adjourned: 9:40pm

Meeting notes respectfully submitted by James Foster, Vice Chair.



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WESTPORTSM

DRAFT OF BOARD OF FINANCE SPECIAL MEETING

Attendees: Lee Caney, Sheri Gordon, Mike Keller, Jim Foster.

The Board of Finance held a Public Meeting on **Tuesday, August 15, 2023 at 7:30 p.m. in Room 201/201A of the Westport Town Hall** for the following purpose:

AGENDA

APPOINTMENT OF NEW MEMBERS

To interview and vote on candidates to fill 2 (two) vacancies on the Board of Finance for the unexpired portion of the term.

It is anticipated that the Board will vote to go into **Executive Session** to interview the candidate(s).

Motion to go into Executive Session at 7:40pm: Motion Foster, second, Keller. Vote 4-0-0.

Motion to close the Executive Session at 8:15pm: Motion Gordon, second, Caney. Vote 4-0-0.

Motion to support Perry Winter to replace Jay DesMarteau: Keller, second, Foster. Vote 4-0-0.

Motion to support Jeffrey Hammer to replace Nancie Dupier: Gordon, second, Caney. Vote 4-0-0.

Motion to Adjourn: Caney, second, Gordon. Vote 4-0-0.

Meeting adjourned at 8:27pm.

Meeting notes respectfully submitted by James Foster, Vice Chair.



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Revised – Item #2

WESTPORTSM

DRAFT MINUTES OF BOARD OF FINANCE SPECIAL MEETING

Attendees: Brian Stern, Jeff Hammer, Jim Foster, Lee Caney, Sheri Gordon, Mike Keller and Perry Winter.

NOTICE OF BOF EXECUTIVE SESSION

Item #1 was pulled from the agenda by the BOE so the Executive Session was not conducted and the Public Session commenced at 7:30pm as usual.

The Board of Finance held a Special Meeting on Wednesday, August 23, 2023 at 7:00 p.m. in the Auditorium of the Westport Town Hall for the following purpose. It is anticipated that the Board of Finance will vote to go into Executive Session for such discussion:

1. Agenda item #1 School-based security communication system (Discussion Only)

NOTICE OF BOARD OF FINANCE PUBLIC MEETING

The Board of Finance held a Special Meeting on Tuesday, August 23, 2023 at 7:30 p.m. in the Auditorium of the Westport Town Hall for the following purposes:

AGENDA

1. Upon the request of the Superintendent of Schools, to approve an Appropriation in the amount of \$630,000.00 to the Capital and Non-Recurring Account Fund Account 31506650-500375-10137 for school-based security communication system. **The BOE pulled this request from the agenda.**
2. Upon the request of the Chief of Police, to approve an Appropriation in the amount of \$432,063.00 for the addition of three (3) Westport Police Officers to serve as School Security Officers (SSO's). **Motion to Approve: Stern, second Gordon. Vote 7-0-0.**


Meeting to Adjourn: Caney, second, Hammer. Vote 7-0-0.

Meeting adjourned at 8:35pm.

Meeting notes respectfully submitted by James Foster, Vice Chair.

INTEROFFICE MEMORANDUM

TO: GARY CONRAD
TOWN FINANCE DIRECTOR

FROM: ELIO LONGO 
CHIEF FINANCIAL OFFICER, WESTPORT PUBLIC SCHOOLS

SUBJECT: 2022-2023 END-OF-YEAR CLOSE OUT (UNAUDITED – SUBJECT TO REVISION)

DATE: AUGUST 24, 2023

CC: T. SCARICE, R. MCARDLE, AND S. CAREY

The status of the Westport Public Schools **2022-2023 General Fund 01** as of June 30, 2023 is as follows:

Adopted Budget:	\$129,500,575.00	(101-06-60-650-00000-586100)
Expended through 6/30/23	<u>(126,615,296.53)</u>	
Balance Available	\$ 2,885,278.47	
Less Accounts Payable	(850,849.38)	
Less Payroll Payable	<u>(178,987.25)</u>	
Balance Available	\$ 1,855,441.84	
Less Continued Appropriation	<u>\$ (1,169,435.90)</u>	
Balance Less Cont. App.	\$ 686,005.94	
BOE Carryover Acct Request	<u>\$ 386,005.94</u>	
Return to Town	\$ 300,000.00	

The detail of the appropriation unexpended at 6/30/2023 (cash) includes:

2022-23 Accounts Payable:	\$ 850,849.38
2022-23 Payroll Payable:	\$ 178,987.25
2022-23 Outstanding Encumbrances:	<u>\$ 1,169,435.90</u>
Total cash unexpended at 6/30/2023:	\$ 2,199,272.53

The status of other **2022-2023** Board of Education funds is as follows:

Fund 04 – Tuition Based Budgets

Revenue Received	\$ 163,929.90	
Accounts Receivable	<u>0.00</u>	
Total Revenue	\$ 163,929.90	(101-30-00-650-00000-431100)
Expended through 6/30/23	<u>(162,029.04)</u>	(101-06-60-650-00000-588000)
Net Funds Available	\$ 1,900.86	
Continued Appropriation	<u>0.00</u>	
Return to Town	\$ 1,900.86	

Fund 07 – Private Schools Budget

Adopted Budget:	\$ 529,622.00	(101-06-60-652-00000-588000)
Expended through 6/30/23:	<u>(462,931.35)</u>	
Balance Available	\$ 66,690.65	
Continued Appropriation	<u>2,130.98</u>	
Return to Town	\$ 64,559.67	

Fund 08 – GRANTS (PRELIMINARY estimate)

Revenue Received from 7/1/22 to 6/30/23	\$1,705,580.06
Less:	
Expended FY23 through 6/30/23	(\$2,513,073.04)
Accounts Payable	(\$265.00)
Payroll Payable	(\$252.18)
Encumbrances	<u>(\$-)</u>
Subtotal	\$(808,010.16)
Carry Forward from FY22	(\$0.00)
Refunded to State of CT	<u>\$0.00</u>
Subtotal	\$(808,010.16)

Fund 12 – Rentals & Reimbursements Budget

Revenue Received:	\$ 133,655.45	(101-70-00-651-00000-479023)
Expended through 6/30/23:	<u>(133,655.45)</u>	(101-06-60-651-00000-588000)
Balance Available	\$ 0.00	
Accounts Payable	<u>\$ (0.00)</u>	
Return to Town	\$ 0.00	


The status of the Westport Public Schools **2021-2022 General Fund 01** as of June 30, 2023 is as follows:

Continued Appropriation to FY23	\$ 610,934.20
Total Expenditures made: 6/30/23	<u>(342,453.57)</u>
Balance Available	\$ 268,480.63
Continued Appropriation	<u>0.00</u>
Return to Town	\$ 268,480.63

I would like to thank you and your staff for your assistance throughout the past year.

INTEROFFICE MEMORANDUM

TO: MR. THOMAS SCARICE
SUPERINTENDENT OF SCHOOLS

FROM: ELIO LONGO 
CHIEF FINANCIAL OFFICER

SUBJECT: 2022-2023 END-OF-YEAR FINANCIAL REPORT (UNAUDITED)

DATE: AUGUST 14, 2023

CC: R. MCARDLE, BUDGET FILE

The 2022-2023 fiscal year has been closed and reconciled preliminarily with the Town of Westport's records. The year ended having encumbrances & expenditures totaling \$128,814,568 or 99.47% of the FY23 budget appropriation with a \$686,006 fund balance.

The following are the final general fund balances in the designated line items (*see Exhibit A for detailed references*):

ACCOUNT CATEGORY	AMOUNT
100s – Salaries	(\$572,095)
200s - Employee Benefits	126,687
300s - Purchased Services	213,221
400s - Purchased Property Services	488,160
500s - Other Purchased Services	586,637
600s - Supplies and Materials	135,857
700s – Equipment	(13,363)
800s - Other Expenses	(279,098)
Net Surplus/Deficit	<u>\$686,006</u>

The Board of Education traditionally approves final transfer of funds to enable the Administration to make a final adjustment to budgeted line items so that actual expenditures are reflected for the year. The adopted budget remains as adopted which will allow for an appropriate comparison between budget and final expenditures should the need arise. Therefore, we are requesting the following:

I. ADMINISTRATIVE RECOMMENDATION:

It is requested that the Board approve the following transfers:

Transfer from:

500s – Total Other Purchased Svcs	(\$572,095)
600s – Supplies and Materials	(13,363)
400s – Purchased Property Services	(279,098)
	(\$864,556)

Transfer to:

100s – Total Salaries	\$572,095
700s – Equipment	13,363
800s – Other Expenses	279,098
	\$864,556

Included in this report are several exhibits that help to explain the activities of the fiscal year as follows:

- Exhibit A General Fund Operating Expenditures by Object**
 This report details the financial records by object, i.e. what types of goods and services were purchased during the year.

- Exhibit B Tuition Based Budgets**
 This report represents expenditures supported by tuition payments received from other school districts and Preschool participants. No expenditures are made from this fund without the corresponding revenue to support the payments. Comparison to budget is merely a reference and does not generate "turnback" funds to the town.

- Exhibit C Private School Services**
 This report represents mandated program expenditures such as a school nurse and transportation for Greens Farms Academy.

- Exhibit D Rentals & Reimbursements Summary**
 This report summarizes the activity indicating the source of the revenue (Activity Code) and the total expenditures made for each activity. The Board of Finance and RTM use this report to appropriate the funds expended as part of the Town's year end closing process.

- Exhibit E Project Summary**
 A summary report of the maintenance projects that were either completed or work-in-process during the 2022-2023 fiscal year.

WESTPORT PUBLIC SCHOOLS
Quarterly Financial Report - 4Q AND FYE
June 30, 2023
 Theoretical Expenditure Rate: 100%

2019-2020 Year-End Expense	2020-2021 Year-End Expense	2021-2022 Year-End Expense (ua)	Object Code	Descriptions	2022-2023 ADOPTED BUDGET	2022-2023 ADJUSTED BUDGET	BUDGET ADJUSTMENT	2022-2023 ENCUMBERED TO DATE	2022-2023 EXPENDED TO DATE	YTD %	ESTIMATED ADJUSTMENTS	PROJECTED TO EOY	BALANCE AVAILABLE	Balance Available %
5,323,764	5,590,982	5,415,676	100	Certified Administrators	5,522,379	5,522,379	-	-	5,683,480	103%		5,683,480	(161,101)	-2.9%
2,055,637	2,182,792	2,214,083	101	Directors	2,250,658	2,250,658	-	-	2,265,525	101%		2,265,525	(14,867)	-0.7%
23,180,329	24,083,223	24,486,391	102	Reg Ed Teachers	25,110,756	25,110,756	-	-	25,867,482	103%		25,867,482	(756,726)	-3.0%
11,847,837	12,009,702	12,318,392	103	Special Area Teachers	12,767,795	12,767,795	-	-	12,651,788	99%		12,651,788	116,007	0.9%
4,444,203	4,465,194	4,554,666	104	Support Teachers	4,540,163	4,540,163	-	-	4,784,104	105%		4,784,104	(243,941)	-5.4%
114,424	54,191	55,004	105	Curr/Instr Resource	55,966	55,966	-	-	28,578	51%	-	28,578	27,388	48.9%
804,517	846,541	934,984	107	Library/Media Teachers	992,226	992,226	-	-	982,912	99%		982,912	9,314	0.9%
1,467,460	1,416,076	1,602,538	108	Guidance	1,633,128	1,633,128	-	-	1,622,814	99%		1,622,814	10,314	0.6%
4,732,128	4,848,325	5,286,516	109	Special Ed Teachers	5,629,597	5,629,597	-	-	5,297,091	94%		5,297,091	332,506	5.9%
1,678,766	1,742,037	1,825,266	110	Psychologists	1,919,178	1,919,178	-	-	1,900,831	99%		1,900,831	18,347	1.0%
323,943	255,798	269,235	113	Social Workers	277,479	277,479	-	-	273,003	98%	-	273,003	4,476	1.6%
1,489,732	1,605,864	1,658,018	114	Speech/Hearing Therapists	1,779,759	1,779,759	-	-	1,768,513	99%		1,768,513	11,246	0.6%
116,768	117,929	124,363	115	Staff Dev/Leadership	125,607	125,607	-	-	125,371	100%		125,371	236	0.2%
671,535	548,118	719,566	116	Extra-Curricular	764,851	764,851	-	-	821,233	107%		821,233	(56,382)	-7.4%
624,598	606,783	661,159	118	Coaches-Intrmr/Intrschlstic	664,364	664,364	-	-	641,913	97%		641,913	22,451	3.4%
102,768	141,990	128,138	119	Curriculum Work/Other	126,198	126,198	-	-	172,661	137%		172,661	(46,463)	-36.8%
\$ 58,978,409	\$ 60,515,545	\$ 62,253,995		Sub-Total Certified Salaries	\$ 64,160,104	\$ 64,160,104	\$ -	\$ -	\$ 64,887,299		\$ -	\$ 64,887,299	(727,195)	-1.1%
	2.6%	2.9%			3.1%	3.1%		0.0%	101.1%		0.0%	101.1%	-1.1%	
1,267,806	1,267,354	1,267,636	120	Support Supervisors	1,343,953	1,343,953	-	-	1,344,955	100%		1,344,955	(1,002)	-0.1%
2,531,919	2,556,368	2,633,283	121	Secretaries	2,741,187	2,741,187	-	-	2,663,848	97%		2,663,848	77,339	2.8%
1,780,276	1,836,013	1,850,322	122	Paraprofessionals	1,892,094	1,892,094	-	-	1,859,050	98%		1,859,050	33,045	1.7%
3,374,723	3,224,924	3,646,830	123	Sped Paraprofessionals	3,934,294	3,934,294	-	-	4,161,884	106%		4,161,884	(227,590)	-5.8%
2,523,226	2,955,717	2,959,488	124	Custodians	3,132,366	3,132,366	-	-	2,988,072	95%		2,988,072	144,294	4.6%
607,512	633,764	640,968	125	Maintainers	665,592	665,592	-	-	638,260	96%		638,260	27,332	4.1%
894,330	930,843	956,898	126	Nurses	999,579	999,579	-	-	972,244	97%		972,244	27,335	2.7%
239,771	252,820	269,269	127	Nurses Aides	290,305	290,305	-	-	283,965	98%		283,965	6,340	2.2%
603,220	616,951	630,832	128	Technology Assistants	649,757	649,757	-	-	595,756	92%		595,756	54,001	8.3%
344,467	315,704	307,761	129	Security Aides	331,575	331,575	-	-	324,742	98%		324,742	6,833	2.1%
201,756	86,823	145,507	130	Bus Monitors	170,000	170,000	-	-	195,750	115%		195,750	(25,750)	-15.1%
215,044	210,585	229,013	131	Athletics	240,000	240,750	750	-	248,813	103%		248,813	(8,063)	-3.3%
135,724	145,620	157,065	133	Other	165,857	165,857	-	-	155,889	94%		155,889	9,968	6.0%
739,121	800,867	883,850	135	Occupational Therapists	881,593	881,593	-	-	907,526	103%		907,526	(25,933)	-2.9%
185,053	189,247	195,577	136	Physical Therapists	209,245	209,245	-	-	199,384	95%		199,384	9,861	4.7%
21,375	21,375	21,375	140	Adult Ed Mandated	22,000	22,000	-	-	21,375	97%		21,375	625	2.8%
\$ 15,665,323	\$ 16,044,975	\$ 16,795,676		Sub-Total Non-Certified Salaries	\$ 17,669,397	\$ 17,670,147	\$ 750	\$ -	\$ 17,561,514		\$ -	\$ 17,561,514	108,633	0.6%
	2.4%	4.7%			5.2%	5.2%		0.0%	99.4%		0.0%	99.4%	0.6%	
267,768	352,170	260,522	150	Perm Cert Subs	425,880	425,880	-	-	345,030	81%		345,030	80,850	19.0%

WESTPORT PUBLIC SCHOOLS
Quarterly Financial Report - 4Q AND FYE
June 30, 2023
Theoretical Expenditure Rate: 100%

2019-2020 Year-End Expense	2020-2021 Year-End Expense	2021-2022 Year-End Expense (ua)	Object Code	Descriptions	2022-2023 ADOPTED BUDGET	2022-2023 ADJUSTED BUDGET	BUDGET ADJUSTMENT	2022-2023 ENCUMBERED TO DATE	2022-2023 EXPENDED TO DATE	YTD %	ESTIMATED ADJUSTMENTS	PROJECTED TO EOY	BALANCE AVAILABLE	Balance Available %
105,245	81,523	209,862	151	Daily Cert Subs	142,401	142,401	-	-	304,867	214%		304,867	(162,466)	-114.1%
23,050	5,925	25,915	152	Staff Training Cert Subs	38,496	38,496	-	-	24,809	64%		24,809	13,687	35.6%
26,638	27,864	15,420	153	PPT Cert Subs	44,912	44,912	-	-	11,375	25%		11,375	33,537	74.7%
837,185	722,147	741,257	154	Long Term Subs	866,161	866,161	-	-	764,855	88%		764,855	101,306	11.7%
202,012	279,249	272,413	155	Non-Cert Subs	316,900	316,900	-	-	246,571	78%		246,571	70,329	22.2%
553,260	750,817	805,012	156	Overtime	599,106	599,106	-	-	689,881	115%		689,881	(90,775)	-15.2%
\$ 2,015,158	\$ 2,219,695	\$ 2,330,401		Sub-Total Other Salaries	\$ 2,433,856	\$ 2,433,856	\$ -	\$ -	\$ 2,387,389		\$ -	\$ 2,387,389	46,467	1.9%
	10.1%	5.0%			4.4%	4.4%		0.0%	98.1%		0.0%	98.1%	1.9%	
\$ 76,658,890	\$ 78,780,215	\$ 81,380,073		TOTAL SALARIES	\$ 84,263,357	\$ 84,264,107	\$ 750	\$ -	\$ 84,836,202		\$ -	\$ 84,836,202	(572,095)	-0.7%
	2.8%	3.3%			3.5%	3.5%		0.0%	100.7%		0.0%	100.7%	-0.7%	
15,431,120	16,406,438	16,742,040	210	Health Insurance	16,341,431	16,341,431	-	29,279	16,301,914	100%		16,331,194	10,237	0.1%
357,089	261,737	271,477	211	Group Life Insurance	356,872	356,872	-	-	276,927	78%		276,927	79,945	22.4%
35,310	36,875	38,995	212	Teacher Child Care (WEA)	43,000	43,000	-	-	42,500	99%		42,500	500	1.2%
21,552	25,155	15,500	213	Health Insurance Waiver	25,000	25,000	-	-	14,884	60%		14,884	10,116	40.5%
2,136,239	2,184,387	2,270,281	220	FICA/Medicare	2,357,956	2,357,956	-	-	2,363,870	100%		2,363,870	(5,914)	-0.3%
18,559	20,049	22,360	240	Course Reimbursement	28,000	28,000	-	-	25,367	91%		25,367	2,633	9.4%
94,997	86,090	57,923	250	Unemployment Compensation	70,000	70,000	-	48,355	1,645	2%		50,000	20,000	28.6%
368,687	395,669	404,327	260	Workers Compensation	400,000	400,000	-	12,000	380,513	95%		392,513	7,487	1.9%
32,918	31,434	32,052	287	Uniform Allowance	36,000	36,000	-	-	35,782	99%		35,782	218	0.6%
37,014	34,543	43,797	290	Other Employee Benefits	38,000	38,000	-	-	36,536	96%		36,536	1,464	3.9%
\$ 18,533,486	\$ 19,482,377	\$ 19,898,752		TOTAL BENEFITS	\$ 19,696,259	\$ 19,696,259	\$ -	\$ 89,634	\$ 19,479,938		\$ -	\$ 19,569,572	126,687	0.6%
	5.1%	2.1%			-1.0%	-1.0%		0.5%	98.9%		0.0%	99.4%	0.6%	
83,894	135,542	147,803	320	HomeBound	70,000	70,000	-	1,695	73,655	105%		75,350	(5,350)	-7.6%
9,341	3,481	7,849	321	Gifted Activities	15,000	15,000	-	197	9,431	63%		9,628	5,372	35.8%
-	102,000	120,900	322	Educational Interns	185,750	185,750	-	-	115,570	62%		115,570	70,180	37.8%
332,436	203,115	327,750	323	Instr Program Improvements	406,605	408,947	2,342	7,653	347,014	85%		354,667	54,280	13.3%
7,622	8,259	7,361	324	Pupil Services	13,000	10,000	(3,000)	-	6,863	69%		6,863	3,137	31.4%
258,180	297,523	283,788	325	PPT Consultations	295,000	300,163	5,163	10,663	306,915	102%		317,578	(17,416)	-5.8%
38,707	116,060	120,700	327	Student Evaluations-Outside	120,000	120,113	113	-	120,048	100%		120,048	65	0.1%
9,625	8,000	17,000	328	Medical Advisors	20,000	20,000	-	-	20,000	100%		20,000	-	0.0%
511,118	510,642	547,225	330	Other Prof/Tech Services	510,550	521,674	11,124	14,979	480,213	92%		495,192	26,483	5.1%
670,267	455,999	498,481	331	Legal/Negotiations	675,000	650,630	(24,370)	6,048	568,111	87%		574,159	76,471	11.8%
\$ 1,921,190	\$ 1,840,621	\$ 2,078,855		TOTAL PURCHASED SERVICES	\$ 2,310,905	\$ 2,302,276	\$ (8,629)	\$ 41,235	\$ 2,047,820		\$ -	\$ 2,089,055	213,221	9.3%
	-4.2%	12.9%			11.2%	10.7%		1.8%	88.9%		0.0%	90.7%	9.3%	
87,604	96,897	93,962	411	Water/Sewer	99,356	99,356	-	11,362	91,613	92%		102,975	(3,619)	-3.6%
2,022,719	2,227,890	2,009,741	413	Electricity	2,268,396	2,268,396	-	157,391	1,589,396	70%		1,746,787	521,609	23.0%

WESTPORT PUBLIC SCHOOLS
Quarterly Financial Report - 4Q AND FYE
June 30, 2023

Theoretical Expenditure Rate: 100%

2019-2020 Year-End Expense	2020-2021 Year-End Expense	2021-2022 Year-End Expense (ua)	Object Code	Descriptions	2022-2023 ADOPTED BUDGET	2022-2023 ADJUSTED BUDGET	BUDGET ADJUSTMENT	2022-2023 ENCUMBERED TO DATE	2022-2023 EXPENDED TO DATE	YTD %	ESTIMATED ADJUSTMENTS	PROJECTED TO EOY	BALANCE AVAILABLE	Balance Available %
725,514	920,331	730,747	414	Natural Gas	940,547	940,547	-	191,546	798,905	85%		990,451	(49,904)	-5.3%
11,461	19,576	20,677	415	Heating Oil	18,893	18,893	-	3,922	17,075	90%		20,997	(2,104)	-11.1%
525,178	586,868	641,038	421	Contracted Maintenance	765,225	714,625	(50,600)	13,673	699,917	98%		713,590	1,035	0.1%
691,665	578,915	1,077,750	431	Building Maintenance	561,000	618,364	57,364	19,499	670,608	108%		690,107	(71,743)	-11.6%
226,851	199,693	160,511	432	Grounds Maintenance	275,175	373,840	98,665	20,353	350,234	94%		370,587	3,253	0.9%
77,148	120,343	119,355	433	Repair Equip (Instructional)	170,290	170,283	(8)	5,713	106,620	63%		112,333	57,950	34.0%
39,138	46,294	46,579	434	Repair Equip (Non-Instructional)	70,250	65,158	(5,093)	-	61,590	95%		61,590	3,568	5.5%
238,398	572,757	307,734	435	Building Projects	343,735	241,735	(102,000)	75,559	172,853	72%		248,412	(6,677)	-2.8%
49,252	63,760	32,439	436	Grounds Projects	171,500	148,855	(22,645)	10,780	137,702	93%		148,482	373	0.3%
263,335	506,488	215,931	437	Restore/Prevent Maintenance	257,500	204,088	(53,412)	-	194,816	95%		194,816	9,272	4.5%
166,005	151,099	154,741	440	Equip Rentals & Copiers	181,019	181,019	-	10,399	156,662	87%		167,061	13,958	7.7%
48,938	50,651	52,424	441	Building Rental	55,045	55,045	-	-	54,259	99%		54,259	786	1.4%
9,000	8,890	10,731	450	Gas/Travel Maintenance	9,500	9,500	-	-	13,152	138%		13,152	(3,652)	-38.4%
266,808	294,970	303,269	451	Custodial Supplies	268,137	209,527	(58,610)	-	210,877	101%		210,877	(1,350)	-0.6%
242,032	391,962	282,942	452	Maintenance Supplies	300,000	345,270	45,270	505	342,395	99%		342,900	2,370	0.7%
80,548	105,733	135,710	490	School Security	123,500	218,500	95,000	41,949	163,516	75%		205,464	13,036	6.0%
\$ 5,771,592	\$ 6,943,117	\$ 6,396,280		TOTAL PROPERTY SERVICES	\$ 6,879,068	\$ 6,883,000	\$ 3,932.00	\$ 562,650.09	\$ 5,832,189		\$ -	\$ 6,394,840	488,160	7.1%
	20.3%	-7.9%			7.5%	7.6%		8.2%	84.7%		0.0%	92.9%	7.1%	
3,413,467	4,006,047	3,808,178	510	Transportation - Regular	4,405,165	4,405,165	-	338	3,784,569	86%		3,784,907	620,258	14.1%
858,706	945,610	1,143,307	511	Trans-Spec Ed-Internal	1,398,348	1,398,348	-	24,155	1,321,689	95%		1,345,844	52,504	3.8%
56,384	170,646	297,909	512	Trans-Spec Ed-Public	345,862	345,862	-	2,400	279,549	81%		281,949	63,913	18.5%
489,144	318,331	889,316	513	Trans-Spec Ed-Private	620,000	620,000	-	-	677,060	109%		677,060	(57,060)	-9.2%
19,123	18,975	33,985	516	Trans-Field Trips	77,935	77,935	-	8,156	49,906	64%		58,063	19,872	25.5%
125,394	142,913	282,145	517	Gasoline-Buses	318,500	318,500	-	22,936	283,714	89%		306,650	11,850	3.7%
177,474	191,554	47,925	520	Property Insurance	162,200	162,200	-	-	143,076	88%		143,076	19,124	11.8%
9,313	9,777	9,777	521	Flood Insurance	11,567	11,567	-	-	9,182	79%		9,182	2,385	20.6%
347,707	345,442	429,358	523	Liability Insurance	447,021	447,021	-	-	389,052	87%		389,052	57,969	13.0%
126,000	120,752	101,658	529	Athletic Insurance	105,000	105,000	-	-	94,069	90%		94,069	10,931	10.4%
306,274	406,705	626,421	530	Communication Systems	616,557	616,557	-	28,849	618,512	100%		647,361	(30,804)	-5.0%
21,585	13,647	21,020	535	Postage	36,000	36,000	-	13,062	16,683	46%		29,745	6,255	17.4%
24,794	18,722	10,298	540	Advertising	18,000	18,000	-	1,733	9,797	54%		11,529	6,471	35.9%
20,891	11,758	16,453	550	Printing	28,975	27,975	(1,000)	-	15,663	56%		15,663	12,312	44.0%
2,159,295	2,690,481	3,083,002	560	Tuition-Public	2,515,700	2,515,700	-	55,771	2,414,059	96%		2,469,831	45,869	1.8%
-	-	-	563	Tuition-Court & Agency Placed	-	-	-	-	-	0%		-	-	0.0%
1,136,743	1,324,753	1,150,893	567	Tuition-Litigation	1,000,000	1,000,000	-	209,019	1,086,438	109%		1,295,457	(295,457)	-29.5%
26,014	-	15,048	569	Tuition-Summer Programs	27,000	27,000	-	-	14,053	52%		14,053	12,947	48.0%
30,974	42,334	40,007	580	Staff Travel/Mileage	69,675	69,675	-	239	42,140	60%		42,379	27,296	39.2%
\$ 9,349,282	\$ 10,778,447	\$ 12,006,701		TOTAL OTHER PURCH SERVICES	\$ 12,203,505	\$ 12,202,505	\$ (1,000)	\$ 366,658	\$ 11,249,210		\$ -	\$ 11,615,868	586,637	4.8%
	15.3%	11.4%			1.6%	1.6%		3.0%	92.2%		0.0%	95.2%	4.8%	

WESTPORT PUBLIC SCHOOLS
Quarterly Financial Report - 4Q AND FYE
June 30, 2023
Theoretical Expenditure Rate: 100%

2019-2020 Year-End Expense	2020-2021 Year-End Expense	2021-2022 Year-End Expense (ua)	Object Code	Descriptions	2022-2023 ADOPTED BUDGET	2022-2023 ADJUSTED BUDGET	BUDGET ADJUSTMENT	2022-2023 ENCUMBERED TO DATE	2022-2023 EXPENDED TO DATE	YTD %	ESTIMATED ADJUSTMENTS	PROJECTED TO EOY	BALANCE AVAILABLE	Balance Available %
823,349	798,327	810,901	611	Supplies-Instructional	927,489	924,095	(3,394)	13,511	862,263	93%		875,774	48,321	5.2%
772,895	954,709	961,856	612	Software	1,019,727	1,018,783	(944)	13,531	1,028,749	101%		1,042,280	(23,497)	-2.3%
171,258	171,334	141,759	613	Tech Supplies	151,925	151,925		-	150,800	99%		150,800	1,125	0.7%
29,089	34,135	31,943	615	Graduation Expenses	37,000	37,000		392	31,821	86%		32,213	4,787	12.9%
403,108	398,661	419,655	641	Textbooks	469,987	470,441	454	6,513	404,285	86%		410,798	59,643	12.7%
100,703	101,425	89,283	642	Library Books & Periodicals	106,760	107,237	477	1,920	101,237	94%		103,157	4,080	3.8%
15,070	8,860	10,090	643	A/V Materials	12,120	12,120	-	-	10,686	88%		10,686	1,434	11.8%
152,610	159,039	141,969	690	Non Instructional Supplies	189,240	197,345	8,105	4,646	160,272	81%		164,919	32,426	16.4%
48,970	43,002	14,017	691	Health Supplies	20,000	20,000	-	298	12,165	61%		12,463	7,537	37.7%
\$ 2,517,050	\$ 2,669,492	\$ 2,621,473		TOTAL SUPPLIES AND MTLs.	\$ 2,934,248	\$ 2,938,945	\$ 4,697	\$ 40,811	\$ 2,762,278		\$ -	\$ 2,803,089	135,857	4.6%
	6.1%	-1.8%			11.9%	12.1%		1.4%	94.0%		0.0%	95.4%	4.6%	
17,680	10,049	13,081	731	Equip-New Instructional	79,736	79,736		7,369	72,651	91%		80,020	(284)	-0.4%
5,251	8,792	-	732	Equip-New Non Instructional	-	-		-	929	0%		929	(929)	#DIV/0!
91,659	139,460	3,412	733	Equip-Replace Instructional	58,578	58,578		-	59,931	102%		59,931	(1,353)	-2.3%
(676)	45,464	11,167	734	Equip-Replace Non Instructional	2,176	2,176		-	-	0%		-	2,176	100.0%
74,827	48,418	644	735	Furniture	-	-		-	18,157	#DIV/0!		18,157	(18,157)	#DIV/0!
966,142	308,097	203,093	736	Tech Equip-instructional	434,116	432,416	(1,700)	2,880	423,854	98%		426,734	5,682	1.3%
28,529	21,606	51,148	737	Tech Equip-Non Instructional	45,725	47,425	1,700	-	47,923	101%		47,923	(498)	-1.1%
\$ 1,183,412	\$ 581,886	\$ 282,545		TOTAL EQUIPMENT	\$ 620,331	\$ 620,331	\$ -	\$ 10,249	\$ 623,445		\$ -	\$ 633,694	(13,363)	-2.2%
	-50.8%	-51.4%			119.6%	119.6%		1.7%	100.5%		0.0%	102.2%	-2.2%	
85,901	88,665	89,668	810	Dues & Fees	100,035	101,035	1,000	-	86,747	86%		86,747	14,288	14.1%
15,424	26,758	20,617	811	Student Act & Awards	40,478	40,478		800	29,288	72%		30,088	10,390	25.7%
406,608	352,973	488,457	812	Student Athletics	452,389	451,639	(750)	3,964	751,450	166%		755,414	(303,775)	-67.3%
\$ 507,933	\$ 468,396	\$ 598,742		TOTAL OTHER	\$ 592,902	\$ 593,152	\$ 250	\$ 4,764	\$ 867,485		\$ -	\$ 872,250	(279,098)	-47.1%
	-7.8%	27.8%			-1.0%	-0.9%		0.8%	146.3%		0.0%	147.1%	-47.1%	
\$ 116,442,836	\$ 121,544,549	\$ 125,263,422		GRAND TOTAL	\$ 129,500,575	\$ 129,500,575	\$ -	\$ 1,116,001	\$ 127,698,567		\$ -	\$ 128,814,568	\$ 686,006	0.53%
	4.4%	3.1%			3.4%	3.4%		0.9%	98.6%		0.0%	99.47%	0.53%	

2022/2023 COMPLETED PROJECTS - COLEYTOWN ELEMENTARY SCHOOL

DESCRIPTION	PO	TOTAL	COMPANY	ACCOUNT / PROJECT CODE	ACCOUNT CODE DESCRIPTION	CONTRACT
CES - OIL PNEUMATOR & VEEDER SYSTEM INSPECTION	232471	\$ 940	DIGERTT JOHN INC	330	PROFESSIONAL SERVICES	QUOTE
CES - IAQ TESTING	233140	\$ 550	HYGENIX DIVISION OF PENNONI/PENNONI	330	PROFESSIONAL SERVICES	AGREEMENT
CES - REPLACEMENT BROKEN WINDOW GLASS	230172	\$ 1,165	CLEARVIEW INC	431	BUILDING MAINTENANCE	QUOTE
CES - STORAGE CONTAINER RENTAL	231217	\$ 2,067	EAGLE LEASING COMPANY	431	BUILDING MAINTENANCE	AGREEMENT
CES - STORAGE CONTAINER RENTAL	231217	\$ 2,067	EAGLE LEASING COMPANY	431	BUILDING MAINTENANCE	AGREEMENT
CES - HVAC REPAIRS	230178	\$ 7,446	ESC / ENVIRONMENTAL SYSTEMS CORP	431	BUILDING MAINTENANCE	STATE CONTRACT VENDOR
CES - FIRE SPRINKLER REPAIRS	230179	\$ 1,565	FIRE PROTECTION TEAM/FF COUNTY	431	BUILDING MAINTENANCE	3 YEAR QUOTE
CES - REPAIRS INTERCOMS/FIRE ALARM SYSTEM	230184	\$ 2,337	INTEGRATED TECHNICAL/AMANO	431	BUILDING MAINTENANCE	STATE CONTRACT VENDOR
CES - REPAIRS EMERGENCY LIGHTS	230188	\$ 1,707	LIGHTING SERVICES INC	431	BUILDING MAINTENANCE	STATE CONTRACT VENDOR
CES - ROOF REPAIRS	230193	\$ 10,267	OFFSHORE CONSTRUCTION INC.	431	BUILDING MAINTENANCE	STATE CONTRACT VENDOR
CES - SNAKE OUT SEWER LINE	230197	\$ 2,675	UNITED SEWER & DRAIN CLEANING INC	431	BUILDING MAINTENANCE	QUOTE
CES - UTILITY LINES LOCATION FOR MODULAR	232589	\$ 1,335	ADMIRAL CONSERVATION SERVICES II	431	BUILDING MAINTENANCE	QUOTE
CES - ELECTRIC WIRING INSTALLATION FOR MODULAR	231043	\$ 36,864	ELITE ELECTRICAL CONTRACTORS LLC	431	BUILDING MAINTENANCE	STATE CONTRACT VENDOR
CES - ELECTRIC WIRING FROM STREET POLE	231016	\$ 11,083	EVERSOURCE/CL&P	431	BUILDING MAINTENANCE	SOLE SOURCE
CES - PRIVATE ELECTRIC POLE FOR MODULAR CLASSROOM	231087	\$ 2,739	KTI UTILITY CONSTRUCTION & MAINTEN.	431	BUILDING MAINTENANCE	SOLE SOURCE
CES - FENCE ADDITIONS AND GATES	231086	\$ 13,550	ORANGE FENCE & SUPPLY CO INC	431	BUILDING MAINTENANCE	QUOTE
CES - EXCAVATION 6X6 HOLE FOR MODULAR CLASSROOM	231044	\$ 3,750	RAMOS'S AFFORDABLE CONSTRUCTION LLC	431	BUILDING MAINTENANCE	QUOTE
CES - BID # 23-004 GROUNDS MAINTENANCE	232386	\$ 16,850	GREENWAY PROPERTY	432	GROUNDS MAINTENANCE	BID # 23-004 BOE
CES - CUT BACK BRANCHES, TREE REMOVAL	230212	\$ 2,280	KNAPP TREE INC	432	GROUNDS MAINTENANCE	TOWN BID / TREE WARDEN
CES - 2 MONTHS LANDSCAPE EXTENSION CONTRACT	230702	\$ 4,084	PRO-TURF LANDSCAPE MANAGEMENT	432	GROUNDS MAINTENANCE	BID EXTENSION
CES - FIBER FOR PLAYGROUND	231670	\$ 4,765	PRO-TURF LANDSCAPE MANAGEMENT	432	GROUNDS MAINTENANCE	BID EXTENSION
CES - SEPT. 2022 LANDSCAPE CONTRACT	232216	\$ 3,084	PRO-TURF LANDSCAPE MANAGEMENT	432	GROUNDS MAINTENANCE	BID EXTENSION
CES - CATCH BASIN CLEANING	233730	\$ 3,495	KERRIGAN INDUSTRIES INC	436 / 2303	GROUNDS PROJECTS	TOWN BID VENDOR
CES - ASPHALT AND POT HOLE REPAIRS	232259	\$ 1,375	RAMOS'S AFFORDABLE CONSTRUCTION LLC	436 / 2304	GROUNDS PROJECTS	QUOTE
CES - INTERIOR PAINTING MULTIPLE AREAS	231482	\$ 14,400	FERRARO'S PAINTING & RESTORATION	437 / 2308	PREVENTATIVE MAINTENANCE	STATE CONTRACT VENDOR
		<u>\$ 152,439</u>				

EXHIBIT B

WESTPORT PUBLIC SCHOOLS
2022-2023 REVENUE OFFSET BUDGETS

		# Students	Project Return & Special Ed	# Students	Pre-School	Total Revenue Offset Budgets
PROJECTED REVENUE			\$ -		\$ 199,175	\$ 199,175
Tuition Type	Est. Tuition					
Project Return/Special Ed						
Partial Self Contained			\$ -			\$ -
PRE-SCHOOL						
5 days per week	\$ 7,357			6	\$ 44,141	\$ 44,141
Extended Day	\$ 11,348			13	\$ 147,521	\$ 147,521
Employee Regular Day	\$ 1,839			1	\$ 1,839	\$ 1,839
Employee Extended Day	\$ 2,837			2	\$ 5,674	\$ 5,674
			\$ -	22	\$ 199,175	\$ 199,175
ACTUAL REVENUE					\$ 163,929	\$ 163,929
ACTUAL EXPENDITURES						
CERTIFIED STAFF						
Sped Teacher					\$ 85,501	\$ 85,501
NON-CERTIFIED STAFF						
Paraprofessionals					\$ 35,876	\$ 35,876
Nurses					\$ 13,398	\$ 13,398
BENEFITS						
Health					\$ 19,093	\$ 19,093
Social Security/Medicare					\$ 4,644	\$ 4,644
OTHER						
Program Refunds					\$ 3,517	\$ 3,517
ACTUAL EXPENDITURES			\$ -		\$ 162,029	\$ 162,029
Revenue generated but no appropriation requested for:						
Employee Tuition - Fund 81	\$ 305,768					

2022/2023 COMPLETED PROJECTS - GREEN'S FARMS ELEMENTARY SCHOOL

DESCRIPTION	PO	TOTAL	COMPANY	ACCOUNT / PROJECT CODE	ACCOUNT CODE DESCRIPTION	CONTRACT
GFS - RADON TESTING	233037	\$ 1,000	ENVIRONMENTAL TRANSACTIONS INC	330	PROFESSIONAL SERVICES	QUOTE
GFS - RADON VERIFICATION SAMPLING	233140	\$ 1,000	HYGENIX DIVISION OF PENNONI/PENNONI	330	PROFESSIONAL SERVICES	AGREEMENT
GFS - HVAC REPAIRS	230178	\$ 4,717	ESC / ENVIRONMENTAL SYSTEMS CORP	431	BUILDING MAINTENANCE	STATE CONTRACT VENDOR
GFS - FIRE SPRINKLER REPAIRS	230179	\$ 6,782	FIRE PROTECTION TEAM/FF COUNTY	431	BUILDING MAINTENANCE	3 YEAR QUOTE
GFS - ELEVATOR REPAIRS	230182	\$ 2,436	GREAT NORTHERN ELEVATOR/JOHNSTON	431	BUILDING MAINTENANCE	BID# 22-004 BOE
GFS - REPAIRS: INTERCOMS/FIRE ALARM	230184	\$ 2,237	INTEGRATED TECHNICAL/AMANO	431	BUILDING MAINTENANCE	STATE CONTRACT VENDOR
GFS - REPAIRS: EMERGENCY LIGHTS	230188	\$ 8,566	LIGHTING SERVICES INC	431	BUILDING MAINTENANCE	STATE CONTRACT VENDOR
GFS - VCT TILE REPLACEMENT ROOM 128D	233611	\$ 2,078	NORTH HAVEN CERAMIC TILE & FLOOR	431	BUILDING MAINTENANCE	STATE CONTRACT VENDOR
GFS - PLUMBING AND INSULATION	230180	\$ 4,634	RAY FLANAGAN	431	BUILDING MAINTENANCE	QUOTE
GFS - BID # 23-004 GROUNDS MAINTENANCE	232386	\$ 16,850	GREENWAY PROPERTY	432	GROUNDS MAINTENANCE	BID# 23-004 BOE
GFS - 2 MONTHS LANDSCAPE EXTENSION CONTRACT	230702	\$ 2,940	PRO-TURF LANDSCAPE MANAGEMENT	432	GROUNDS MAINTENANCE	BID EXTENSION
GFS - FIBER FOR PLAYGROUND	231670	\$ 3,820	PRO-TURF LANDSCAPE MANAGEMENT	432	GROUNDS MAINTENANCE	BID EXTENSION
GFS - SEPT. 2022 CONTRACT	232216	\$ 1,940	PRO-TURF LANDSCAPE MANAGEMENT	432	GROUNDS MAINTENANCE	BID EXTENSION
GFS - MAINTENANCE OF STONE ASSEMBLIES AND LIMESTONE	232310	\$ 10,500	POWERWASH GUYS	435 / 2301	BUILDING PROJECTS	QUOTES
GFS - CATCH BASIN CLEANING	233730	\$ 3,360	KERRIGAN INDUSTRIES INC	436 / 2303	GROUNDS PROJECTS	TOWN BID VENDOR
GFS - INTERIOR PAINTING MULTIPLE AREAS	231440	\$ 10,250	FERRARO'S PAINTING & RESTORATION	437 / 2308	PREVENTATIVE MAINTENANCE	STATE CONTRACT VENDOR
GFS - LIBRARY TOWER PAINTING	231440	\$ 3,150	FERRARO'S PAINTING & RESTORATION	437 / 2308	PREVENTATIVE MAINTENANCE	STATE CONTRACT VENDOR
GFS - REFURBISHING, VCT TILE REPLACEMENT	231444	\$ 4,664	NORTH HAVEN CERAMIC TILE & FLOOR	437 / 2308	PREVENTATIVE MAINTENANCE	STATE CONTRACT VENDOR

2022/2023 COMPLETED PROJECTS - KINGS HIGHWAY ELEMENTARY SCHOOL

DESCRIPTION	PO	TOTAL	COMPANY	ACCOUNT / PROJECT CODE	ACCOUNT CODE DESCRIPTION	CONTRACT
KHS - PROFESIONAL SERVICE ASBESTOS ABATEMENT	234094	\$ 1,966	HYGENIX DIVISION OF PENNONI/PENNONI	330/2319	PROFESSIONAL SERVICES	AGREEMENT
KHS - ASBESTOS ABATEMENT ART ROOM CLOSET	234023	\$ 5,214	ALL PRO CLEANING/BELFOR	431/2319	BUILDING MAINTENANCE	QUOTE
KHS - STORAGE 20' CONTAINER RENTAL	231216	\$ 1,709	EAGLE LEASING COMPANY	431	BUILDING MAINTENANCE	AGREEMENT
KHS - CARGO CONTAINER RENTAL	231217	\$ 1,626	EAGLE LEASING COMPANY	431	BUILDING MAINTENANCE	AGREEMENT
KHS - HVAC REPAIRS	230178	\$ 1,290	ESC / ENVIRONMENTAL SYSTEMS CORP	431	BUILDING MAINTENANCE	STATE CONTRACT VENDOR
KHS - FIRE SPRINKLER REPAIRS	230179	\$ 4,600	FIRE PROTECTION TEAM/FF COUNTY	431	BUILDING MAINTENANCE	3 YEAR QUOTE
KHS - REPAIRS: INTERCOMS/FIRE ALARM	230184	\$ 4,046	INTEGRATED TECHNICAL/AMANO	431	BUILDING MAINTENANCE	STATE CONTRACT VENDOR
KHS - REPAIRS: EMERGENCY LIGHTS	230188	\$ 3,618	LIGHTING SERVICES INC	431	BUILDING MAINTENANCE	STATE CONTRACT VENDOR
KHS - REPAIRS & REPLACEMENT PARTS	230188	\$ 9,448	LIGHTING SERVICES INC	431	BUILDING MAINTENANCE	STATE CONTRACT VENDOR
KHS - ROOF REPAIRS	230193	\$ 2,704	OFFSHORE CONSTRUCTION INC.	431	BUILDING MAINTENANCE	STATE CONTRACT VENDOR
KHS - CUPOLA ROOF COATING	230193	\$ 5,975	OFFSHORE CONSTRUCTION INC.	431	BUILDING MAINTENANCE	STATE CONTRACT VENDOR
KHS - CLEAN ERV WHBEL	231279	\$ 8,909	TRANE COMPANY	431	BUILDING MAINTENANCE	STATE CONTRACT VENDOR
KHS - MAIN STAIRS TREADS	231443	\$ 2,723	WEIS RD LLC	431	BUILDING MAINTENANCE	QUOTE
KHS - ANIMAL REMOVAL	230207	\$ 1,750	ALL ABOUT BATS & WILDLIFE	432	GROUNDS MAINTENANCE	QUOTE
KHS - BID # 23-004 GROUNDS MAINTENANCE	232386	\$ 16,850	GREENWAY PROPERTY	432	GROUNDS MAINTENANCE	BID# 23-004 BOE
KHS - GROUNDS MAINT. NOT COVERED UNDER CONTRACT	232387	\$ 5,750	GREENWAY PROPERTY	432	GROUNDS MAINTENANCE	BID# 23-004 BOE
KHS - CUT BACK BRANCHES, TREE REMOVAL	230212	\$ 1,750	KNAPP TREE INC	432	GROUNDS MAINTENANCE	TOWN BID / TREE WARDEN
KHS - 2 MONTHS CONTRACT GROUNDS MAINTENANCE	230702	\$ 2,838	PRO-TURF LANDSCAPE MANAGEMENT	432	GROUNDS MAINTENANCE	BID EXTENSION
KHS - FIBER FOR PLAYGROUND	231670	\$ 4,405	PRO-TURF LANDSCAPE MANAGEMENT	432	GROUNDS MAINTENANCE	BID EXTENSION
KHS - SEPT. 2022 CONTRACT EXTENSION	232216	\$ 1,838	PRO-TURF LANDSCAPE MANAGEMENT	432	GROUNDS MAINTENANCE	BID EXTENSION
KHS - REAR STONE FOUNDATION WALL JOINT RESEAL	232618	\$ 23,790	CAPASSO G.L.	435 / 2301	BUILDING PROJECTS	STATE CONTRACT VENDOR
KHS - OIL TANK REMOVAL PROJECT	230253	\$ 4,343	ENSAFE INC	435 / 2302	BUILDING PROJECTS	QUOTE - CURRENT VENDOR
KHS - OIL TANK REMOVAL PROJECT	230253	\$ 8,218	ENSAFE INC	435 / 2302	BUILDING PROJECTS	
KHS - OIL TANK REMOVAL PROJECT	232454	\$ 6,941	ENSAFE INC	435 / 2302	BUILDING PROJECTS	
KHS - ACCESS LADDER INSTALLATION	232759	\$ 3,650	ORANGE FENCE & SUPPLY CO INC	435 / 2301	BUILDING PROJECTS	QUOTE
KHS - 10,000 GALLON UNDERGROUND OIL TANK REMOVAL	230325	\$ 33,400	RED TECHNOLOGIES	435 / 2302	BUILDING PROJECTS	BID# 23-001 BOE
KHS- CATCH BASIN CLEANING	233730	\$ 2,080	KERRIGAN INDUSTRIES INC	436 / 2303	GROUNDS PROJECTS	TOWN BID VENDOR
KHS - INTERIOR PAINTING MULTIPLE AREAS	231446	\$ 17,500	FERRARO'S PAINTING & RESTORATION	437 / 2308	PREVENTATIVE MAINTENANCE	STATE CONTRACT VENDOR
		<u>\$ 188,932</u>				

2022/2023 COMPLETED PROJECTS - LONG LOTS ELEMENTARY SCHOOL

DESCRIPTION	PO	TOTAL	COMPANY	ACCOUNT / PROJECT CODE	ACCOUNT CODE DESCRIPTION	CONTRACT
LLS - DEVELOPMENT OF EDUCATIONAL SPECIFICATIONS	231085	\$ 3,960	DANIEL S. HANSEN	330	PROFESSIONAL SERVICES	QUOTE
LLS - PROFESSIONAL SERVICES FOR ASBESTOS ABATEMENT	234095	\$ 1,966	HYGENIX DIVISION OF PENNONI/PENNONI	330/2318	PROFESSIONAL SERVICES	AGREEMENT
LLS - PHASE I ENVIRONMENT SITE ASSESSMENT	231535	\$ 7,000	LANGAN CT, INC	330/2312	PROFESSIONAL SERVICES	AGREEMENT
LLS - SUMMER 2022 IAQ SAMPLING	231535	\$ 9,391	LANGAN CT, INC	330/2312	PROFESSIONAL SERVICES	AGREEMENT
LLS - FALL 2022 IAQ SAMPLING	231535	\$ 10,218	LANGAN CT, INC	330/2312	PROFESSIONAL SERVICES	AGREEMENT
LLS - SPRING 2023 IAQ SAMPLING	231535	\$ 5,150	LANGAN CT, INC	330/2312	PROFESSIONAL SERVICES	AGREEMENT
LLS - RENTAL DEHUMIDIFIERS FOR 12 UNITS	230351	\$ 66,456	ACCUSPEC INC	431	BUILDING MAINTENANCE	AGREEMENT
LLS - ASBESTOS ABATEMENT, BASEMENT CLOSET ROOM	234022	\$ 6,930	ALL PRO CLEANING/BELFOR	431/2318	BUILDING MAINTENANCE	QUOTE
LLS - CHILLER LOOP CLEANIN	230606	\$ 700	CLEAR WATER INDUSTRIES	431	BUILDING MAINTENANCE	QUOTE
LLS - WINDOW REPLACEMENT, GLASS	230172	\$ 1,478	CLEARVIEW INC	431	BUILDING MAINTENANCE	QUOTE
LLS - CHILLER START UP	233626	\$ 1,641	DAIKIN APPLIED AMERICAS INC/MCQUAY	431	BUILDING MAINTENANCE	SOLE SOURCE
LLS - HVAC REPAIRS	230178	\$ 3,918	ESC / ENVIRONMENTAL SYSTEMS CORP	431	BUILDING MAINTENANCE	STATE CONTRACT VENDOR
LLS - FIRE SPRINKLER REPAIRS	230179	\$ 716	FIRE PROTECTION TEAM/FF COUNTY	431	BUILDING MAINTENANCE	3 YEAR QUOTE
LLS - 5TH YEAR INSPECTION FIRE SPRINKLER SYSTEM	230953	\$ 2,585	FIRE PROTECTION TEAM/FF COUNTY	431	BUILDING MAINTENANCE	3 YEAR QUOTE
LLS - REPAIRS: INTERCOMS/FIRE ALARM	230184	\$ 1,749	INTEGRATED TECHNICAL/AMANO	431	BUILDING MAINTENANCE	STATE CONTRACT VENDOR
LLS - WATER BALANCING FOR CHILLER	234189	\$ 1,200	LABCO AIR & WATER BALANCING/LABCO	431	BUILDING MAINTENANCE	QUOTE
LLS - REPAIRS: EMERGENCY LIGHTS	230188	\$ 3,657	LIGHTING SERVICES INC	431	BUILDING MAINTENANCE	STATE CONTRACT VENDOR
LLS - ROOF REPAIRS	230193	\$ 6,929	OFFSHORE CONSTRUCTION INC.	431	BUILDING MAINTENANCE	STATE CONTRACT VENDOR
LLS - PLUMBING AND INSULATION	230180	\$ 3,445	RAY FLANAGAN	431	BUILDING MAINTENANCE	QUOTE
LLS - CHILLER REPAIRS AS NEEDED	230091	\$ 3,283	TRANE COMPANY	431	BUILDING MAINTENANCE	STATE CONTRACT VENDOR
LLS - SNAKE OUT SEWER LINE	230197	\$ 1,850	UNITED SEWER & DRAIN CLEANING INC	431	BUILDING MAINTENANCE	QUOTE
LLS - SAFETY REPAIRS ON OPERABLE WALLS	230198	\$ 3,500	WILLCO SALES & SERVICE INC	431	BUILDING MAINTENANCE	QUOTE
LLS - BID # 23-004 GROUNDS MAINTENANANCE	232386	\$ 21,760	GREENWAY PROPERTY	432	GROUNDS MAINTENANCE	BID # 23-004
LLS - CUT BACK BRANCHES, TREE REMOVAL	230212	\$ 4,400	KNAPP TREE INC	432	GROUNDS MAINTENANCE	TOWN BID / TREE WARDEN
LLS - 2 MONTHS CONTRACT GROUNDS MAINTENANCE	230702	\$ 4,292	PRO-TURF LANDSCAPE MANAGEMENT	432	GROUNDS MAINTENANCE	BID EXTENSION
LLS - FIBER FOR PLAYGROUND	231670	\$ 4,585	PRO-TURF LANDSCAPE MANAGEMENT	432	GROUNDS MAINTENANCE	BID EXTENSION
LLS - SEPT. 2022 CONTRACT EXTENSION	232216	\$ 3,292	PRO-TURF LANDSCAPE MANAGEMENT	432	GROUNDS MAINTENANCE	BID EXTENSION
LLS - CRANE & RIGGING SERVICE FOR CHILLER INTALLATION	233627	\$ 2,878	A-QUICK PICK CRANE SERVICE/A-QUICK	435 / 2315	BUILDING PROJECTS	QUOTE
LLS - CHILLER #2 REPLACEMENT DUE TO AGE	233626	\$ 28,203	DAIKIN APPLIED AMERICAS INC/MCQUAY	435 / 2315	BUILDING PROJECTS	SOLE SOURCE
LLS - WARRANTY NEW CHILLER	233626	\$ 4,011	DAIKIN APPLIED AMERICAS INC/MCQUAY	435 / 2315	BUILDING PROJECTS	SOLE SOURCE
LLS - NEW CHILLER INTEGRATION TO BMS SYSTEM	233713	\$ 1,752	ESC / ENVIRONMENTAL SYSTEMS CORP	435 / 2315	BUILDING PROJECTS	STATE CONTRACT VENDOR
LLS - ELECTRICAL POWER FOR MODULAR UNITS	233082	\$ 6,537	EVERSOURCE/CL&P	435 / 2313	BUILDING PROJECTS	SOLE SOURCE
LLS - PRELIMINARY GEOTECHNICAL ENGINEERING	231759	\$ 5,800	GNCB CONSULTING ENGINEERS P.C.	435 / 2312	BUILDING PROJECTS	QUOTE
LLS - MODULAR POLE INSTALLATION FOR MODULAR UNIT	230212	\$ 1,850	KNAPP TREE INC	435 / 2313	BUILDING PROJECTS	TOWN BID / TREE WARDEN
LLS - DESIGN AND CONSTRUCTION BID DOCUMENTS	232954	\$ 8,100	PHILIP H. CERRONE ARCHITECT	435 / 2301	BUILDING PROJECTS	TOWN BID
LLS - DESIGN AND CONSTRUCTION BID DOCUMENTS	232954	\$ 3,450	PHILIP H. CERRONE ARCHITECT	435 / 2301	BUILDING PROJECTS	TOWN BID
LLS - CATCH BASIN CLEANING	233730	\$ 4,640	KERRIGAN INDUSTRIES INC	436 / 2303	GROUNDS PROJECTS	TOWN BID VENDOR
LLS - INTERIOR PAINTING MULTIPLE AREAS	231439	\$ 13,000	FERRARO'S PAINTING & RESTORATION	437 / 2308	PREVENTATIVE MAINTENANCE	STATE CONTRACT VENDOR
		<u>\$ 266,272</u>				

2022/2023 COMPLETED PROJECTS - SAUGATUCK ELEMENTARY SCHOOL

DESCRIPTION	PO	TOTAL	COMPANY	ACCOUNT / PROJECT CODE	ACCOUNT CODE DESCRIPTION	CONTRACT
SES - OIL PNEUMERCATOR & VEEDER SYSTEM INSPECTION	232471	\$ 940	DIGERTT JOHN INC	330	PROFESSIONAL SERVICES	QUOTES
SES - IAQ TESTING	233140	\$ 700	HYGENIX DIVISION OF PENNONI/PENNONI	330	PROFESSIONAL SERVICES	AGREEMENT
SES - REPAIRS TO THE OIL TANK	232636	\$ 6,670	DIGERTT JOHN INC	431	BUILDING MAINTENANCE	QUOTES
SES - STORAGE CONTAINER RENTAL	231217	\$ 357	EAGLE LEASING COMPANY	431	BUILDING MAINTENANCE	AGREEMENT
SES - ELECTRICAL REPAIRS	231953	\$ 600	ELITE ELECTRICAL CONTRACTORS LLC	431	BUILDING MAINTENANCE	QUOTES
SES - EXTERIOR RAILING AND METAL DOORS PAINTING	231442	\$ 8,800	FERRARO'S PAINTING & RESTORATION	431	BUILDING MAINTENANCE	STATE CONTRACT VENDOR
SES - ROOM 313 AND STAIRWWAY PAINTING	231442	\$ 2,875	FERRARO'S PAINTING & RESTORATION	431	BUILDING MAINTENANCE	STATE CONTRACT VENDOR
SES - FIRE SPRINKLER REPAIRS	230179	\$ 872	FIRE PROTECTION TEAM/FF COUNTY	431	BUILDING MAINTENANCE	3 YEAR QUOTE
SES - ELEVATOR REPAIRS	230182	\$ 2,058	GREAT NORTHERN ELEVATOR/JOHNSTON	431	BUILDING MAINTENANCE	BID# 22-004 BOE
SES - REPAIRS: INTERCOMS/FIRE ALARM	230184	\$ 2,570	INTEGRATED TECHNICAL/AMANO	431	BUILDING MAINTENANCE	STATE CONTRACT VENDOR
SES - PLUMBING & HVAC REAIRS	230192	\$ 9,439	MODERN MECHANICAL SYSTEMS INC.	431	BUILDING MAINTENANCE	QUOTES
SES - GENERATOR REPAIRS	231406	\$ 2,345	NORTHEAST GENERATOR	431	BUILDING MAINTENANCE	STATE CONTRACT VENDOR
SES - ROOF REPAIRS	230193	\$ 3,725	OFFSHORE CONSTRUCTION INC.	431	BUILDING MAINTENANCE	STATE CONTRACT VENDOR
SES - HVAC REPAIRS	230194	\$ 3,373	PALMER'S ELECTRIC MOTORS & PUMPS	431	BUILDING MAINTENANCE	QUOTES
SES - REPAIR CHILLER AS NEEDED	230091	\$ 3,878	TRANE COMPANY	431	BUILDING MAINTENANCE	
SES - BID # 23-004 GROUNDS MAINTENANCE BID	232386	\$ 16,850	GREENWAY PROPERTY	432	GROUNDS MAINTENANCE	BID # 23-004
SES - CUT BACK BRANCHES, TREE REMOVAL	230212	\$ 4,775	KNAPP TREE INC	432	GROUNDS MAINTENANCE	TOWN BID / TREE WARDEN
SES - 2 MONTHS CONTRACT EXTENSION	230702	\$ 4,118	PRO-TURF LANDSCAPE MANAGEMENT	432	GROUNDS MAINTENANCE	BID EXTENSION
SES - FIBER FOR PLAYGROUND	231670	\$ 3,280	PRO-TURF LANDSCAPE MANAGEMENT	432	GROUNDS MAINTENANCE	BID EXTENSION
SES - SEPT. 2022 CONTRACT EXTENSION	232216	\$ 3,118	PRO-TURF LANDSCAPE MANAGEMENT	432	GROUNDS MAINTENANCE	BID EXTENSION
SES - MASONRY REPAIRS BY DOOR #2	230675	\$ 8,320	CAPASSO G.L.	435 / 2301	BUILDING PROJECTS	STATE CONTRACT VENDOR
SES - REPLACE WALL BASE IN NE ADDITION WALL	233116	\$ 2,158	NORTH HAVEN CERAMIC TILE & FLOOR	435 / 2301	BUILDING PROJECTS	STATE CONTRACT VENDOR
SES - VCT TILE REPLACEMENT BY NE ADDITION	233116	\$ 3,235	NORTH HAVEN CERAMIC TILE & FLOOR	435 / 2301	BUILDING PROJECTS	STATE CONTRACT VENDOR
SES - POWER WASH EXTERIOR BUILDING	233169	\$ 9,800	POWERWASH GUYS	435 / 2301	BUILDING PROJECTS	QUOTES
LLS - CATCH BASIN CLEANING	233730	\$ 3,680	KERRIGAN INDUSTRIES INC	436 / 2303	GROUNDS PROJECTS	TOWN BID VENDOR
SES - REPLACEMENT URINAL SREEN BOYS BATHROOM	230107	\$ 4,200	C&A DISTRIBUTORS INC	437 / 2308	PREVENTATIVE MAINTENANCE	QUOTE
SES - CARPET REMOVAL VCT INSTALALTION ROOMS 174,183	231537	\$ 13,346	NORTH HAVEN CERAMIC TILE & FLOOR	437 / 2308	PREVENTATIVE MAINTENANCE	STATE CONTRACT VENDOR
		<u>\$ 126,082</u>				

2022/2023 COMPLETED PROJECTS - BEDFORD MIDDLE SCHOOL

DESCRIPTION	PO	TOTAL	COMPANY	ACCOUNT / PROJECT CODE	ACCOUNT CODE DESCRIPTION	CONTRACT
BMS - OIL PNEUMERCATOR & VEEDER SYSTEM INSPECTION	232471	\$ 940	DIGERTT JOHN INC	330	PROFESSIONAL SERVICES	QUOTE
BMS - REPAIR BLINDS	230167	\$ 1,756	AEROWS WINDOW TREATMENT/NIWINSKI	431	BUILDING MAINTENANCE	QUOTE
BMS - STORAGE CONTAINER RENTAL	231216	\$ 1,278	EAGLE LEASING COMPANY	431	BUILDING MAINTENANCE	AGREEMENT
BMS - STORAGE CONTAINER RENTAL	231216	\$ 1,278	EAGLE LEASING COMPANY	431	BUILDING MAINTENANCE	AGREEMENT
BMS - STORAGE CONTAINER RENTAL	231217	\$ 1,636	EAGLE LEASING COMPANY	431	BUILDING MAINTENANCE	AGREEMENT
BMS - STORAGE CONTAINER RENTAL	231217	\$ 1,434	EAGLE LEASING COMPANY	431 / 2213	BUILDING MAINTENANCE	AGREEMENT
BMS - HVAC REPAIRS	230178	\$ 17,027	ESC / ENVIRONMENTAL SYSTEMS CORP	431	BUILDING MAINTENANCE	STATE CONTRACT VENDOR
BMS - REFRIGERANT MONITOR REPLACEMENT	232060	\$ 10,135	ESC / ENVIRONMENTAL SYSTEMS CORP	431	BUILDING MAINTENANCE	STATE CONTRACT VENDOR
BMS - ELEVATOR REPAIRS	230182	\$ 10,958	GREAT NORTHERN ELEVATOR/JOHNSTON	431	BUILDING MAINTENANCE	BID# 22-004 BOE
BMS - REPAIRS: INTERCOMS/FIRE ALARM	230184	\$ 8,405	INTEGRATED TECHNICAL/AMANO	431	BUILDING MAINTENANCE	STATE CONTRACT VENDOR
BMS - REPAIRS: EMERGENCY LIGHTS	230188	\$ 4,051	LIGHTING SERVICES INC	431	BUILDING MAINTENANCE	STATE CONTRACT VENDOR
BMS - REPAIRS & REPLACEMENT PARTS	230188	\$ 7,821	LIGHTING SERVICES INC	431	BUILDING MAINTENANCE	STATE CONTRACT VENDOR
BMS - STAGE LIGHTING REPAIRS	230189	\$ 1,665	LITE-TROL SERVICES CO. INC.	431	BUILDING MAINTENANCE	QUOTE
BMS - CARGO BOX STORAGE RELOCATION WHILE PAVEMENT	232774	\$ 8,000	MEYER WILLIAM B	431	BUILDING MAINTENANCE	QUOTE
BMS - ROOF REPAIRS	230193	\$ 2,084	OFFSHORE CONSTRUCTION INC.	431	BUILDING MAINTENANCE	STATE CONTRACT VENDOR
BMS - HVAC REPAIRS	230194	\$ 1,729	PALMER'S ELECTRIC MOTORS & PUMPS	431	BUILDING MAINTENANCE	QUOTE
BMS - PLUMBING AND INSULATION	230180	\$ 5,042	RAY FLANAGAN	431	BUILDING MAINTENANCE	QUOTE
BMS - WATER INTRUSION REPAIRS WEST ELEVATION	230816	\$ 15,500	TRINITY CONSTRUCTION GROUP LLC	431	BUILDING MAINTENANCE	ONLY VENDOR
BMS - BID # 23-004 GROUNDS MAINTENANCE	232386	\$ 34,390	GREENWAY PROPERTY	432	GROUNDS MAINTENANCE	BID # 23-004 BOE
BMS - CUT BACK BRANCHES, TREE REMOVAL	230212	\$ 1,790	KNAPP TREE INC	432	GROUNDS MAINTENANCE	TOWN BID VENDOR
BMS - 2 MONTHS CONTRACT EXTENSION	230702	\$ 9,512	PRO-TURF LANDSCAPE MANAGEMENT	432	GROUNDS MAINTENANCE	BID EXTENSION
BMS - GROUNDS MAINT. NOT COVERED UNDER CONTRACT	230702	\$ 3,588	PRO-TURF LANDSCAPE MANAGEMENT	432	GROUNDS MAINTENANCE	BID EXTENSION
BMS - SEPT. 2022 CONTRACT EXTENSION	232216	\$ 8,512	PRO-TURF LANDSCAPE MANAGEMENT	432	GROUNDS MAINTENANCE	BID EXTENSION
BMS - CATCH BASIN CLEANING	233730	\$ 10,400	KERRIGAN INDUSTRIES INC	436 / 2303	GROUNDS PROJECTS	TOWN BID VENDOR
BMS - INTERIOR PAINTING MULTIPLE AREAS	231441	\$ 9,485	FERRARO'S PAINTING & RESTORATION	437 / 2308	PREVENTATIVE MAINTENANCE	STATE CONTRACT VENDOR
BMS - COURTYARD BENCHES PAINTING	231441	\$ 2,600	FERRARO'S PAINTING & RESTORATION	437 / 2308	PREVENTATIVE MAINTENANCE	STATE CONTRACT VENDOR
BMS - GREASE INTERCEPTOR REPAIR	230089	\$ 5,445	TORRICO/TORRINGTON SUPPLY	437 / 2308	PREVENTATIVE MAINTENANCE	STATE CONTRACT VENDOR
BMS - REFURBISHMENT RM #156,166	231224	\$ 1,500	WEST HARTFORD LOCK CO LLC	437 / 2308	PREVENTATIVE MAINTENANCE	QUOTE
		<u>\$ 187,960</u>				

2022/2023 COMPLETED PROJECTS - COLEYTOWN MIDDLE SCHOOL

DESCRIPTION	PO	TOTAL	COMPANY	ACCOUNT / PROJECT CODE	ACCOUNT CODE DESCRIPTION	CONTRACT
CMS - ARCHITECT'S FEE FOR PLAY AREA DESIGN	234025	\$ 2,049	PHILIP H. CERRONE ARCHITECT	330	PROFESSIONAL SERVICES	AGREEMENT
CMS - ARCHITECT'S FEE FOR PLAY AREA DESIGN	234025	\$ 788	PHILIP H. CERRONE ARCHITECT	330	PROFESSIONAL SERVICES	AGREEMENT
CMS - EXTERIOR WINDOWS REPLACEMENT	230114	\$ 14,033	CHERRY HILL GLASS	431	BUILDING MAINTENANCE	QUOTES
CMS - HVAC REPAIRS	232775	\$ 1,235	DALY M J & SONS	431	BUILDING MAINTENANCE	SOLE SOURCE
CMS - HVAC REPAIRS	230178	\$ 3,212	ESC / ENVIRONMENTAL SYSTEMS CORP	431	BUILDING MAINTENANCE	STATE CONTRACT VENDOR
CMS - REPAIRS: INTERCOMS/ FIRE ALARM	230184	\$ 3,757	INTEGRATED TECHNICAL/AMANO	431	BUILDING MAINTENANCE	STATE CONTRACT VENDOR
CMS - REPAIRS EMERGENCY LIGHTS	230188	\$ 9,982	LIGHTING SERVICES INC	431	BUILDING MAINTENANCE	STATE CONTRACT VENDOR
CMS - PLUMBING AND INSULATION	230180	\$ 1,887	RAY FLANAGAN	431	BUILDING MAINTENANCE	QUOTES
CMS - SNAKE OUT SEWER LINE	230197	\$ 999	UNITED SEWER & DRAIN CLEANING INC	431	BUILDING MAINTENANCE	QUOTES
CMS - CUT BACK BRANCHES, TREE REMOVAL	230212	\$ 750	KNAPP TREE INC	432	GROUNDS MAINTENANCE	TOWN BID VENDOR
CMS - 2 MONTHS CONTRACT GROUNDS EXTENSION	230702	\$ 3,830	PRO-TURF LANDSCAPE MANAGEMENT	432	GROUNDS MAINTENANCE	BID EXTENSION
CMS - SEPT. 2022 CONTRACT EXTENSION	232216	\$ 2,830	PRO-TURF LANDSCAPE MANAGEMENT	432	GROUNDS MAINTENANCE	BID EXTENSION
CMS - MASONARY WORK, ETC.	230213	\$ 2,100	RAMOS'S AFFORDABLE CONSTRUCTION LLC	432	GROUNDS MAINTENANCE	QUOTES
CMS - BID # 23-004 GROUNDS MAINTENANCE	232386	\$ 16,850	GREENWAY PROPERTY	432	GROUNDS MAINTENANCE	BID# 23-004 BOE
CMS - CATCH BASIN CLEANING	233730	\$ 3,840	KERRIGAN INDUSTRIES INC	436 / 2303	GROUNDS PROJECTS	TOWN BID VENDOR
CMS - GYM DIVIDER CURTAIN REPLACEMENT	232361	\$ 12,868	M W BILLINGS	437 / 2308	PREVENTATIVE MAINTENANCE	ESTIMATE
		<u>\$ 81,009</u>				

2022/2023 COMPLETED PROJECTS - STAPLES HIGH SCHOOL

DESCRIPTION	PO	TOTAL	COMPANY	ACCOUNT / PROJECT CODE	ACCOUNT CODE DESCRIPTION	CONTRACT
SHS - OIL PNEUMERCATOR & VEEDER SYSTEM INSPECTION	232471	\$ 2,620	DIGERTT JOHN INC	330	PROFESSIONAL SERVICES	QUOTE
SHS - GPLPE APPLICATION FOR STATE OF CT	230253	\$ 3,201	ENSAFB INC	330	PROFESSIONAL SERVICES	QUOTE
SHS - POOL OPERATOR CERTIFICATION	230256	\$ 2,000	MACE MATTHEW J.	330	PROFESSIONAL SERVICES	QUOTE
SHS - ADDITIONAL POOL OPERATOR CERTIFICATION	230256	\$ 3,165	MACE MATTHEW J.	330	PROFESSIONAL SERVICES	QUOTE
SHS - INSPECTION OF ALL THEATRE STATE RIGGING	231669	\$ 2,500	SUPERTECH INC	330	PROFESSIONAL SERVICES	SOLE SOURCE
SHS - AUDITORIUM LIGHTING INSPECTION	231669	\$ 2,500	SUPERTECH INC	330	PROFESSIONAL SERVICES	SOLE SOURCE
SHS - BLACK BOX LIGHTING REPAIRS	231669	\$ 2,317	SUPERTECH INC	330	PROFESSIONAL SERVICES	SOLE SOURCE
SHS - RESTROOM AND LOCKER ROOM REPLACEMENT SIGNS	233691	\$ 1,120	ABC SIGN CORPORATION	431	BUILDING MAINTENANCE	QUOTE
SHS - BLINDS REPAIRS	230167	\$ 3,177	AEROWS WINDOW TREATMENT/NIWINSKI	431	BUILDING MAINTENANCE	QUOTE
SHS - RENT POOL COATED BULK COATED TANK	231407	\$ 1,065	AIRGAS NATIONAL WELDERS	431	BUILDING MAINTENANCE	SOLE SOURCE
SHS - CO2 DELIVERY FOR POOL	231407	\$ 1,235	AIRGAS NATIONAL WELDERS	431	BUILDING MAINTENANCE	SOLE SOURCE
SHS - RECHARGING, REPLACING FIRE EXTINGUISHERS	230169	\$ 2,718	ALL STATE FIRE EQUIPMENT	431	BUILDING MAINTENANCE	QUOTE
SHS - EMERGENCY CLEAN UP SEWER EJECTION	234096	\$ 6,503	CLEAN HARBORS ENVIRONMENTAL	431	BUILDING MAINTENANCE	QUOTE
SHS - GARAGE DOOR REPAIRS	230173	\$ 1,259	CRAWFORD DOOR OF STRATFORD	431	BUILDING MAINTENANCE	QUOTE
SHS - POOL - PULSAR PH DOWN	230667	\$ 6,225	CUSTOM AQUATICS/MACMILLEN	431	BUILDING MAINTENANCE	CONTRACT
SHS - 2 HVAC COILS	233926	\$ 12,525	DANLEY MECHANICAL CONTRACTORS INC	431	BUILDING MAINTENANCE	SOLE SOURCE
SHS - OIL TANK REPAIRS	230176	\$ 1,220	DIGERTT JOHN INC	431	BUILDING MAINTENANCE	QUOTE
SHS - OIL TANK REPAIRS BY THE POOL AREA	232635	\$ 3,378	DIGERTT JOHN INC	431	BUILDING MAINTENANCE	SOLE SOURCE
SHS - OIL TANK REPAIRS BY JO AREA	232635	\$ 7,838	DIGERTT JOHN INC	431	BUILDING MAINTENANCE	SOLE SOURCE
SHS - STORAGE CONTAINER RENTAL	231217	\$ 1,150	EAGLE LEASING COMPANY	431	BUILDING MAINTENANCE	AGREEMENT
SHS - STORAGE CONTAINER RENTAL	231217	\$ 1,522	EAGLE LEASING COMPANY	431	BUILDING MAINTENANCE	AGREEMENT
SHS - FABRICATE AND INSTALL NEW SHEET METAL	232637	\$ 9,174	EAST COAST SHEET METAL LLC	431	BUILDING MAINTENANCE	QUOTE
SHS - FABRICATE AND INSTALL NEW SHEET METAL	232637	\$ 4,981	EAST COAST SHEET METAL LLC	431	BUILDING MAINTENANCE	QUOTE
SHS - ELECTRICAL REPAIRS	231953	\$ 11,391	ELITE ELECTRICAL CONTRACTORS LLC	431	BUILDING MAINTENANCE	STATE CONTRACT VENDOR
SHS - HVAC REPAIRS	230178	\$ 9,825	ESC / ENVIRONMENTAL SYSTEMS CORP	431	BUILDING MAINTENANCE	STATE CONTRACT VENDOR
SHS - FIRE SPRINKLER REPAIRS	230179	\$ 1,920	FIRE PROTECTION TEAM/FF COUNTY	431	BUILDING MAINTENANCE	3 YEAR QUOTE
SHS - REPAIRS TO HVAC	230181	\$ 3,760	FLOW TECH INC	431	BUILDING MAINTENANCE	QUOTE
SHS - CULINARY SCALE CLEANING AND DEGREASER	231285	\$ 2,897	GARY'S EAST COAST SERVICE	431	BUILDING MAINTENANCE	QUOTE
SHS - CAR ACCIDENT, SHS CULINARY ARTS ROOM	231285	\$ 360	GARY'S EAST COAST SERVICE	431/2316	BUILDING MAINTENANCE	QUOTE
SHS - ELEVATOR REPAIRS	230182	\$ 2,058	GREAT NORTHERN ELEVATOR/JOHNSTON	431	BUILDING MAINTENANCE	BID# 22-004 BOE
SHS - ELEVATOR HYDRAULIC PIPING REPLACEMENT	232455	\$ 16,370	GREAT NORTHERN ELEVATOR/JOHNSTON	431	BUILDING MAINTENANCE	BID# 22-004 BOE
SHS - REPAIRS: INTERCOMS/FIRE ALARM	230184	\$ 9,981	INTEGRATED TECHNICAL/AMANO	431	BUILDING MAINTENANCE	STATE CONTRACT VENDOR
SHS - OUTDOOR AIR UNIT MAINTENANCE	232339	\$ 17,426	JFD TUBE & COIL PRODUCTS INC	431	BUILDING MAINTENANCE	SOLE SOURCE
SHS - REPAIRS: EMERGENCY LIGHTS	230188	\$ 1,109	LIGHTING SERVICES INC	431	BUILDING MAINTENANCE	STATE CONTRACT VENDOR
SHS - JO - BOILER TUBE REPLACEMENT	230190	\$ 15,920	MAC INDUSTRIAL SERVICES LLC	431	BUILDING MAINTENANCE	QUOTE
SHS - MECHANICAL PUMP REPAIRS	231721	\$ 3,386	MECHANICAL & PUMP INC	431	BUILDING MAINTENANCE	QUOTE
SHS - REHAB SANITARY AND STORM PUMPS EJECTIONS	232340	\$ 30,066	MECHANICAL SOLUTIONS INC	431	BUILDING MAINTENANCE	QUOTE
SHS - REHAB SANITARY & STORM PUMPS	232340	\$ 4,228	MECHANICAL SOLUTIONS INC	431	BUILDING MAINTENANCE	QUOTE
SHS - TECHNOLOGY, COW CARTS MOVING	233100	\$ 3,670	MEYER WILLIAM B	431	BUILDING MAINTENANCE	QUOTE

SHS - LOADING DOCK GENERATOR REPAIRS	231406	\$	654	NORTHEAST GENERATOR	431	BUILDING MAINTENANCE	STATE CONTRACT VENDOR
SHS - JO BASEMENT GENERATOR REPAIRS	231406	\$	2,192	NORTHEAST GENERATOR	431	BUILDING MAINTENANCE	STATE CONTRACT VENDOR
SHS - UNDER THE POOL GENERATOR REPAIRS	231406	\$	1,464	NORTHEAST GENERATOR	431	BUILDING MAINTENANCE	STATE CONTRACT VENDOR
SHS - ADDITIONAL SEMI-ANNUAL ROOF INSPECTION	232236	\$	7,831	OFFSHORE CONSTRUCTION INC.	431	BUILDING MAINTENANCE	STATE CONTRACT VENDOR
SHS - HVAC REPAIRS	230194	\$	5,120	PALMER'S ELECTRIC MOTORS & PUMPS	431	BUILDING MAINTENANCE	QUOTE
SHS - 450KW GENERATOR ROOF MOTOR REPLACEMENT	230194	\$	4,666	PALMER'S ELECTRIC MOTORS & PUMPS	431	BUILDING MAINTENANCE	QUOTE
SHS - PLUMBING AND INSULATION PIPES	230180	\$	11,978	RAY FLANAGAN	431	BUILDING MAINTENANCE	STATE CONTRACT VENDOR
SHS - CULINARY ARTS - TEMP. REPAIRS DUE TO CAR ACCIDENT	230089	\$	682	TORRICO/TORRINGTON SUPPLY	431/2316	BUILDING MAINTENANCE	STATE CONTRACT VENDOR
SHS - CHILLER REPAIRS AS NEEDED	230091	\$	1,025	TRANE COMPANY	431	BUILDING MAINTENANCE	STATE CONTRACT VENDOR
SHS - CULINARY KITCHEN WALL AREA CLEANING	231284	\$	1,450	TRANS-CLEAN CORPORATION	431	BUILDING MAINTENANCE	QUOTE
SHS - SNAKE OUT SEWER LINE	230197	\$	1,395	UNITED SEWER & DRAIN CLEANING INC	431	BUILDING MAINTENANCE	QUOTE

SHS - BID # 23-004 GROUNDS MAINTENANCE	232386	\$	43,120	GREENWAY PROPERTY	432	GROUNDS MAINTENANCE	BID # 23-004 BOE
SHS - CUT BACK BRANCHES, TREE REMOVAL	230212	\$	1,950	KNAPP TREE INC	432	GROUNDS MAINTENANCE	TOWN BID VENDOR
SHS - 2 MONTHS CONTRACT M	230702	\$	10,864	PRO-TURF LANDSCAPE MANAGEMENT	432	GROUNDS MAINTENANCE	BID EXTENSION
SHS - FIBER FOR PLAYGROUND	231670	\$	1,165	PRO-TURF LANDSCAPE MANAGEMENT	432	GROUNDS MAINTENANCE	BID EXTENSION
SHS - GARDEN REMOVAL FOR CHALLENGE ROPE COURSE	231720	\$	4,531	PRO-TURF LANDSCAPE MANAGEMENT	432	GROUNDS MAINTENANCE	BID EXTENSION
SHS - SEPT. 2022 CONTRACT EXTENSION	232216	\$	10,521	PRO-TURF LANDSCAPE MANAGEMENT	432	GROUNDS MAINTENANCE	BID EXTENSION
SHS - MASONARY WORK, ETC.	230213	\$	8,650	RAMOS'S AFFORDABLE CONSTRUCTION LLC	432	GROUNDS MAINTENANCE	QUOTES
SHS - EXTERIOR "K" BUILDING MORTAR REPAIRS	233333	\$	24,820	CAPASSO G.L.	435 / 2301	BUILDING PROJECTS	STATE CONTRACT VENDOR
SHS - NEW SERVER TO SUPPORT CAMERAS	233408	\$	12,237	SAITECH INC.	435 / 2301	BUILDING PROJECTS	QUOTE
SHS - CATCH BASIN CLEANING	233730	\$	13,600	KERRIGAN INDUSTRIES INC	436 / 2303	GROUNDS PROJECTS	TOWN BID VENDOR
SHS - MAIN ACCESSWAY REPAVEMENT	232215	\$	10,752	NARDI / MASONRY	436 / 2304	GROUNDS PROJECTS	QUOTES
SHS - INTERIOR PAINTING OF MULTIPLE AREAS	231797	\$	6,415	FERRARO'S PAINTING & RESTORATION	437 / 2308	PREVENTATIVE MAINTENANCE	STATE CONTRACT VENDOR
SHS - VCT TILE REPLACEMENT ROOMS 3006,3010	231045	\$	21,491	NORTH HAVEN CERAMIC TILE & FLOOR	437 / 2308	PREVENTATIVE MAINTENANCE	STATE CONTRACT VENDOR
SHS - VCT TILE REPLACEMENT STAIR M	231823	\$	4,719	NORTH HAVEN CERAMIC TILE & FLOOR	437 / 2308	PREVENTATIVE MAINTENANCE	STATE CONTRACT VENDOR
SHS - INTERIOR PAINTING ALL ROUNDS CAFETERIA	231445	\$	1,800	FLOURDE ENTERPRISES	437 / 2308	PREVENTATIVE MAINTENANCE	QUOTE
SHS - POOL DOMESTIC HW TANK UPGRADE	232646	\$	21,605	TORRICO/TORRINGTON SUPPLY	437 / 2309	PREVENTATIVE MAINTENANCE	STATE CONTRACT VENDOR
			<u>\$ 454,455</u>				

2022/2023 COMPLETED PROJECTS - SYSTEMWIDE

DESCRIPTION	PO	TOTAL	COMPANY	ACCOUNT / PROJECT CODE	ACCOUNT CODE DESCRIPTION	CONTRACT
ASBESTOS SEMI ANNUAL INSPECTIONS	233140	\$ 1,360	HYGENIX DIVISION OF PENNONI/PENNONI	330	PROFESSIONAL SERVICES	AGREEMENT
ASBESTOS INSPECTIONS APRIL 2023	233140	\$ 1,604	HYGENIX DIVISION OF PENNONI/PENNONI	330	PROFESSIONAL SERVICES	AGREEMENT
PROFESSIONAL SERVICES MAY 2023	234262	\$ 2,520	KROLL ADVISORY	330	PROFESSIONAL SERVICES	AGREEMENT
BMS/SHS ARCHITECT FEES FOR PLAY AREAS	234025	\$ 3,028	PHILIP H. CERRONE ARCHITECT	330	PROFESSIONAL SERVICES	AGREEMENT
FACILITIES - LIFT OPERATOR TRAINING	233279	\$ 4,950	UNITED RENTALS	330	PROFESSIONAL SERVICES	QUOTE
CAPITAL PLAN MANAGEMENT	232510	\$ 51,707	COLLIERS PROJECT LEADERS	431	BUILDING MAINTENANCE	BOE BID
WPS FACILITY CAPACITY AND UTILIZATION STUDY	233737	\$ 5,760	SLAM COLLABORATIVE INC.	431	BUILDING MAINTENANCE	QUOTE
SYSTEM WIDE TREE TRIMMING	233628	\$ 2,065	ALMSTEAD TREE & SHRUB CARE LLC	432	GROUNDS MAINTENANCE	QUOTE
FACILITIES - GROUNDS MAINTENANCE	232386	\$ 1,525	GREENWAY PROPERTY	432	GROUNDS MAINTENANCE	BID # 23-004
FACILITIES - 2 MONTHS CONTRACT EXTENSION	230702	\$ 362	PRO-TURF LANDSCAPE MANAGEMENT	432	GROUNDS MAINTENANCE	BID EXTENSION
SYSTEMWIDE GROUNDS MAINT. NOT INCLUDED IN CONTRACT	232080	\$ 17,400	PRO-TURF LANDSCAPE MANAGEMENT	432	GROUNDS MAINTENANCE	BID EXTENSION
FACILITIES - SEPT. 2022 CONTRACT EXTENSION	232216	\$ 265	PRO-TURF LANDSCAPE MANAGEMENT	432	GROUNDS MAINTENANCE	BID EXTENSION
SYSTEM WIDE - EQUIPMENT REPAIRS	230225	\$ 5,656	A TO Z EQUIPMENT	434	REPAIRS (NON INSTRUCTIONAL)	QUOTES
CLOCK REPAIRS	230184	\$ 2,398	INTEGRATED TECHNICAL/AMANO	434	REPAIRS (NON INSTRUCTIONAL)	STATE CONTRACT VENDOR
CUSTODIAL EQUIPMENT REPAIRS	230079	\$ 31,660	K&S DISTRIBUTORS INC	434	REPAIRS (NON INSTRUCTIONAL)	CUSTODIAL SUPPLIES BID VENDOR
2015 FORD TRANSIT CONNECT REPAIRS	231536	\$ 2,224	MCMAHON FORD LLC	434	REPAIRS (NON INSTRUCTIONAL)	QUOTE
FACILITIES AUTO REPAIRS	230231	\$ 8,503	TOWN OF WESTPORT PD GARAGE	434	REPAIRS (NON INSTRUCTIONAL)	TOWN OF WESTPORT GARAGE
JLG SCISSOR LIFT REPAIRS	230607	\$ 1,973	UNITED RENTALS	434	REPAIRS (NON INSTRUCTIONAL)	QUOTES
LIFT REPAIRS MODEL #SJM	230607	\$ 2,032	UNITED RENTALS	434	REPAIRS (NON INSTRUCTIONAL)	QUOTES
DISTRICTWIDE - FIRE LANE PAINTING	231931	\$ 3,025	ARROW LINE/SHILLING	436 / 2305	GROUNDS PROJECTS	QUOTE
CMS - FENCE RENTAL FOR PLAYGROUND	234097	\$ 1,380	CREATIVE LANDSCAPE DESIGN	436 / 2306	GROUNDS PROJECTS	SOLE SOURCE
GFS - PLAYGROUND PARTS FOR REPAIRS	233135	\$ 500	CREATIVE RECREATION	436 / 2307	GROUNDS PROJECTS	SOLE SOURCE
DISTRICTWIDE - GAGA PIT FASTENERS	233136	\$ 48	GAGA BALL PITS/COACH CLIFF	436 / 2307	GROUNDS PROJECTS	SOLE SOURCE
CES - PLAYGROUND PARTS FOR REPAIRS	233137	\$ 5,761	GAMETIME/PLAYCORE WISCONSIN	436 / 2307	GROUNDS PROJECTS	SOLE SOURCE
SHS - PLAYGROUND PARTS FOR REPAIRS	233138	\$ 968	GAMETIME/PLAYCORE WISCONSIN	436 / 2307	GROUNDS PROJECTS	SOLE SOURCE
SES - PLAYGROUND PARTS FOR REPAIRS	233139	\$ 5,110	GAMETIME/PLAYCORE WISCONSIN	436 / 2307	GROUNDS PROJECTS	SOLE SOURCE
KHS - PLAYGROUND PARTS FOR REPAIRS	233141	\$ 2,944	GAMETIME/PLAYCORE WISCONSIN	436 / 2307	GROUNDS PROJECTS	SOLE SOURCE
KHS - PLAYGROUND PARTS FOR REPAIRS	233142	\$ 120	GAMETIME/PLAYCORE WISCONSIN	436 / 2307	GROUNDS PROJECTS	SOLE SOURCE
DISTRICTWIDE PLAYGROUND SAFETY INSPECTION	232489	\$ 3,450	INNOVATIVE PLAYGROUND/IPS	436 / 2307	GROUNDS PROJECTS	QUOTE
DISPOSAL OF CATCH BASIN DEBRIS	233730	\$ 6,000	KERRIGAN INDUSTRIES INC	436 / 2303	GROUNDS PROJECTS	TOWN BID VENDOR

SES - PLAYGROUND PARTS FOR REPAIRS	233131	\$	3,132	KOMPAN INC	436 / 2307	GROUNDS PROJECTS	SOLE SOURCE
KHS - PLAYGROUND PARTS FOR REPAIRS	233132	\$	1,041	KOMPAN INC	436 / 2307	GROUNDS PROJECTS	SOLE SOURCE
GFS - REPAIR GATES AND FENCE REPAIRS	231969	\$	3,785	ORANGE FENCE & SUPPLY CO INC	436 / 2306	GROUNDS PROJECTS	STATE CONTRACT VENDOR
KHS - REPAIR GATES AND FENCE REPAIRS	231969	\$	950	ORANGE FENCE & SUPPLY CO INC	436 / 2306	GROUNDS PROJECTS	STATE CONTRACT VENDOR
BMS - REPAIR GATES AND FENCE REPAIRS	231969	\$	19,690	ORANGE FENCE & SUPPLY CO INC	436 / 2306	GROUNDS PROJECTS	STATE CONTRACT VENDOR
SHS - REPAIR GATES AND FENCE REPAIRS	231969	\$	2,380	ORANGE FENCE & SUPPLY CO INC	436 / 2306	GROUNDS PROJECTS	STATE CONTRACT VENDOR
LLS - PLAYGROUND PARTS FOR REPAIRS	233134	\$	10,843	PLAY/DESIGN	436 / 2307	GROUNDS PROJECTS	SOLE SOURCE
LLS - PLAYGROUND PARTS FOR REPAIRS	233133	\$	965	ULTIPLAY PARKS & PLAYGROUNDS INC	436 / 2307	GROUNDS PROJECTS	SOLE SOURCE
SYSTEM WIDE - DUCT CLEANING	230948	\$	8,852	DUCT CLEAN CORP	437 / 2311	PREVENTATIVE MAINTENANCE	STATE CONTRACT VENDOR
SHS - DUCT CLEANING; KITCHEN SERVICE AREA	230948	\$	11,268	DUCT CLEAN CORP	437 / 2311	PREVENTATIVE MAINTENANCE	STATE CONTRACT VENDOR
SYSTEM WIDE - PIPE INSULATION	230949	\$	12,535	SUPERIOR MECHANICAL INSULATION LLC	437 / 2310	PREVENTATIVE MAINTENANCE	QUOTES
		\$	<u>251,738</u>				

PROJECT SUMMARY SUMMER 2023
FISCAL YEAR 2024
PROJECTS LISTED IN RED ARE IN PROGRESS AND BELONG TO FY 23

SCHOOL	DESCRIPTION	BUDGET YEAR	PO	AMOUNT	TOTAL	COMPANY	ACCOUNT / PROJECT CODE	ACCOUNT CODE DESCRIPTION	CONTRACT
CES	REFURBISHING INTERIOR PAINTING -GYM	2024	240821	\$ 9,830		FERRARO PAINTING & RESTORATION	437 / 2419	PREVENTATIVE MAINTENANCE	STATE CONTRACT VENDOR
					<u>\$ 9,830</u>				
GFS	INTERIOR PAINTING MULTIPLE LOCATIONS	2024	240822	\$ 18,970		FERRARO'S PAINTING & RESTORATION	437 / 2419	PREVENTATIVE MAINTENANCE	STATE CONTRACT VENDOR
	RIP UP AND INSTALLATION NEW STAIR TREDS	2024	240223	\$ 14,437		NORTH HAVEN CERAMIC TILE & FLOOR	431	BUILDING MAINTENANCE	STATE CONTRACT VENDOR
	CERAMIC TILE REPLACEMENT (4) BATHROOMS	2024	241143	\$ 24,192		NORTH HAVEN CERAMIC TILE & FLOOR	431	BUILDING MAINTENANCE	STATE CONTRACT VENDOR
	PA SYSTEM UPGRADE	2024	240870	\$ 4,664		INTEGRATED TECHNICAL/AMANO	435 / 2402	BUILDING PROJECTS	STATE CONTRACT
					<u>\$ 62,263</u>				
KHS	KHS-BOILER ROOM EXTERIOR STEPS REPAIRS BY DOOR #6	2024	240876	\$ 10,790		CAPASSO G.L.	435 / 2404	BUILDING PROJECTS	STATE CONTRACT VENDOR
	KHS-REFURBISHING PAINTING MULTIPLE ARBAS	2024	240829	\$ 19,865		FERRARO'S PAINTING & RESTORATION	437 / 2419	PREVENTATIVE MAINTENANCE	STATE CONTRACT VENDOR
	PA SYSTEM UPGRADE	2024	240871	\$ 50,450		INTEGRATED TECHNICAL/AMANO	435 / 2402	BUILDING PROJECTS	STATE CONTRACT VENDOR
	REPLACEMENT GYM PROTECTIVE WALL PADDING	2024	240830	\$ 14,195		M W BILLINGS	435 / 2403	BUILDING PROJECTS	STATE CONTRACT VENDOR
	FABRICATE & INSTALLATION OF MISSING SOFFITS	2023	233083	\$ 15,500		FERRARO'S PAINTING & RESTORATION	435 / 2301	BUILDING PROJECTS	STATE CONTRACT VENDOR
	ALL SOFFIT SCRAP PRIME AND PAINT	2023	233084	\$ 46,250		FERRARO'S PAINTING & RESTORATION	435 / 2301	BUILDING PROJECTS	STATE CONTRACT VENDOR
					<u>\$ 157,050</u>				
LLS	REFURBISHING PAINTING, MULTIPLE AREAS	2024	240828	\$ 10,850		FERRARO PAINTING & RESTORATION	437 / 2419	PREVENTATIVE MAINTENANCE	STATE CONTRACT VENDOR
	CHILLER 1 LEAK REPAIRS	2023	233523	\$ 12,382		TRANE COMPANY	435 / 2314	BUILDING PROJECTS	STATE CONTRACT VENDOR
					<u>\$ 23,232</u>				
SES	ROOF REPAIR SMALL SECTION ABOVE SHINGLE ROOF	2024	240604	\$ 18,990		OFFSHORE CONSTRUCTION INC.	431	BUILDING MAINTENANCE	STATE CONTRACT VENDOR
	REFURBISHING PAINTING MULTIPLE AREAS	2024	240823	\$ 16,100		FERRARO'S PAINTING & RESTORATION	437 / 2419	PREVENTATIVE MAINTENANCE	STATE CONTRACT VENDOR
	REFURBISHING PAINTING MAIN ENTRANCE DOOR	2024	240824	\$ 1,410		FERRARO'S PAINTING & RESTORATION	437 / 2419	PREVENTATIVE MAINTENANCE	STATE CONTRACT VENDOR
	PA SYSTEM UPGRADE	2024	240872	\$ 49,856		INTEGRATED TECHNICAL/AMANO	435 / 2402	BUILDING PROJECTS	STATE CONTRACT VENDOR
	CARPET REMOVAL, VCT INSTALLATION (7) CLASSROOMS	2024	240875	\$ 37,924		NORTH HAVEN CERAMIC TILE & FLOOR	435 / 2405	BUILDING PROJECTS	STATE CONTRACT VENDOR
	AUDITORIUM STAGE FLOORING REFINISHING	2023	234437	\$ 13,809		DALENE HARDWOOD FLOORING	435 / 2301	BUILDING PROJECTS	STATE CONTRACT VENDOR
					<u>\$ 138,089</u>				
BMS	PA SYSTEM UPGRADE	2024	240873	\$ 86,982		INTEGRATED TECHNICAL/AMANO	435 / 2402	BUILDING PROJECTS	STATE CONTRACT VENDOR
	AUDITORIUM CARPET REMOVAL AND REPLACEMENT	2024	240869	\$ 30,457		NORTH HAVEN CERAMIC TILE & FLOOR	435 / 2408	BUILDING PROJECTS	STATE CONTRACT VENDOR
	CENTRIFUGAL CHILLER REPAIR AND REBUILD	2024	241016	\$ 97,396		TRANE COMPANY	435 / 2406	BUILDING PROJECTS	STATE CONTRACT VENDOR
	ADAPTIVE FREQUENCY DRIVE UPGRADE	2024	241017	\$ 51,367		TRANE COMPANY	435 / 2407	BUILDING PROJECTS	STATE CONTRACT VENDOR
					<u>\$ 266,202</u>				
CMS	PA SYSTEM UPGRADE	2024	240874	\$ 61,286		INTEGRATED TECHNICAL/AMANO	435 / 2402	BUILDING MAINTENANCE	STATE CONTRACT VENDOR
	INSTALLATION OF 25 INTERIOR CAMERAS	2023	234413	\$ 35,111		UTILITY COMMUNICATIONS	490	SECURITY	CURRENT VENDOR
	WIRING FOR INTERIOR CAMERAS	2023	234412	\$ 6,838		NORTHEASTERN COMMUNICATIONS	490	SECURITY	CURRENT VENDOR
	REPLACEMENT (4) EXTERIOR BASKETBALL POLES	2023	234451	\$ 17,352		M.W. BILLINGS	432	GROUNDS MAINTENANCE	STATE CONTRACT VENDOR

\$ 120,587

SHS	SHS-(8) EXHAUST FAN MOTOR REPAIRS FIELD HOUSE	2024	240038	\$	12,935	PALMER'S ELECTRIC MOTORS & PUMPS	431	BUILDING MAINTENANCE	SOLE SOURCE
	REFURBISHING PAINTING 2ND FLOOR CLASSROOMS	2024	240825	\$	19,800	FERRARO'S PAINTING & RESTORATION	437 / 2419	PREVENTATIVE MAINTENANCE	STATE CONTRACT VENDOR
	REFURBISHING PAINTING, ROOMS 568,580	2024	240826	\$	2,375	FERRARO'S PAINTING & RESTORATION	437 / 2419	PREVENTATIVE MAINTENANCE	STATE CONTRACT VENDOR
	REFURBISHING PAINTING N-S ENTRANCE FIELD HOUSE	2024	240827	\$	4,750	FERRARO'S PAINTING & RESTORATION	437 / 2419	PREVENTATIVE MAINTENANCE	STATE CONTRACT VENDOR
					<u>\$ 39,860</u>				

(STRICTWII	PLAYGROUND PARTS INSTALLATION AND REPAIRS	2023	233101	\$	19,445	INNOVATIVE PLAYGROUND/IPS	436 / 2307	GROUNDS PROJECTS	QUOTES
					<u>\$ 19,445</u>				

BOARD OF EDUCATION - CARRYOVER ACCOUNT

rev. 08-24-23

	FY 2015-16	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	Total
Beg. balance	\$ -	\$ 17,937	\$ 96,047	\$ 136,517	\$ 210,167	\$ 410,167	\$ 1,401,734	\$ 1,026,520	
+ Deposits	\$ 223,763	\$ 513,957	\$ 327,075	\$ 250,000	\$ 200,000	\$ 1,182,505	\$ 331,160	\$ 686,006	\$ 3,714,466
- Expenditures	\$ (205,826)	\$ (435,847)	\$ (286,606)	\$ (176,349)	\$ -	\$ (167,895)	\$ (54,417)	\$ (334,893)	\$ (1,661,833)
- Encumbrances	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (23,043)	\$ 23,043	\$ (272,536)	\$ (272,536)
- Release to Town	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (675,000)	\$ (300,000)	\$ (975,000)
Ending balance	\$ 17,937	\$ 96,047	\$ 136,517	\$ 210,167	\$ 410,167	\$ 1,401,734	\$ 1,026,520	\$ 805,097	\$ 805,097
							% of FY24 Budget:	0.59%	
							Max 1% fund bal:	\$ 1,362,877	
							diff. to Max:	\$ 557,780	

INTEROFFICE MEMORANDUM

TO: MR. THOMAS SCARICE
SUPERINTENDENT OF SCHOOLS

FROM: ELIO LONGO *EL*
CHIEF FINANCIAL OFFICER

SUBJECT: REQUEST FOR APPROPRIATION – RENTALS &
REIMBURSEMENTS

DATE: August 14, 2023

Cc: G. Conrad, R. McArdle, Rentals File

The Board of Education, in accordance with the policy approved by the Board of Education (based on an agreement with the Board of Finance), has authorized the Superintendent to provide written accounting to the Board of Finance regarding revenues and expenditures associated with rentals and reimbursements.

I am now submitting the final report on the Rentals and Reimbursement account. The final Rentals and Reimbursements statement provides the summary of activity for the rental fees received for the use of school facilities by outside organizations.

We are, therefore, requesting that the Board of Finance accept the report and make net appropriation adjustments to the Board of Education budget in the amount of \$0.00 as follows:

Final action requested:

Total funds received (07/01/22 – 06/30/23)	\$133,655.45
Funds deemed appropriated per CGS 10-222a (07/01/22 – 06/30/23)	<u>\$133,655.45</u>
Net appropriation request (07/01/22 – 06/30/23)	\$0.00

This request for appropriation complies with the Fund Accounting Procedure agreed to in 2001 by the Board of Education and the Board of Finance.

**WESTPORT PUBLIC SCHOOLS
RENTALS & REIMBURSEMENTS
as of June 30, 2023**

EXHIBIT D

	<u>Revenues Received</u>	<u>Expenditure Detail</u>	<u>Expenditures as of 06/30/22</u>	<u>Balance to Town</u>
Account 852				
Outside Activities & School Use	\$ 143,655.45			
Return of security deposit (Camp Gan)	\$ (10,000.00)			
Payroll				
BOE staff		\$ 89,567.17		
FICA/Medicare		\$ 6,637.04		
		<u>\$ 96,204.21</u>	\$ 96,204.21	
Non Payroll Expenditures			\$ 37,451.24	
TOTAL	<u>\$ 133,655.45</u>		<u>\$ 133,655.45</u>	<u>\$ -</u>

Revenue & Expense Detail

Gross Revenue	
Camp Gan Israel	\$ 90,500.00
Westport Church	\$ 13,960.80
Westport Academy of Dance	\$ 18,477.30
Westport Young Woman's League	\$ 7,910.47
All Other (Under \$5,000)	\$ 12,806.88
	<u>\$ 143,655.45</u>
Less: Return of security deposit (Camp Gan)	\$ (10,000.00)
Net Revenue	\$ 133,655.45
 Expenditures	
Payroll (including FICA/Med)	\$ 96,204.21
Electricity	\$ 37,451.24
	<u>\$ 133,655.45</u>



WESTPORT CONNECTICUT
PARKS AND RECREATION DEPARTMENT
LONGSHORE CLUB PARK
260 COMPO ROAD SOUTH, WESTPORT, CT 06880

August 7, 2023

The Honorable Jennifer S. Tooker
First Selectwoman
Town Hall
110 Myrtle Avenue
Westport, CT 06880

Dear Ms. Tooker:

The Parks and Recreation Department respectfully requests to be placed on the Board of Finance Agenda to review the Longshore Capital Improvement Plan with the members of the Board of Finance for informational purposes.

Respectfully,

A handwritten signature in blue ink, appearing to read 'Jennifer A. Fava', is written over the printed name and title.

Jennifer A. Fava
Director of Parks and Recreation

attachment

cc: Gary Conrad, Director of Finance
Dave Floyd, Parks and Recreation Commission Chair

Longshore Club Park Capital Improvement Plan 2023 Final Report

Prepared for:
Town of Westport Parks and
Recreation Commission

Prepared by:
Stantec, New Haven, CT

May 17, 2023



photo credit: kmspartner.com

Dear Friends:

This is the Longshore Capital Improvement Plan (“LCIP”) for Longshore Club Park in Westport, CT. The plan was approved by the Parks and Recreation Commission on March 15, 2023, and the final report was adopted on May 17, 2023.

The LCIP is a planning document meant to guide the Town through capital improvements of Longshore Club Park over the next ten years. This plan incorporates many key priorities of the community while maintaining Longshore’s charm and open feel. The LCIP: (1) improves and enhances existing recreational and social facilities while adding new ones, (2) creates open views to the water while enhancing pedestrian paths not in conflict with the golf course, (3) creates a shoreline walk, and (4) improves traffic flow and parking accessibility.

The improvements outlined herein will be commenced and completed on a project-by-project basis and will follow all capital improvement processes. We look forward to making these improvements over the next ten years which will enhance Longshore for generations to come.

Sincerely,

Dave Floyd

Dave Floyd, Chair

Parks and Recreation Commission

Table of Contents

- Acknowledgements
- Purpose of the Plan
- Community Engagement
- Existing Park Features and Conditions
- Park Improvement Program
- Recommendations
- 10-Year Capital Improvement Plan
- Appendix (see Page 4)



Table of Contents

Appendix

(provided under separate cover)

Longshore Club Park Capital Improvement Plan

Stakeholder Engagement and Resident Survey

Summary

July 20, 2022

Longshore Club Park

Capital Improvement Plan | Preliminary Concept Diagrams

October 19, 2022

Longshore Club Park

Capital Improvement Plan | Preliminary Concept Diagrams

Open House and Public Survey Results

December 7, 2022

Longshore Club Park

Capital Improvement Plan

January 11, 2023

Longshore Club Park

Capital Improvement Plan

March 2, 2023

Longshore Club Park

Capital Improvement Plan

March 15, 2023



Acknowledgements

The Town of Westport and Stantec Consulting Services Inc. recognize these organizations and individuals for participating in the preparation of the 2023 Longshore Club Park Capital Improvement Plan. Thank you to the residents of Westport for your participation and dedication to the future of the Park.

First Selectwoman

Jennifer S. Tooker

Stakeholders

Racquets Advisory Committee

Golf Advisory Committee

Longshore Golf Associations (Women's 9 & 18, and Men's)

Police Athletic League (The Rink)

E.R. Strait Marina Representatives

Longshore Sailing School

The Inn at Longshore

Longshore Club Park Golf Professional

Brightview Golf Maintenance

Parks and Recreation Commission

David Floyd, Chair

Elaine Whitney

Matthew Haynes

Chrissy O'Keefe

Alec Stevens

Parks and Recreation

Jennifer Fava, Director

Administration:

Rick Giunta

Barb Vornkahl

Michael Giunta

Cyndi Palaia

Wendy Latham

Max Robbins

Claudia Wildstein

Parks Facilities:

Michael West

Daryl Nistico

Drew Grega

Jim Deegan

Chris Rosenfield

Jose (Cheebo) Soto

Joseph Kennedy

Chris Hedlund

David Wilcox

Ed Frawley

Nick Rosa

Adam Marks

Department of Public Works

Peter Ratkiewich, Director

John Broadbin

Michael Frawley

Planning and Zoning Department

Mary Young, Director

Conservation Department

Alicia Mozian, former Director

Colin Kelly, Director

Longshore Racquets Advisory Committee

David Ascelrod, Chair

Beth Jaykus

David Kaplan

Denise Thomas

Lloyd Clareman

Patti Brill

Ward Doonan

Golf Advisory Committee

Jane Dally, Chair

John Ehli

Judy Domkowski

Michael Durkin

Richard Raphael

Irla Landry

Longshore Golf Associations

Cynthia Carpenter

Marie Gross

Anne Haymon

Peter Krieger

Ryan Smith

Golf Professional and Course Maintenance

Jon Janik

Vince Gilmartin

Brad Brown

Longshore Sailing School

Jane Pimentel

PAL Skate Rink

Bob Wickey

Sam Arciola

ER Strait Marina

Bob Iannacone

Sam Arciola

The Inn at Longshore

Michael Ryan

Adam Cassidy

Stantec Consulting Services Inc.

Gary Sorge, FASLA, AICP, ENV SP

Travis Ewen, RLA, WEDG

Christopher Hampton, Designer

Longshore Club Park Capital Improvement Plan 2023

Purpose

The Town of Westport engaged Stantec to complete this Longshore Club Park Capital Improvement Plan to provide a vision and plan of execution for improvements to the park. This plan is a needs, spatial and cost analysis to enhance the configuration and function of the various uses within the park.

The purpose of this plan is to make improvements for the immediate, short, and long-term functionality, sustainability, and enjoyment of Longshore Club Park to the entire Westport community. This is a once in a lifetime opportunity to make improvements to connectivity, pedestrian and vehicular circulation, safety, accessibility, aesthetics, capacity, ease of use, and recreation opportunities for an increasingly diverse population of park enthusiasts.

Longshore Club Park Capital Improvement Plan 2023

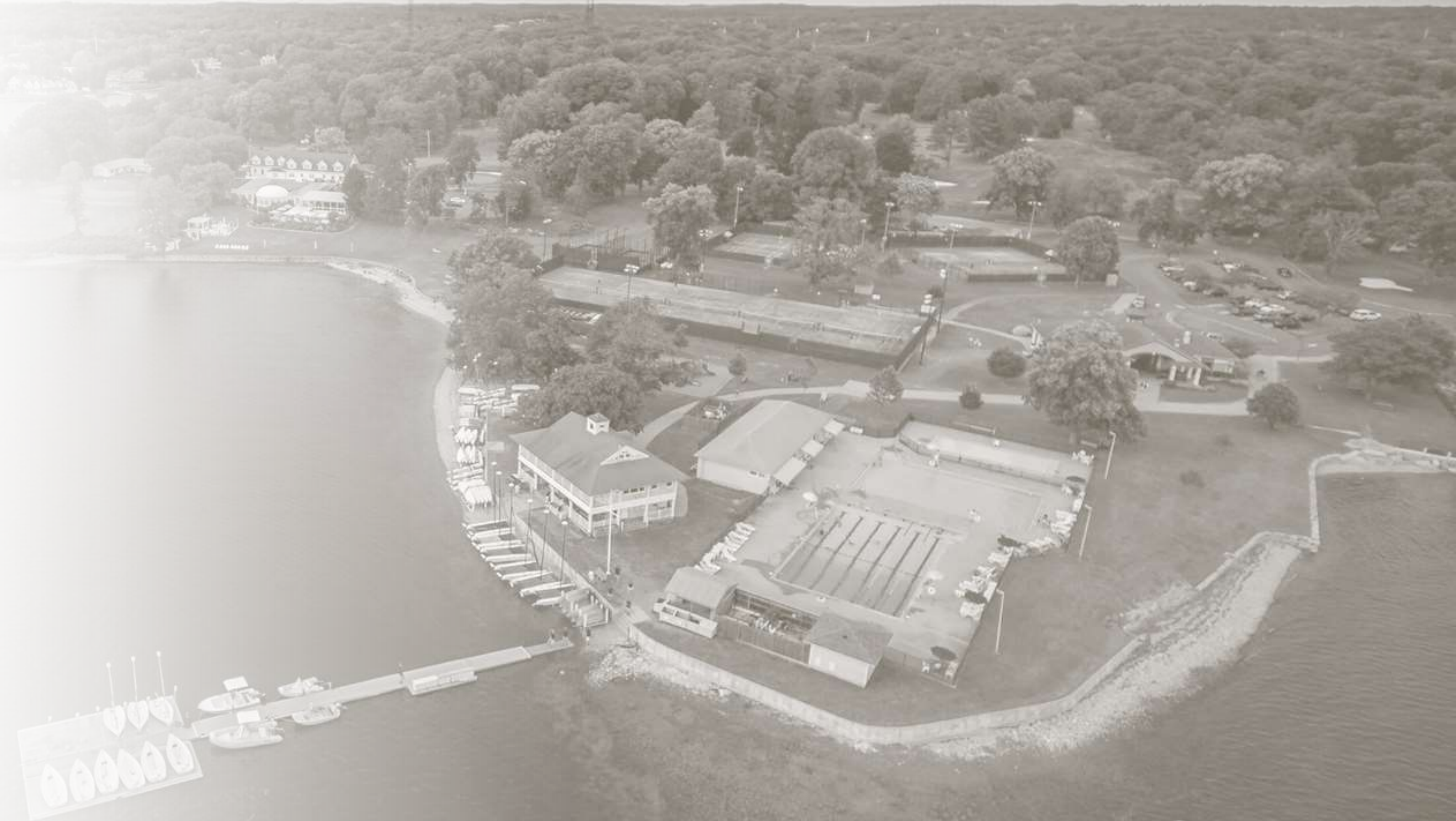
Community Engagement

Parks & Recreation began preliminary discussions with Stantec related to the Longshore Capital Improvement Plan in January 2022. Stakeholder meetings were held in March and April 2022 with a total of 14 participating user groups and Town departments. A community wide on-line survey was conducted in late May through mid-June 2022 to garner initial input for the plan. The results of the survey are illustrated on the following pages. Following preparation of a preliminary park improvement program and illustrative diagrams, five (5) open house sessions were held at the Westport Library in late October 2022 to review initial concept plans (in addition to a Parks and Recreation Commission meeting). A second survey was conducted to garner feedback on the initial concept plans.

Preparation of the Longshore Capital Improvement Plan included seven (7) meetings of the Parks and Recreation Commission. The plan culminated with the Westport Parks and Recreation Commission's approval of this Capital Improvement Plan on March 15, 2023.

Existing Park Features and Conditions

Longshore Club Park sits on 168-acres on the coast of the Saugatuck River. It features an 18-hole golf course, a driving range, Parks and Recreation offices and facilities, The Inn at Longshore, tennis and platform tennis courts, a winter ice rink, a marina, the Longshore Sailing school, and seating areas overlooking the Long Island Sound and coastline.



Existing Park Features and Conditions

- KEY**
- A** Golf Driving Range
Max. Length Approx. 150 yds
 - B** Golf Club House
 - C** Golf Course Maintenance Facility and Fueling Station for All Town Vehicles
 - D** Golf Course Halfway House
 - E** Inn at Longshore
 - F** Parks & Rec. Administration Offices
 - G** Townwide Park Maintenance Facility / Offices
 - H** Park Maintenance and Brush Storage
 - I** Park Pavilion
 - J** Pool Complex
 - K** Platform Tennis (2 Courts)
 - L** Tennis Courts Hard Surface (9 Courts). Courts 1-5 = Seasonal Ice.
 - M** Marina and Boat Launch (100 ± Slips)

LEGEND

- Parcels
- Town Owned Residences
- Buildings / Structures
- Parking Lots
- Park Trails
- Park Features
- Trees
- Vegetative Cover
- Major Intersections
- Circulation
- Contours (1')
- Wetland
- Tidal Wetlands
- Mean Low Water
- LIMWA Line

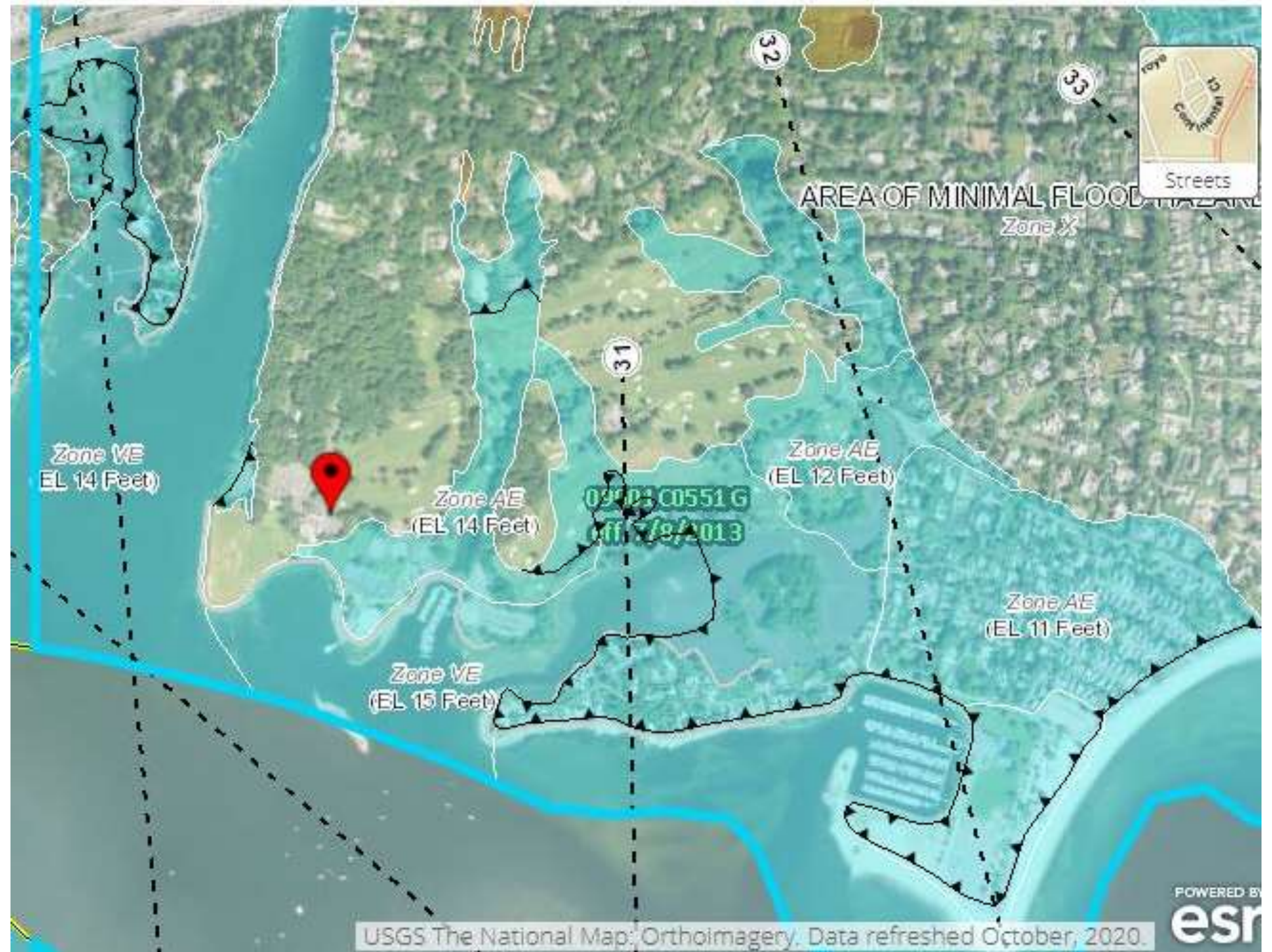


Source: Esri, DeLorme, GeoEye, Earthstar Geographics, CNES/Airbus DS, USDA, AeroGRID, IGN, Esri, DigitalGlobe, GeoEye, Earthstar Geographics, CNES/Airbus DS, USDA, AeroGRID, IGN, Esri, DigitalGlobe, GeoEye

Existing Park Features and Conditions

A portion of the park is located within a FEMA designated flood zone. Specific regulations apply when considering new work in the park, particularly within the Zone AE limits shown in this illustration.

Map Source: USGS (2020)



Longshore Club Park Capital Improvement Plan

Park Improvement Program

The Program evolved from a series of stakeholder, town staff, public, and Parks and Recreation Commission meetings plus two on-line community surveys. Park improvement priorities are summarized on pages 12 and 13.



Park Improvement Program | Priorities



Priority	Remarks
Maintain and provide open views to water	Reduce visual clutter and locate amenities to create enhanced view corridors.
Expand and improve court sports	Expand platform tennis. Provide pickleball courts. Upgrade tennis courts 1-9 and realign courts 6-9.
Enhance pedestrian paths, and provide a shoreline walk	Provide attractive and safe connections between amenities. Avoid conflicts with golf course. Provide coastal access where feasible.
Improve park road intersections	Prioritize Zone 4, near Inn and Clubhouse. Enhance intersection/interior gateway in Zone 2.
Provide passive recreation amenities	Provide accessible recreation path loops. Enhance picnic areas near pool and at Evan Harding Point.
Enhance and/or relocate playground	Modernize playground with more inclusive play adjacent to the pool complex.
Provide interim shade amenities at pool	See Pool, below.
New golf clubhouse	Provide golf pro shop, grill room, outdoor patio, fitting area, restrooms, and cart barn.
Improve the golf practice facility	Maintain range and consider options for future modifications/modernization to the facility that allows for passive recreation access (pathway and seating) to the shoreline.
Provide pickleball courts w/ pavilion	Six (6) courts in Zone 3. Utilize existing infrastructure, provide restroom, and add parking.
Additional platform tennis courts and hut	Remove existing courts. Provide 4 new courts in a new location, with a warming hut.
Sailing School restrooms	Append existing pool building. See pool, below.
Relocate park maintenance facility	Relocate to brush pile area, if feasible.
Remove the brush pile and repurpose space	See park maintenance facility, above.
Upgrade water service to park core	Required to complete previous water distribution upgrades and support current and future uses.
Upgrade fueling facilities (2 locations)	Implement upgrades at the marina and golf maintenance facility locations.
Improve Parking Lot F	Rehabilitate with pervious surface treatment and expanded capacity to support Zone 4 and Zone 5 uses.
Pool	Provide a new pool in current location with landscape, building upgrades, playground, and splash pad.

Longshore Club Park Capital Improvement Plan

Recommendations

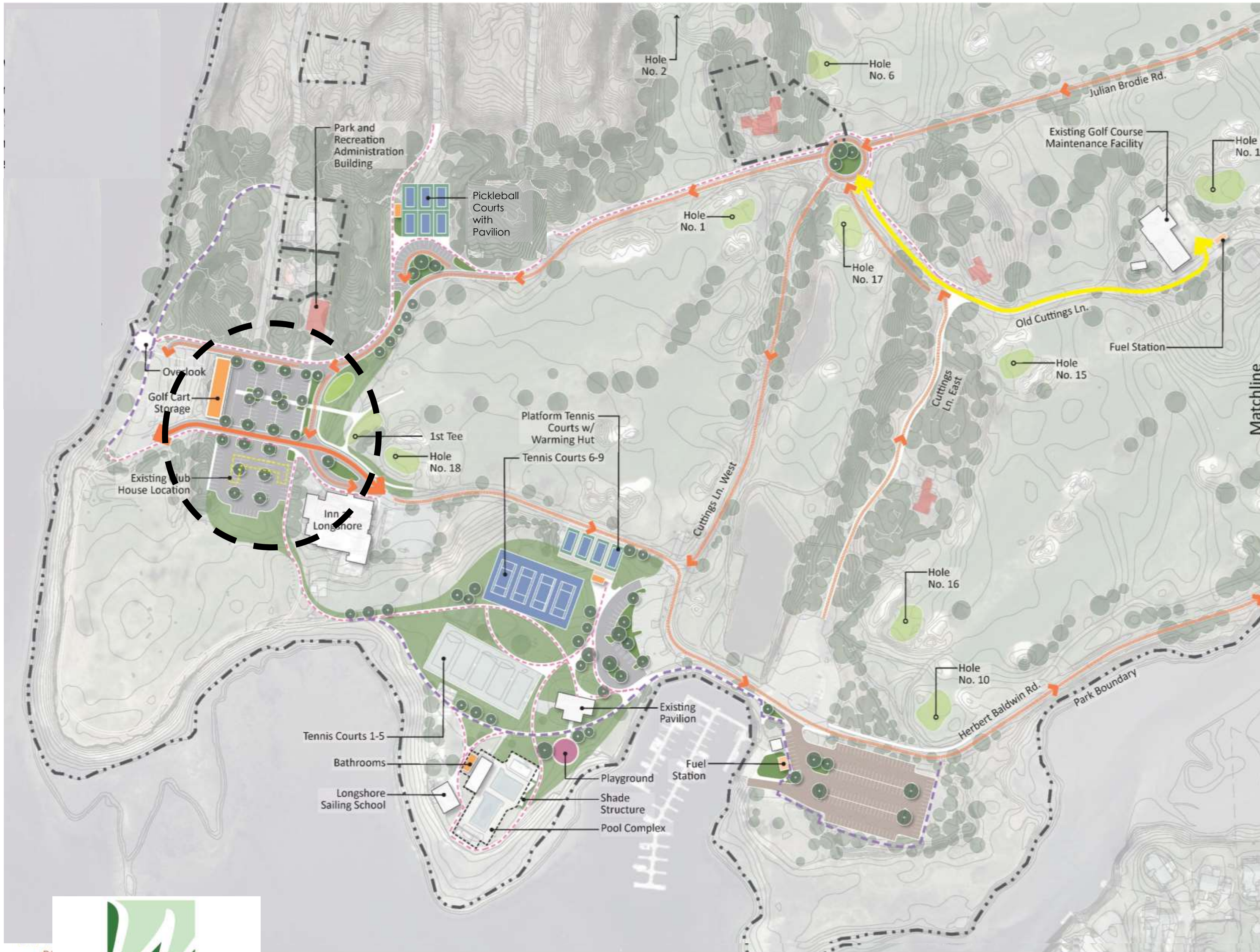
The aforesaid Park Improvement Program and Priorities informed the following recommendations.

Improvement recommendations are organized under two categories. These include:

- Park-wide improvements
- Specific improvements illustrated by zone (Zones 1-7).



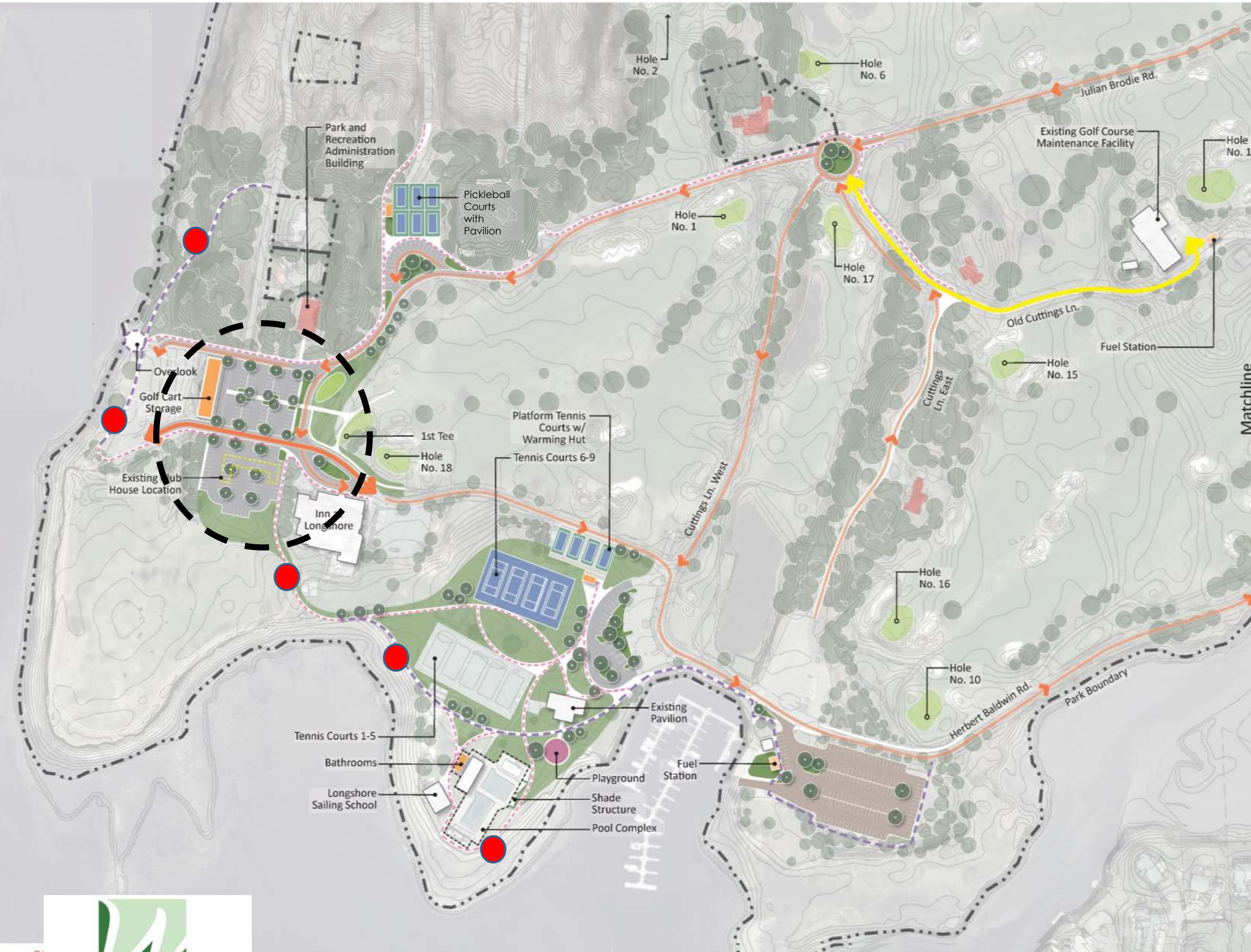
Park-Wide Improvements: Roadway Removal



Remove Impervious Surface and Prohibit Vehicular Access Between Halfway House and Brush Dump ●

- Reduces roadway crossings by golfers and carts, and conflicts between pedestrians/vehicles that utilize the roadway with golf play
- Reduction of asphalt surface improves stormwater management
- Allows access for maintenance vehicles only

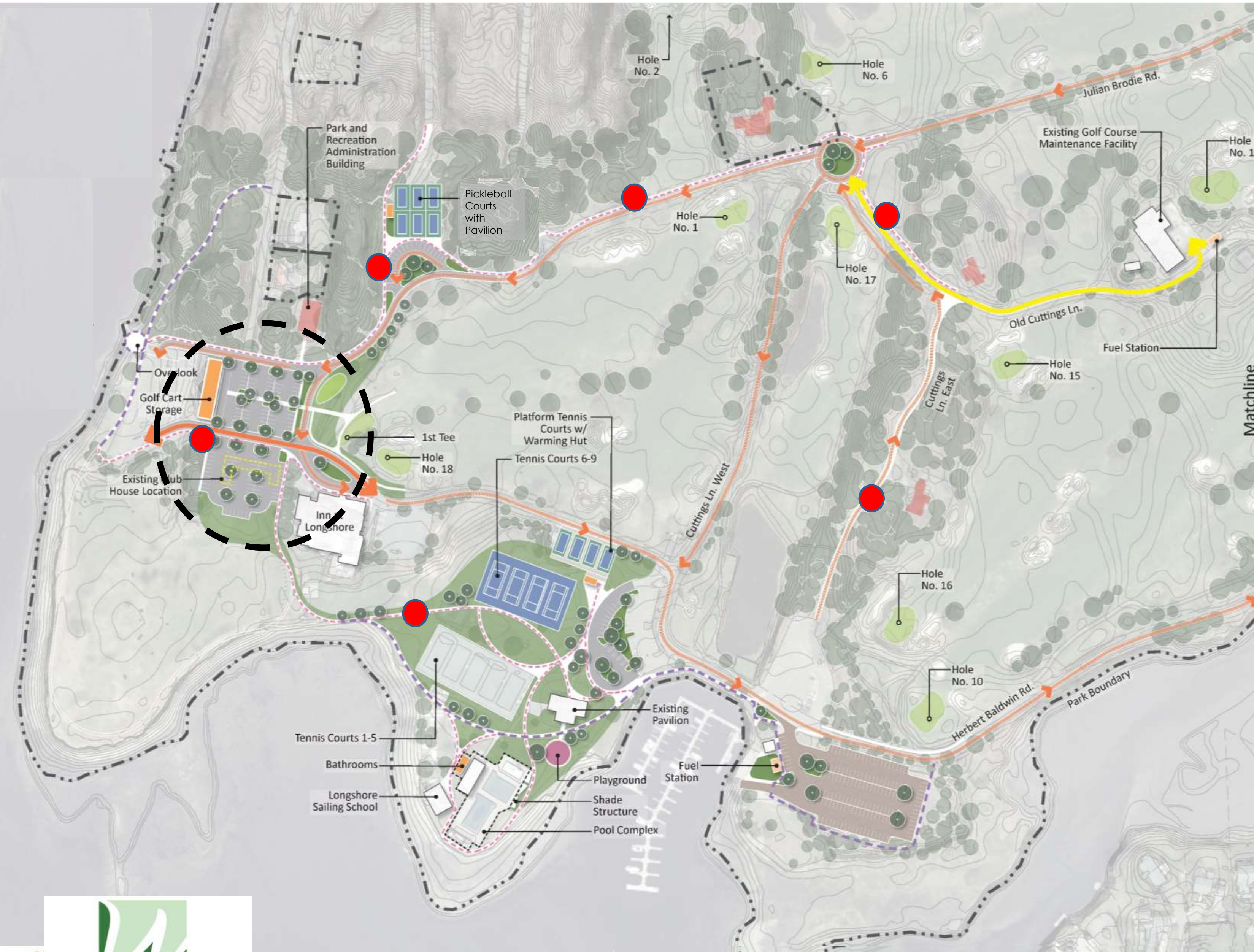
Park-Wide Improvements: Shoreline Path



Installation of Shoreline Path ●

- Provides safe pedestrian access along portions of the shoreline
- Provides pathway access into wooded area connecting to Waterside Terrace

Park-Wide Improvements: Pedestrian Paths



Installation of Interior Pedestrian Paths ●

- Provides safe pedestrian access routes throughout the core area of the park and to various amenities to reduce pedestrian and vehicular conflicts
- Increases utilization of parking spaces by creating safe and attractive walkways

Improvement Recommendations by Zone (Zones 1-7)

Zone Reference Map

For planning purposes, areas of focus within the park were defined in zones (Zones 1–7, shown here). The following illustrations provide further detail on recommended improvements within each zone.



Improvement Recommendations: Zone 1

Town-wide Park Maintenance Facility

Relocation of Parks Maintenance Facility to Brush Dump

- Separates parks maintenance function from the rest of the park
- Reduces department vehicular traffic within the park (staff, delivery, and maintenance vehicles)
- Reduces fuel consumption and wear and tear on Parks vehicles
- Close to park egress thereby decreasing travel distance to other town facilities

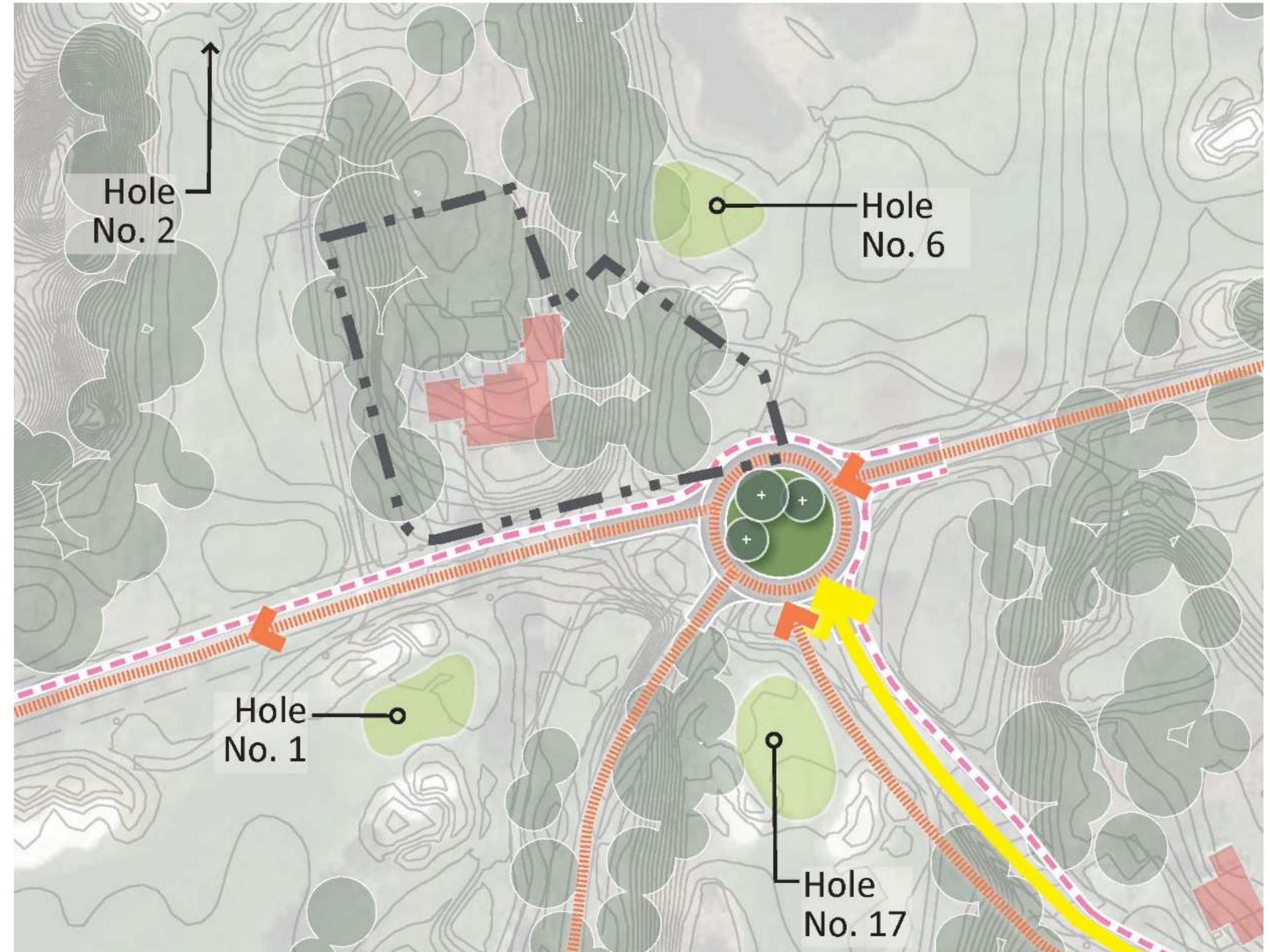


Improvement Recommendations: Zone 2

Gateway Circulation and Landscape

Traffic Circle

- Improves vehicular circulation, especially for those unfamiliar with the park and its associated traffic patterns
- Aesthetic improvement
- Reduces impervious surface (stormwater improvement)
- Improves the function of the Cuttings Lane loop road

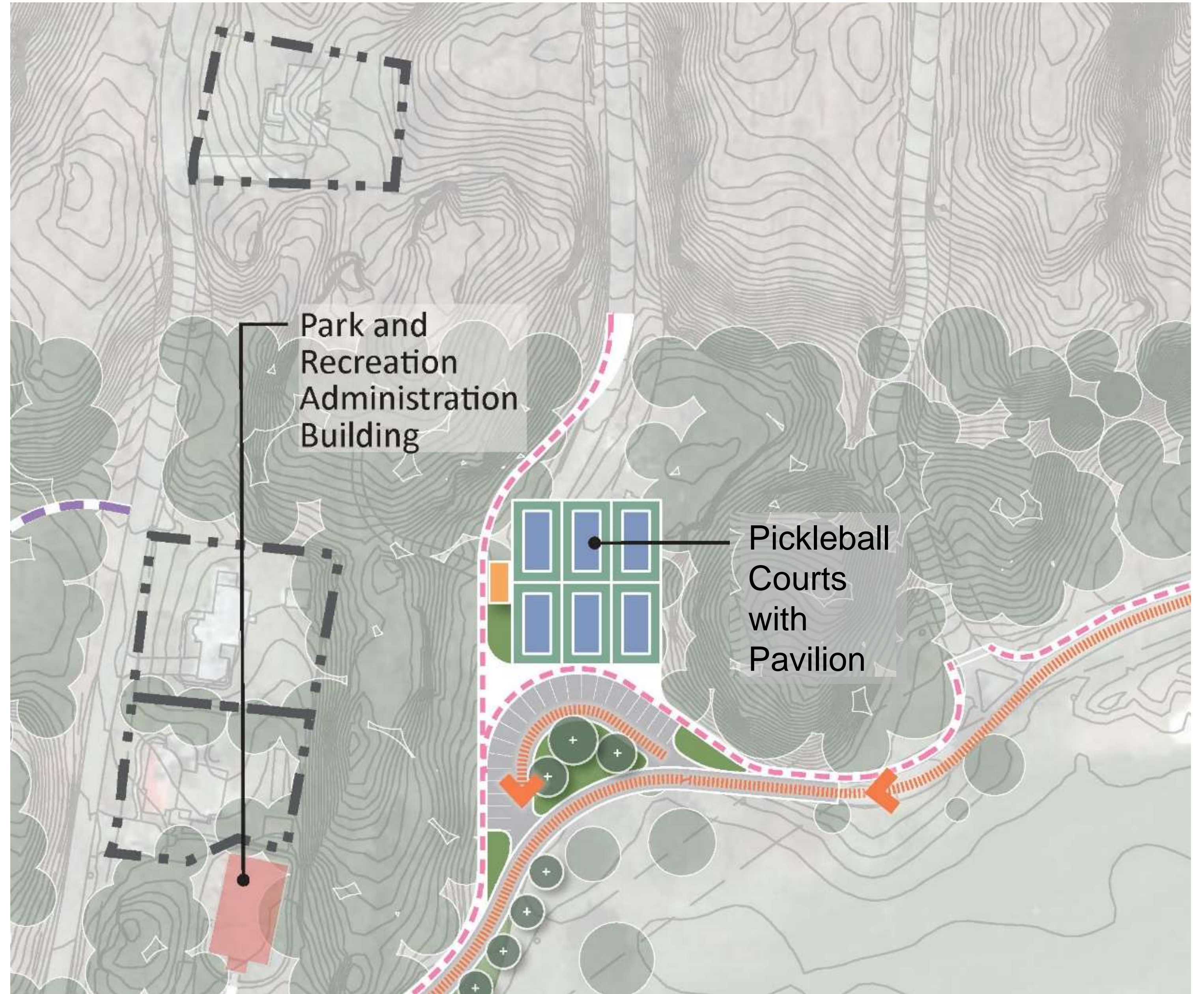


Improvement Recommendations: Zone 3

Pickleball Courts, Pavilion, Parking,
and Road Realignment

Pickleball Courts and Surrounds

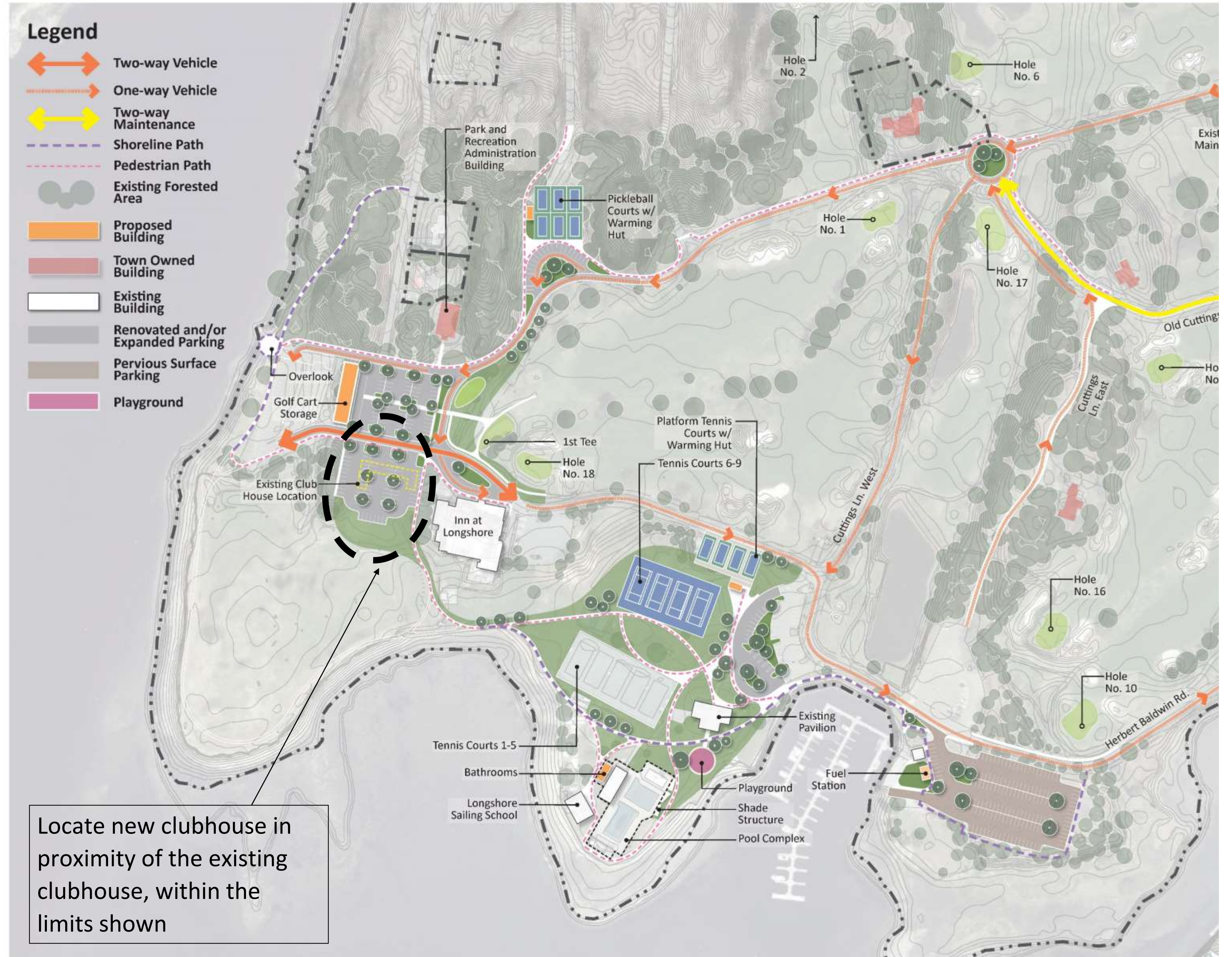
- Provides needed Town amenity for increasing demand and popularity of play
- Provides amenity without displacing or interfering with other park uses or functions



Improvement Recommendations: Zone 4

Clubhouse, Cart Barn, Parking, Roads, and Inn at Longshore Surrounds

Numerous alternatives were presented and discussed during preparation of this capital improvement plan. The selected option is included herein (see pages 23 and 24).



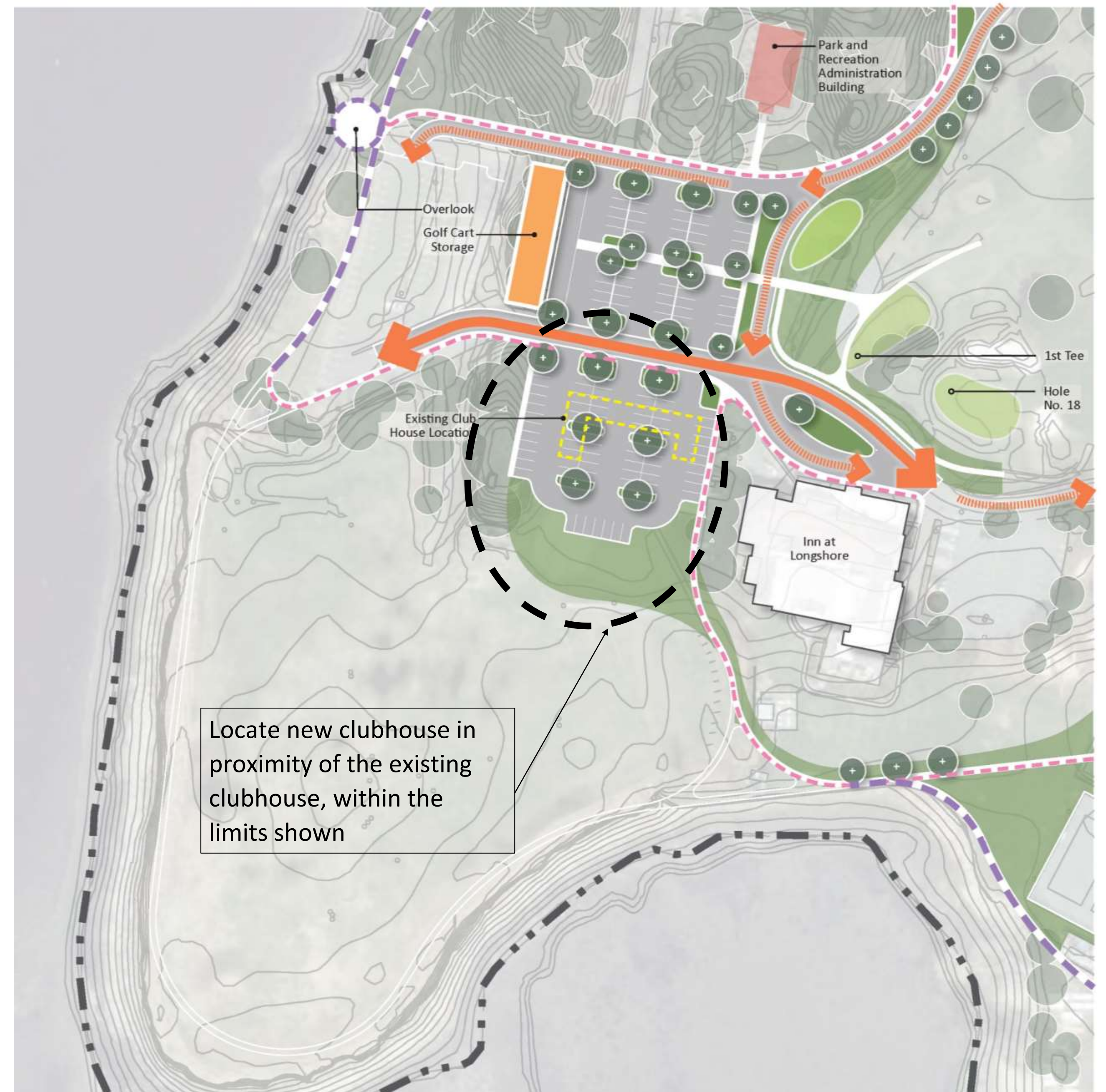
Locate new clubhouse in proximity of the existing clubhouse, within the limits shown

Improvement Recommendations: Zone 4

Clubhouse, Cart Barn, Parking, Roads, and Inn at Longshore Surrounds

Clubhouse

- Provides a venue for golf functions
- Provides restrooms/locker rooms
- Provides a Pro Shop for equipment purchase, instruction, and event coordination
- Indoor instruction and club fitting
- Golfer check-in and payment location
- Practice green
- Provides a grill room and outdoor patio

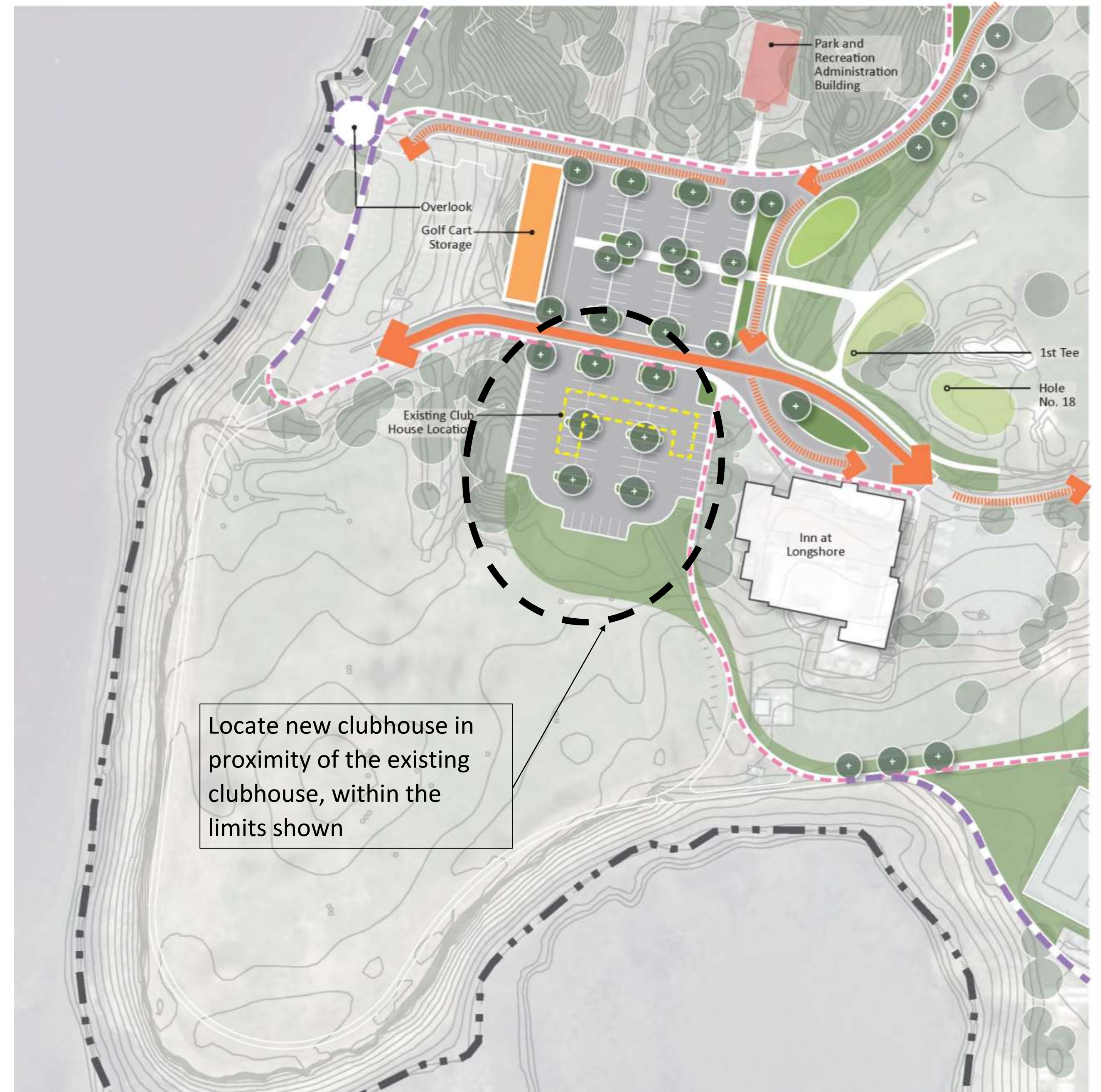


Improvement Recommendations: Zone 4

Clubhouse, Cart Barn, Parking, Roads, and Inn at Longshore Surrounds

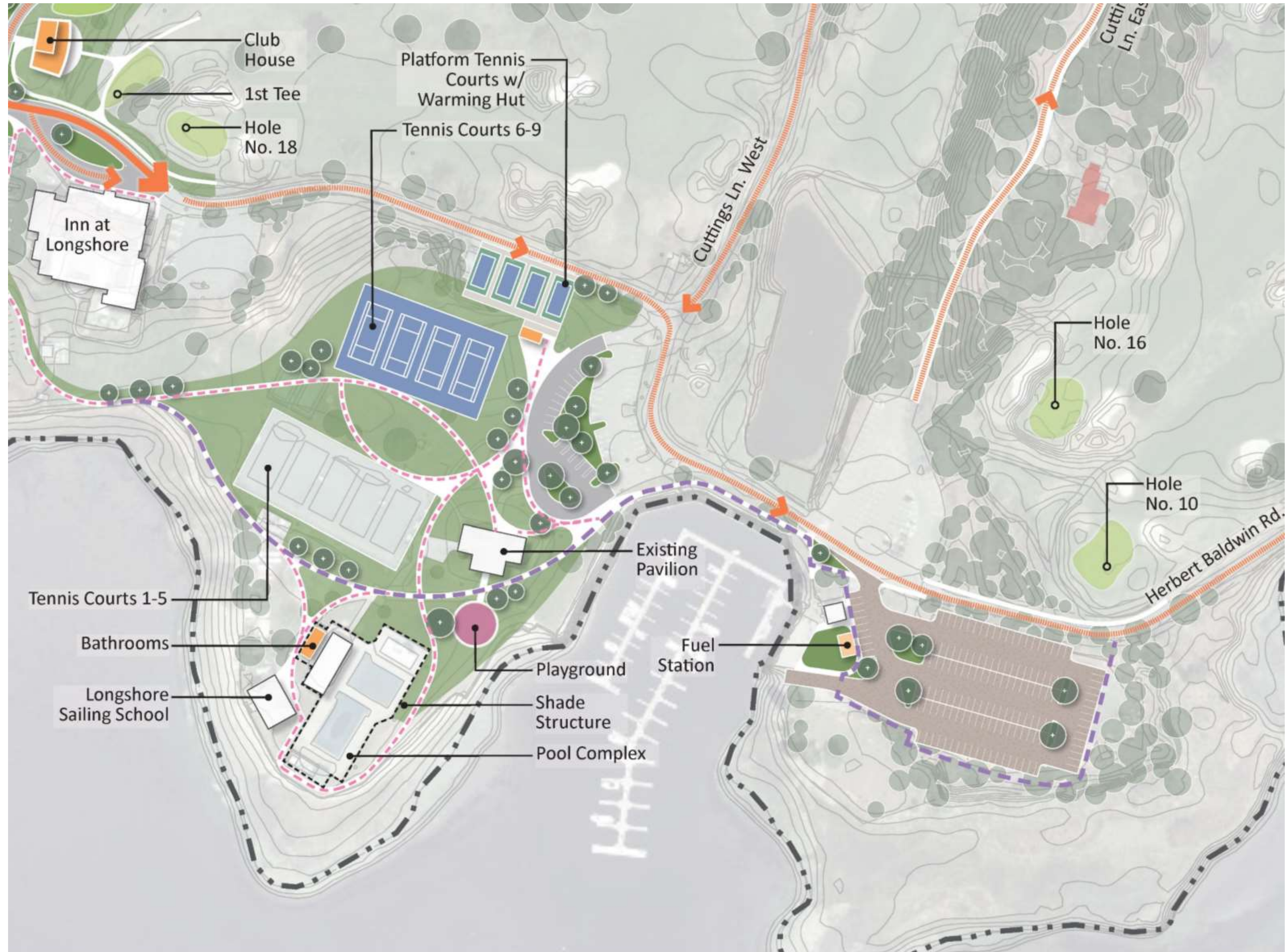
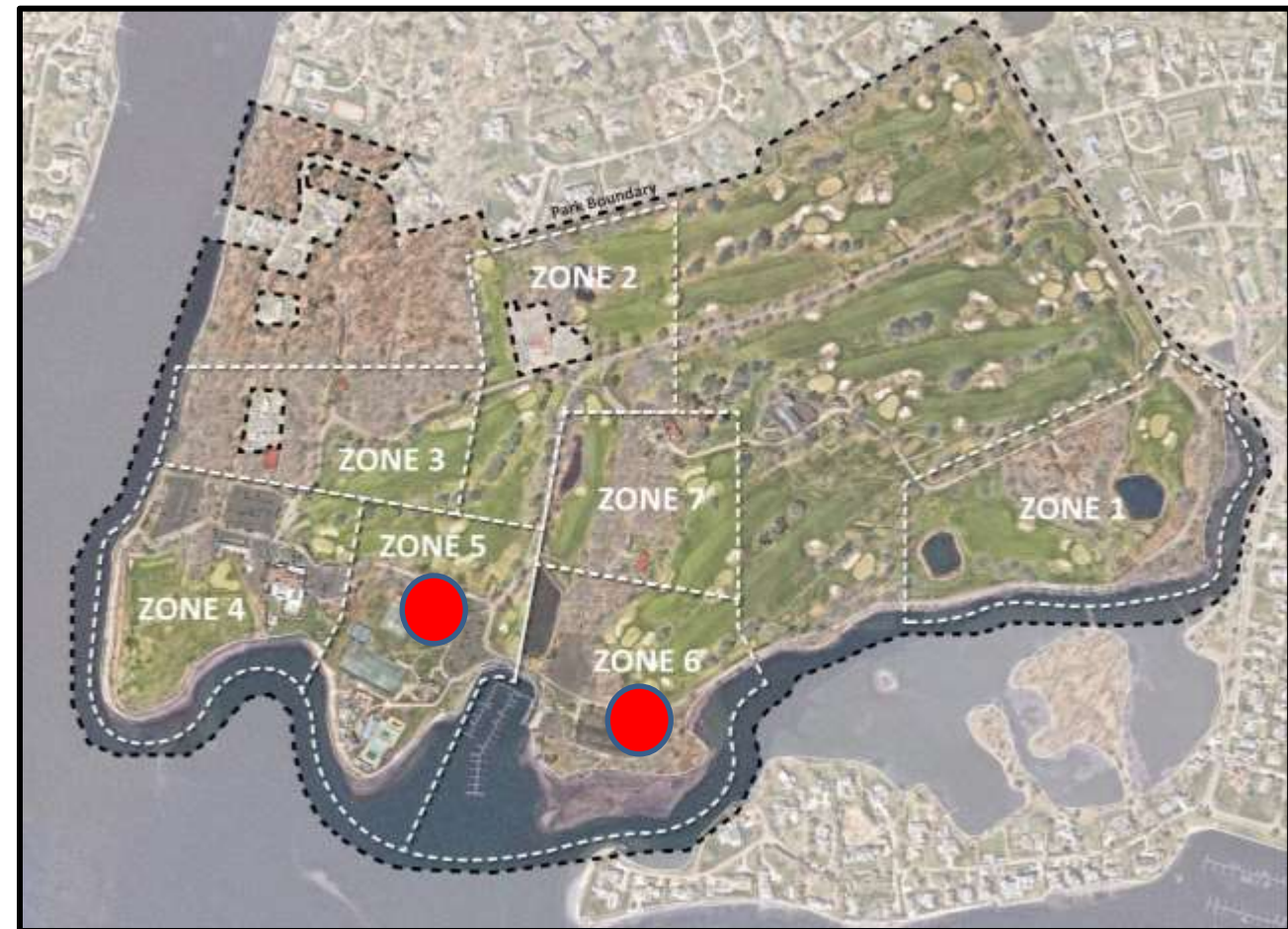
Site and Landscape

- Parking availability, improved accessibility to the Inn at Longshore, and enhanced pedestrian connectivity from lower parking area
- Maintaining parking capacity
- Introduces stormwater measures (water quality enhancements)
- Shaded parking areas mitigate heat gain and enhance user comfort
- Allows for renovation of service area adjacent to the Inn
- Sets the main park drive away and further to the west from the 1st tee



Improvement Recommendations: Zones 5 and 6

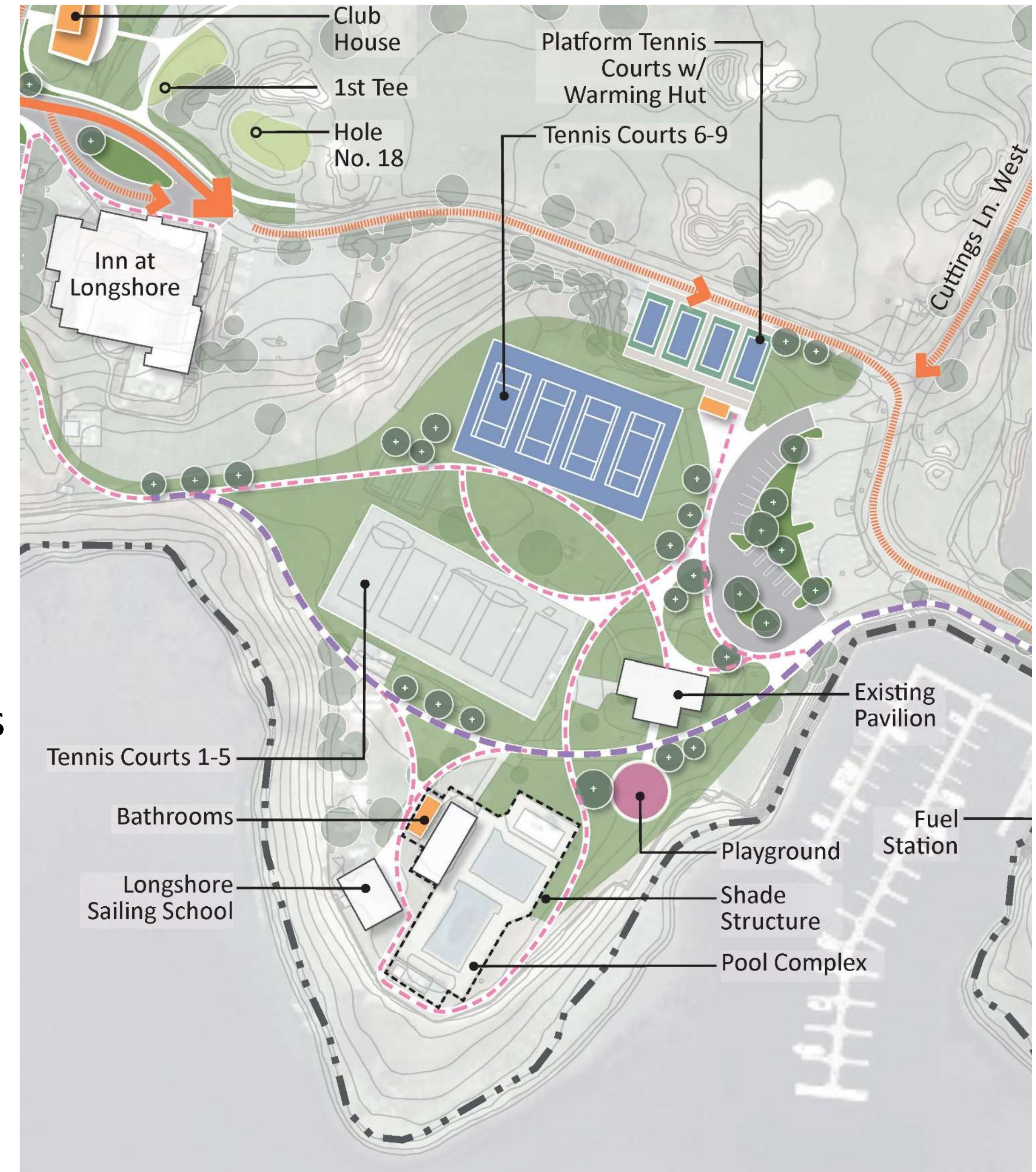
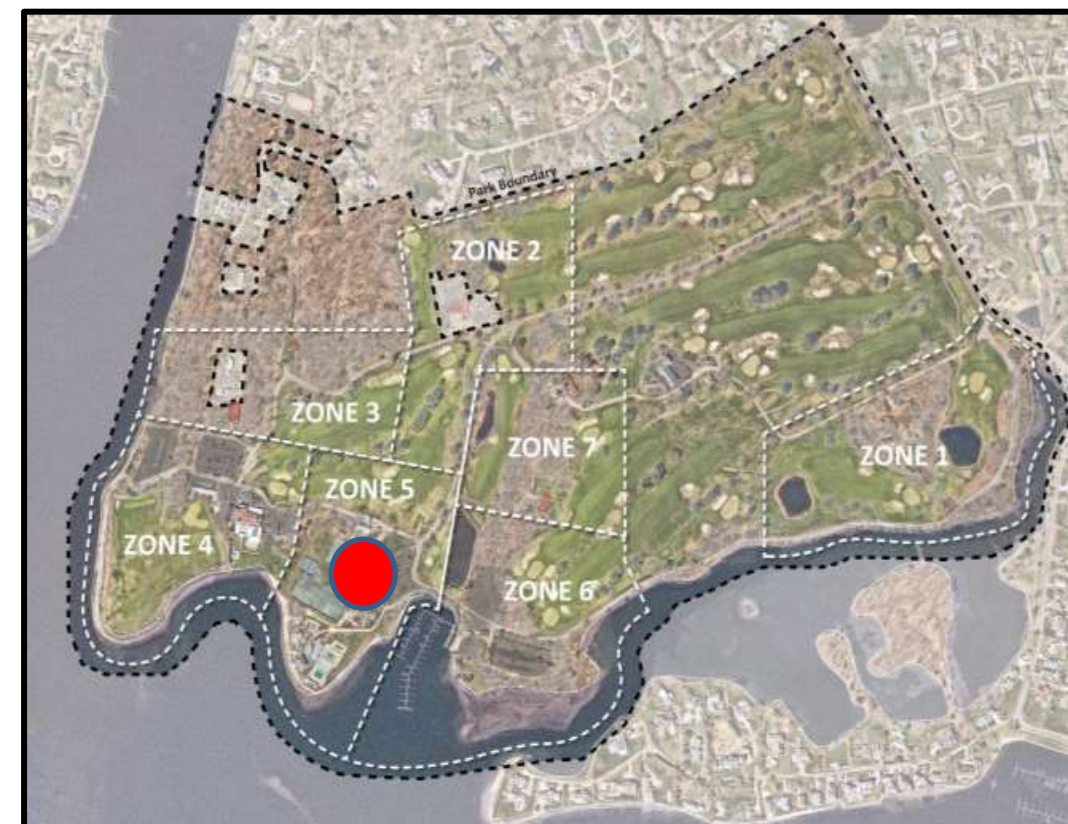
Tennis Courts, Platform Tennis,
Pool, Playground, Pathways, and
Parking (see pages 26-29)



Improvement Recommendations: Zone 5

Tennis and Platform Tennis Upgrades and Expansion

- Minimizes fragmentation of open space
- Provides a contiguous space to host events
- Retains space for event overflow parking
- Relocates platform tennis courts closer to parking
- Utilizes slope differential for elevated platform assembly
- Realignment of drop off adds 12 parking spaces
- Realignment of courts 6-9 allows for possible bubble installation
- Realignment of courts overlaps with footprint of existing courts
- Removal of Parks Maintenance facility reduces congestion
- Reduces visual clutter and opens views toward the water



Improvement Recommendations: Zone 5

Relocate Parks' Maintenance Facility to Zone 1

- Removes unsightly clutter and maintenance function from high use area
- Improves aesthetics in center of the park
- Creates space for platform tennis in a centralized recreation location with tennis
- Reduces department vehicular traffic within the park (staff, delivery, and maintenance vehicles)
- Reduces fuel consumption and wear and tear on Park's vehicles



Improvement Recommendations: Zone 5

Pool and Playground

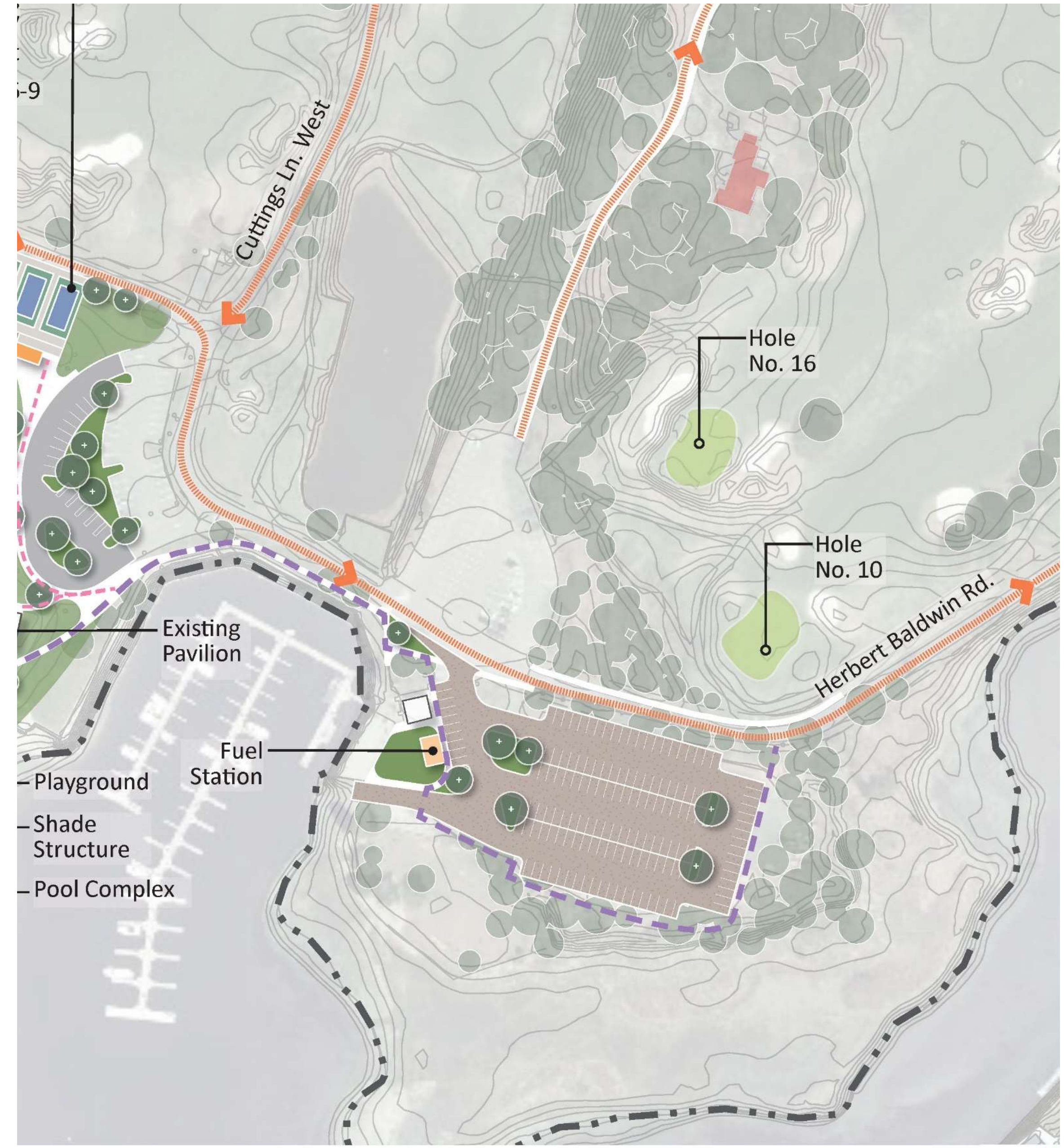
- Current pools are outdated and have exceeded life expectancy
- Zero entry pool will enhance accessibility for all patrons
- A splash pad will complement playground and pool uses
- Redesign will create opportunity to open views to water
- Playground relocation allows improved access to sailing school
- Current playground is outdated and in need of replacement
- Exterior restrooms off pool building improves accessibility for Sailing School patrons and alleviates need for portable toilets
- Consolidated playground and pool environment increase enjoyment and ease of parental supervision
- Provides new amenities



Improvement Recommendations: Zone 6

Parking Lot F and Evan Harding Point

- Removal of parks maintenance vehicles and equipment provides up to 30 parking spaces
- Renovation of Lot F creates an additional 35 parking spaces (150 proposed vs. 115 existing)
- Potential additional amenities at Evan Harding Point improves user experience and replaces dated and weathered equipment

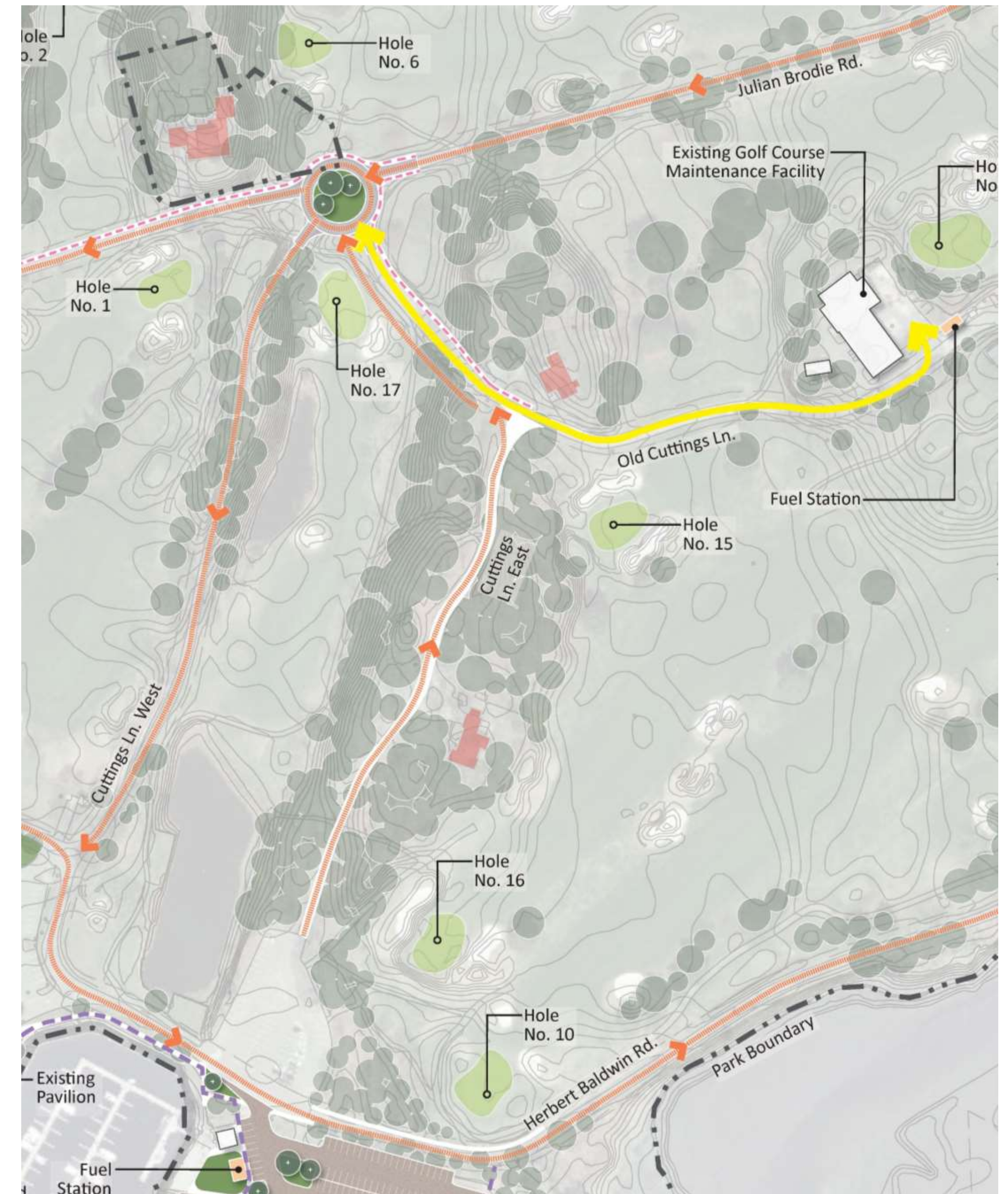


Improvement Recommendations: Zone 7

Cuttings Lane East Road

Cuttings Lane East

- Renovation improves interior vehicle circulation without needing to exit the park or creating conflicts with golf play
- Renovation of roadway allows for installation of a dedicated interior pedestrian pathway



Longshore Club Park Capital Improvement Plan

10-Year Forecast

Longshore Club Park Capital Improvement Plan

10-Year Forecast

The following forecast captures these improvement recommendations and their respective costs with a schedule for implementation over a 10-year period. Individual projects are scheduled to address the current lack of facilities, the condition of existing facilities, infrastructure upgrades, community enjoyment of the park, and sustainability for the long-term delivery of quality service to the residents of the Town of Westport.

Specific projects are scheduled to unlock the implementation of other needed improvements. For example, the current town-wide park maintenance facility will require relocation before new platform tennis courts can be constructed. Similarly, utility and parking area improvements precede or run concurrent with recreation facility improvements. The 10-year forecast seeks to achieve the highest levels of efficiency and fiscal responsibility.

Longshore Club Park Capital Improvement Plan

10-Year Forecast

Legend

- * Supercedes value in Town of Westport 2023 5-Year Capital Forecast
- ** Portion reallocated from Town of Westport 2023 5-Year Capital Forecast
- *** Portion reallocated from Town of Westport 2023 5-Year Capital Forecast
- **** Town of Westport 2023 Capital Forecast value removed and reallocated to other line item

Design and approvals

Construction

Town of Westport 2023 5-Year Capital Forecast item with assigned cost included here

Improvement	Description	Year 1	Year 2	Year 3	Year 4	Year 5	Year 6	Year 7	Year 8	Year 9	Year 10
Park Infrastructure	Dredge Longshore Marina Shoaling			\$ 725,000							
	Replace Fuel Tank at Longshore Marina		\$ 140,000								
	Water Line Installation	\$ 200,000		\$ 600,000	\$ 600,000		\$ 400,000		\$ 400,000		
	Replace Fuel Tanks at Golf Maint. Facility			\$ 150,000							
Golf Clubhouse, Cart Barn, Parking and Surrounds	Cart Barn (50 capacity)				\$ 105,000	\$ 925,000					
	Zone 4 Roadway, Site Work, Paths, and Parking				\$ 390,000	\$ 3,400,000					
	Golf Clubhouse and Perimeter Landscape*				\$ 100,000	\$ 350,000	\$ 3,500,000				
Tennis Court Upgrades		\$ 100,000									
Pickleball Courts (6)	Pickleball Courts, Pavilion & Parking	\$ 275,000	\$ 2,600,000								
Parks' Maintenance Facility	Parks Maintenance Facility ****										
	Parks' Maint. Facility w/ exit/entry	\$ 283,000	\$ 283,000	\$ 5,500,000							
	Demolish Exist. Parks Maint. Bldg & Site Prep			\$ 70,000	\$ 560,000						

Longshore Club Park Capital Improvement Plan

10-Year Forecast

Improvement	Description	Year 1	Year 2	Year 3	Year 4	Year 5	Year 6	Year 7	Year 8	Year 9	Year 10
Renovate Existing Tennis Courts and New Platform Tennis Courts (4)	Realign/Renovate Tennis 6-9			\$ 65,000	\$ 670,000						
	Platform Tennis Courts			\$ 110,000	\$ 935,000						
Parking	Realign Zone 5 Parking, Drop-Off and Pathways							\$ 198,000		\$ 1,750,000	
Parking	Renovate Parking Lot F incl. Evan Harding Amenities						\$ 270,000	\$ 2,775,000			
Pool	Longshore Pool Improvements***										
	Add Shade Elements (Site Furnishings)	\$ 75,000									
	Add Exterior Facing Restrm. to Pool Building							\$ 30,000		\$ 150,000	
	Replace Playground / Landscape Enhancements							\$ 95,000		\$ 795,000	
	New Pool and Splash Pad							\$ 560,000	\$ 7,200,000		
Roadway/Circulation Enhancements	Renovate Cuttings Lane East w/ Lot E Connection									\$ 115,000	\$ 1,100,000
	Zone 2 Roadway and Landscape Enhancements									\$ 95,000	\$ 825,000
Evaluate after Year 10	Extend Zone 4 Shoreline Path to Point										
	Renovate Golf Practice Facility										
Total Per Year		\$ 833,000	\$ 3,123,000	\$ 7,220,000	\$ 3,360,000	\$ 4,675,000	\$ 4,170,000	\$ 3,658,000	\$ 7,600,000	\$ 2,905,000	\$ 1,925,000

Longshore Club Park Capital Improvement Plan 2023 Final Report

Prepared for:
Town of Westport Parks and
Recreation Commission

Prepared by:
Stantec, New Haven, CT

May 17, 2023



From your note when we received the money in August

Pmt Ref Nu	Pmt Date	Pmt Amt	Invoice ID	Inv Date	Inv Amt	Discount	Net Paid	Payment M Agency	Agency Phc Business Ur	Voucher ID	Vendor ID	Payee Namv SETID	Pmt Metho	Last 4 of Bank Acct
01851390	8/24/2022	14742.090	Westport158	8/17/2022	14742.090		0	14742.090	Absentee Secretary t	(860)509-6 SOSM1	00017877	00000001! TOWN OF ' STATE	ACH	*0162

Date	Org	Obj	Description	Vendor	Amount	Description
9/14/22	10101142	561002	Town Clerk Mics Supplies	Universal Printing	\$825.00	Absentee Ballot Application
9/14/22	10101142	561002	Town Clerk Mics Supplies	WB Mason	\$115.78	Absentee Ballot Office Supplies
10/12/22	10101142	561002	Town Clerk Mics Supplies	Amazon	\$28.99	Bar Code Scanner
10/13/22	10101142	561002	Town Clerk Mice Election	Endicia	\$50.00	Stamps
10/14/22	10101142	561002	Town Clerk Mice Election	Endicia	\$50.00	Stamps
10/14/22	10101142	561002	Town Clerk Mice Election	Integrated Technical Systems	\$44.10	Service on our date stamp
10/14/22	10101142	561002	Town Clerk Mice Election	Endicia	\$25.00	Stamps
					\$1,138.87	
10/21/22	10101142	561000	Supplies Election	Adkins	\$3,131.95	Absentee Ballots
11/21/22	10101180	585000	Election Auto Expenses	NEACTC	\$300.00	Election Training and Certification
11/15/22	10101180	585000	Election Training registration	NEACTC	\$300.09	Election Training and Certification
					\$600.09	

Summary			2023 Expenses	Carry Over Request
10101142	561002	\$1,138.87	\$1,138.87	\$0.00
10101180	585000	\$7,732.04	600.09	\$7,131.95
10101180	561000	\$5,871.18	\$3,131.95	\$2,739.23
		\$14,742.09	\$4,870.91	\$9,871.18

Carey, Sheila

From: Tooker, Jennifer
Sent: Tuesday, August 15, 2023 4:43 PM
To: Conrad, Gary G.; Carey, Sheila
Cc: Kiely, Thomas
Subject: FW: Carryover of Operating Accounts to the 2023-2024 Fiscal Year

Hi –

Do we have any funds that can be carried over from the Selectwoman's budget under Professional Services. If yes, I'd like to do that as we charge Economic Development expenses in that line and I know we will need those for our StartUp Westport initiative this fiscal year.

Thanks.

Jen

From: Conrad, Gary G. <GCONRAD@westportct.gov>
Sent: Tuesday, August 15, 2023 2:38 PM
To: # Dept-Heads <Dept-Heads@westportct.gov>; Richard Epstein <richard@THEFAMILYDENTIST.COM>; Gold, Peter <pgold@westportct.gov>
Cc: Carey, Sheila <SCAREY@westportct.gov>; Watson, Berit <bwatson@westportct.gov>; Krajewski, Jaime <jkrajewski@westportct.gov>
Subject: Carryover of Operating Accounts to the 2023-2024 Fiscal Year

Please review your Department's General Fund, Railroad and Water Treatment accounts (if applicable) for the year ending June 30, 2023, for amounts that need to be carried over into the new fiscal year. In your request, give the account number, name of the account, the amount you are requesting to carryover and a few short sentences with the justification of why you need the amount to be carried over. If you have other account(s) that ran over the budget amount, we will transfer monies from your other accounts that have remaining funds to cover the shortfall before accepting any carryovers.

The Board of Finance will review each carryover and the justification before they approve. If you submit a request please set aside September 6, 2023, to appear before the Board of Finance

The deadline for submitting carryover requests is Friday August 15, 2023.

Gary G. Conrad
Finance Director
Town of Westport
110 Myrtle Avenue
Westport, CT 06880
Ph: 203.341.1095



Department of Human Services

Town Hall, 110 Myrtle Avenue
Westport, CT 06880
Westportct.gov
humansrv@westportct.gov
Telephone (203) 341-1050

TO: Gary Conrad
Finance Director

FROM: Elaine Daignault
Human Services Director

DATE: August 31, 2023

RE: Carryover Request

DHS is requesting two carry-overs from the '22-'23 Social Services and Senior Services' General Fund totaling \$19,720 to cover unforeseen staffing expenses at WCSA that have carried over from the previous year.

Specifically, the WCSA has two unforeseen FMLA absences requiring us to hire temporary staff to continue operations and manage increased participation at the center. Social Services' 22-'23 salary line had a surplus of funds due to an open position.

- 1. Senior Services: FY' 22-'23 WCSA hired a temporary/interim part-time person last fall (FY 23) to cover 12 weeks of an FT employee's FMLA. At the same time, post-COVID participation increased dramatically, so we kept the PT person as Support Staff.
- 2. Senior Services: FY' 23-'24 WCSA will hire an additional temp/interim PT position to cover an FT employee's 12-weeks Maternity/FMLA leave.
- 3. Social Services: FY 22 – '23 Unfilled FT Social Work position, leaving room 200 understaffed, with one of our FT Social Workers providing clinical services at the center twice a week.

The \$19,720 carryover will allow us to maintain the customer service, programming, and food services our WCSA patrons have come to expect. The WCSA has documented a 34% increase in participants since February of 2023, with attendance growing daily.

Carryover of Operating accounts to the 2023-24 Fiscal Year:

\$10k from Senior accounts as follows:

10105530	551000	Advertising & Printing-SEN	4,242.13
10105530	552000	Postage-SEN	1,546.65
10105530	561000	Supplies-SEN	1,276.16

10105530	569000	Other Materials & Supplies- SEN:	2,655.06
			9,720.00

\$10K from Social account:

10105520	511000	Salaries-SOC	10,000.00
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The \$19,720 carryover will all go the the Senior Extra Help & Overtime account: 10105530-513000.

Thank you,



Elaine Daignault
Human Services Director

Proposed Internal Transfer To
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Proposed Internal Transfer From
--

FYE TRANSFERS 2023

101 General Fund

10101110 RTM		
513000 Extra Help & Overtime	1,385.82	
532000 Contract Services		(1,030.00)
551000 Advertising & Printing	500.00	
552000 Postage		(484.03)
561000 Supplies		(186.86)
10101180 Town Clerk		
511000 Salaries		
531000 Fees & Services		(184.93)
531004 Historic Preservation G		
551000 Advertising & Printing		(510.43)
552000 Postage	72.84	
561000 Supplies	437.59	
561000 Supplies		
582004 Fees: LPAHHP		
582008 MERS-Town Clerk Fee		
585000 Education & Expenses		
	2,396.25	(2,396.25)

10101140 Registrars		
511000 Salaries	81.06	
513001 Extra Help		(81.06)
	81.06	(81.06)

10101142 Elections		
561000 Supplies		(214.01)
561003 Town Clerk EH Supplies	214.01	
	214.01	(214.01)

10101151 Finance Department		
511000 Salaries	40,130.92	
513001 Extra Help		(8,673.69)
531000 Fees & Services	31.35	
541000 Voice/Data		(59.93)
542000 Equipment Maint. & Oper		(84.00)
552000 Postage	388.33	
561000 Supplies	310.64	
585000 Education & Expenses	802.61	
10101120 Selectmen		
511000 Salaries		(34,156.19)

**Proposed Internal
Transfer To**

**Proposed Internal
Transfer From**

FYE TRANSFERS 2023

531100 Economic Opportunity	1,488.37	
585000 Education & Expenses	3,081.07	
10101153 Personnel		
511000 Salaries		(3,246.78)
513001 Extra Help		(12.70)
531000 Fees & Services		(1,156.39)
551000 Advertising & Printing	454.48	
561000 Supplies	701.91	
	47,389.68	(47,389.68)

10101154 Assessor		
511000 Salaries	2,624.89	
513000 Extra Help & Overtime		(2,624.89)
531000 Fees & Services		(1,744.19)
552000 Postage	1,786.72	
561000 Supplies		(42.53)
	4,411.61	(4,411.61)

10101156 Tax Collector		
511000 Salaries	2,713.15	
513102 Seasonal Extra Help	2,857.26	
531000 Fees & Services		(23,141.84)
10101170 Town Attorney		
511003 Asst Town Atty	2,184.92	
511004 Secretary	4,029.49	
532000 Contract Services		(7,442.10)
533200 Negotiation Services	15,323.10	
561000 Supplies		(164.76)
589000 Miscellaneous Expenses	3,640.78	
	30,748.70	(30,748.70)

10101157 Information Technology		
513002 Overtime	16,361.71	
531002 GIS Mapping		(19,611.20)
541000 Voice/Data	3,249.49	
	19,611.20	(19,611.20)

10101185 Planning & Zoning		
511000 Salaries	1,591.54	
513001 Extra Help		(2,693.01)
513002 Overtime	1,101.47	
	2,693.01	(2,693.01)

**Proposed Internal
Transfer To**

**Proposed Internal
Transfer From**

FYE TRANSFERS 2023

10102216 Dog Warden		
511000 Salaries	0.13	
511006 Holiday Pay		(3,199.88)
513000 Extra Help & Overtime	2,817.39	
528301 Gambino, Gina/Reid, Pet	1.00	
528302 Saponare	1.00	
532000 Contract Services	216.00	
543000 Vehicle Maint. & Operat	164.36	
	3,199.88	(3,199.88)

10102210 Police		
511000 Salaries	174,074.52	
511005 College Credit		(43,200.00)
511006 Holiday Pay		(148,386.48)
511010 Master Officer Pay		(20,417.96)
511012 Weapons Allowance		(1,411.14)
511013 E.M.T.	800.00	
511090 Workers Compensation	24,101.30	
511091 Workers Compensation Of		(33,308.71)
513000 Extra Help & Overtime	152,500.24	
513202 Court Time		(10,440.34)
513204 Fixed Traffic Posts	59,470.00	
513208 Patrol, Marine		(4,237.59)
513211 Replacement, Funeral Le	8,551.42	
513212 Replacement, Injury Lea		(38,902.72)
513213 Replacement, School/Tra	111,428.67	
513214 Replacement, Sick Leave	100,265.73	
513215 Replacement, Vacation L	198,416.45	
513217 Shift Differential	11,125.56	
513218 Special Detective Servi		(1,649.81)
513219 Special Events/EmergCal	15,098.24	
528000 Uniforms Allowance	36,290.96	
528208 Hall, Rachel		(2.27)
528209 Bergamo, Craig		(0.99)
528211 Cabana, Jillian		(12.80)
528219 D'Amura, Alan		(2.01)
528220 Aliberti, Scott		(68.39)
528225 Farrell, David		(9.11)
528228 Pratt, Ruta		(0.87)
528236 Sabin, Samuel	8.08	
528239 Carr, Dominique		(34.25)
528240 Librandi, David		(22.55)
528244 Nowinski, Albert		(12.99)

Proposed Internal Transfer To	Proposed Internal Transfer From
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FYE TRANSFERS 2023

528247 Paulsson, Ryan		(0.20)
528249 Vacancy	584.42	
528253 Pucci, Shane		(39.09)
528255 Restieri, Phillip		(0.10)
528258 Vacant\Ruggiero, Jill	602.14	
528259 Sember, Shawn		(0.15)
528263 Smith, Kevin		(11.05)
528265 Russo, Sharon		(130.00)
528266 Thompson, Scott		(79.94)
528267 Shaw, Erin		(9.91)
528268 Baker, James III		(15.88)
528269 Scinto, David		(45.93)
528271 Wolf, David	0.23	
531005 COLLECT System Maintena		(974.78)
531015 Promotional Testing		(8,413.51)
533100 Employee Medical		(37,611.13)
541000 Voice/Data		(5,035.98)
542000 Equipment Maint. & Oper		(11,825.05)
542001 Marine - Miscellaneous		(1,186.52)
542002 Radio - Contract Servic		(12,190.72)
542003 SCUBA - Miscellaneous	66.76	
552000 Postage		(675.03)
561000 Supplies	0.02	
561005 Office Supplies		(533.71)
569100 Supplies - Detective		(122.14)
569101 Police Camera Repairs/U		(1,367.44)
569102 Juvenile Review Board		(1,220.83)
569300 Supplies - Training		(0.01)
569400 Supplies - Accident/Eme		(428.03)
574000 Computers		(15.57)
576000 Equip.-Police		(0.16)
585000 Education & Expenses	13,900.00	
588000 Program Expenses		(69.56)
10102214 Police Vehicle Maint		
511000 Salaries		(5,515.01)
511090 Workers Compensation	1,899.30	
513000 Extra Help & Overtime	9,163.43	
542000 Equipment Maint. & Oper		(1.04)
543000 Vehicle Maint. & Operat		(3,639.24)
10102220 Fire Department		
511000 Salaries	37,786.81	
511005 College Credit		(39,000.00)
511006 Holiday Pay	13,432.66	

**Proposed Internal
Transfer To**

**Proposed Internal
Transfer From**

FYE TRANSFERS 2023

511013 E.M.T.		(3,300.00)
511014 MFF/Officer		(37,600.00)
511015 Stand-by		(8,936.00)
511090 Workers Compensation	46,164.94	
511091 Workers Compensation Of		(45,363.44)
513401 FLSA - Callback		(13,681.12)
513402 FLSA - Funeral Leave	3,895.36	
513403 FLSA - Injury Leave		(14,438.53)
513404 FLSA - Military Leave	22,131.45	
513405 FLSA - Miscellaneous Ov	12,490.13	
513406 FLSA - Shift Holdover		(16,859.93)
513407 FLSA - Sick Leave	326,913.95	
513408 FLSA - Time and One-Hal	7,629.70	
513409 FLSA - Training Days		(23,941.50)
513410 FLSA-Training Leave/Rep		(35,824.79)
513411 FLSA - Union	8,028.35	
513412 FLSA - Vacation Leave		(88,686.68)
513413 FLSA - FF Open Position	120,006.15	
513414 NonFLSA-DispatcherOpenP	29,634.33	
513415 NonFLSA - Mechanic Over		(5,845.98)
513416 NonFLSA - Personal Leav	4,403.53	
513417 NonFLSA - Secretarial O		(2,507.80)
513418 NonFLSA - Training Assi	5,568.21	
513419 EH/OT-REGIONAL DISPATCH		(47,184.12)
528000 Uniforms Allowance		(3,762.00)
528402 Replacement/Dress		(8,266.33)
528435 Ponticiello, Robert	32.33	
528445 Meadows, Brian	154.53	
528479 Maisano, Anthony	635.55	
541001 Telephone-Cellular		(1,139.72)
541002 Telephone-Monthly Servi		(4,138.00)
542020 Breathing Apparatus	5.46	
542021 Equipment: Fixed		(22,521.14)
542024 Equipment: Pre-emption		(6,000.00)
542025 Extinguishers		(15.94)
542026 Medical Supplies		(1,256.87)
542028 Oxygen		(400.00)
542029 Safety Equipment		(2,743.52)
542030 Small Tools		(248.44)
543500 Vehicle Maintenance		(2,630.36)
543501 Ladders Maint.		(1,153.00)
544000 Vehicle Operation	17,318.16	
562002 Equipment: Household		(1,354.10)

Proposed Internal
Transfer To

Proposed Internal
Transfer From

FYE TRANSFERS 2023

562004 Laundry and Cleaning		(1,617.12)
562005 Maintenance Contracts		(4,720.13)
562006 Speedi-Dry		(376.99)
562008 Supplies - Office		(2,107.55)
574000 Computers	1,405.64	
574100 Software		(1,310.00)
575100 Equip.-Fire		(52.93)
575200 Equip.-Fire Maintenance		(3,056.90)
575300 Equip.-Fire Suppression		(10,385.11)
575302 Fire Hose		(10,000.00)
575303 Fire Turnout Gear		(1,293.98)
575304 Fire Foam		(9,455.00)
575305 Shop Compressor		(598.68)
575400 Equip.-Fire Rescue		(1,053.37)
575600 FireSoftwr/RecordsMgmt/		(19,540.00)
585001 Expenses - Department P		(22,211.31)
585003 Expenses - Miscellaneou		(2,018.88)
585004 Expenses - Periodicals		(267.10)
585005 Fire Prevention - Dues		(84.00)
585006 Fire Prevention - Educa		(27.85)
585007 Fire Prevention - Film		(7.14)
585008 Fire Prevention - Inves		(427.06)
585009 Fire Prevention - Perio		(2,084.50)
585010 Fire Prevention - Train		(891.16)
585014 Training - General		(590.00)
585015 Training - Supplies & E		(3,395.30)
585016 Volunteers - Training		(350.00)
10102221 Water-Fire		
566400 Water		(66,583.66)
10102225 Building Inspection		
511000 Salaries	5,061.90	
513002 Overtime		(6,466.59)
528000 Uniforms Allowance		(48.00)
541000 Voice/Data		(517.54)
542000 Equipment Maint. & Oper		(323.86)
543500 Vehicle Maintenance	2,881.30	
544000 Vehicle Operation	429.96	
561000 Supplies		(258.35)
569001 Reference Material		(23.89)
573000 Office Equipment		(500.00)
574000 Computers		(2,000.00)
574100 Software		(1,321.85)
585000 Education & Expenses		(231.63)

**Proposed Internal
Transfer To**

**Proposed Internal
Transfer From**

FYE TRANSFERS 2023

10102250 Emergency Management		
511000 Salaries		(10,614.00)
531016 Combined Dispatch Opera		(511,031.43)
541000 Voice/Data		(795.59)
542000 Equipment Maint. & Oper		(5,231.90)
561000 Supplies		(1,318.19)
569002 Medical Supplies/Miscel		(3,672.02)
575100 Equip.-Fire		(21,710.91)
585000 Education & Expenses		(1,980.00)
10102218 Emergency Medical Services		
511000 Salaries		(66,749.15)
513000 Extra Help & Overtime	86,472.04	
531006 Contract Service - Equi		(1,049.42)
531007 Contract Service - Radi		(1,878.31)
531008 Fees to WVEMS		(4,700.00)
531009 WVEMS Awards Program		(19,776.83)
531010 Fees&Srv-Miscellaneous		(1,886.86)
532001 Paramedic	0.24	
532002 Billing/Collection Outs		(8,263.23)
544000 Vehicle Operation	1,051.11	
552000 Postage	52.01	
589001 Refunds of Overpayments		(3,000.00)
	1,671,933.27	(1,671,933.27)

10103310 Engineering		
528900 Transportation Allowanc		(146.73)
531000 Fees & Services	146.73	
	146.73	(146.73)

10101980 Storms		
511000 Salaries	58,860.00	
513000 Extra Help & Overtime	80.00	
561000 Supplies	1,179.00	
589000 Miscellaneous Expenses	63.76	
10103320 Highway		
511090 Workers Compensation	3,638.11	
528621 Smith,D	107.00	
528622 Bottone, J	107.00	
528623 Goncalves	107.00	
528625 Francetic, Ivan>FY23 LU	107.00	
528626 Izzo, N FY23/FY24 ARMS,	107.00	
528627 Izzo, J	107.00	
528628 Johnson, K/FY24 CINQUER	107.00	

Proposed Internal Transfer To	Proposed Internal Transfer From
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FYE TRANSFERS 2023

528629 Kousidis/FY24 BECKFORD,	107.00	
528630 Lee, Eric	107.00	
528633 Marsan	107.00	
528634 Brown	107.00	
528635 Mingo,T/FY24 OLKOWSKI,	107.00	
528636 Vento, J>FY23 BREECE	107.00	
528637 Allen, M/FY24 VACANT	107.00	
528638 Saunders,D	107.00	
544002 Supplies/Lubricants		(5,360.52)
576500 Equipment-Public Works	26.25	
588001 Storm - Equipment Repai	91.16	
588005 Storm - Outside Contrac		(60,182.76)
	65,543.28	(65,543.28)

10103321 Equipment Maintenance		
528640 Kennedy, A	107.00	
528641 Mccauley, C/FY24 KOUSID		(107.00)
	107.00	(107.00)

10103322 Road Maintenance		
562014 Street Marking	132.37	
569012 Road Material-Town High		(132.37)
	132.37	(132.37)

10103332 Solid Waste Disposal		
513002 Overtime		(428.00)
528652 Keayes	107.00	
528653 Meeker>FY23 DEMACE	107.00	
528654 Valiante	107.00	
528655 DosReis	107.00	
	428.00	(428.00)

10103350 Building Maintenance		
511000 Salaries		(13,136.47)
511090 Workers Compensation	12,601.47	
528661 Kerrigan/FY24 BAYON, M	107.00	
528662 Drobish	107.00	
528664 Frawley, W	107.00	
528665 Halliwell	107.00	
528666 Meier>FY23 PLACHI	107.00	
	13,136.47	(13,136.47)

10103352 Building Custodians		
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**Proposed Internal
Transfer To**

**Proposed Internal
Transfer From**

FYE TRANSFERS 2023

528670 Safety Equipment		(44.71)
532003 Contract Services: Sr.	44.71	
	44.71	(44.71)

10105520 Social Services		
574000 Computers	997.98	
574100 Software		(997.98)
	997.98	(997.98)

10105530 Senior Services		
511000 Salaries	6,354.63	
513000 Extra Help & Overtime		(1,912.44)
528900 Transportation Allowanc		(0.01)
531000 Fees & Services		(3,549.76)
545000 Facility Maintenance		(193.70)
551000 Advertising & Printing		(478.72)
585000 Education & Expenses		(220.00)
	6,354.63	(6,354.63)

10108810 P&R Administration		
511000 Salaries		(3,277.58)
513801 Clerks - Sales Office	2,163.71	
541000 Voice/Data	1,105.61	
574000 Computers	8.26	
10108812 P&R Guest Services		
511030 Salaries-Inn at Longsho	28,982.25	
511031 Inn at Longshore Offset		(29,508.48)
513800 Supervision-GST		(19,868.61)
513804 Security-Longshore Park	1,277.66	
513805 Security: EH/OT	11,973.73	
513999 Longevity/Attrition		(5,360.95)
569015 P&R-Materials	280.28	
577000 Equipment-Parks&Recreat	23.60	
10108820 P&R Maint & Development		
511000 Salaries		(49,699.45)
513000 Extra Help & Overtime	52,738.13	
528000 Uniforms Allowance		(200.00)
528810 BIALY, FRANCIS		(21.05)
528812 LLINAS, ENRIQUE		(21.05)
531000 Fees & Services		(1,115.06)
542000 Equipment Maint. & Oper		(737.50)
542032 Operation-Gas	36,616.30	
543000 Vehicle Maint. & Operat		(3,088.64)

Proposed Internal Transfer To	Proposed Internal Transfer From
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FYE TRANSFERS 2023

549000 Rental Equipment		(1,000.00)
566400 Water	20,395.65	
569000 Other Materials & Suppl	854.81	
585000 Education & Expenses		(1,080.91)
10108830 Boating		-
511000 Salaries		(0.03)
513000 Extra Help & Overtime	18,341.47	
513803 Security-Marinas		(3,351.00)
528000 Uniforms Allowance		(3.50)
545000 Facility Maintenance		(946.12)
569500 Items for Resale	61,687.88	
577000 Equipment-Parks&Recreat		(9.08)
10108831 Parks Maintenance		
531000 Fees & Services	455.80	
531053 Fees&Services-Baron's S	281.19	
545001 Facility Maint.: Tree C		(3,039.98)
577001 P&R-Special Maintenance	1,967.11	
10108832 Golf		
531000 Fees & Services		(19,213.54)
531052 Fees: Professional	126.73	
542000 Equipment Maint. & Oper	4.27	
562000 Maintenance Supplies	73.08	
569000 Other Materials & Suppl	43.72	
572200 Facility Improvements		(16,245.37)
10108834 Tennis		
513836 Tennis Attendants		(7,250.66)
545000 Facility Maintenance		(745.50)
562000 Maintenance Supplies		
572200 Facility Improvements	585.63	
10108836 Beach & Pool		
513811 Compo	11,323.89	
513812 Longshore	12,675.61	
513813 Longshore Pool Gateguar	2,849.73	
513814 Staples		(4,994.50)
513839 P&R Police Services		(36,503.75)
513999 Longevity/Attrition		(8,718.00)
562000 Maintenance Supplies	68.19	
10108838 Miscellaneous Program		
511000 Salaries	286.28	
513000 Extra Help & Overtime	2,287.00	
513810 Skate Park Camp		(2,198.20)
513818 Camp Compo - MISP		(30,165.09)
513822 RECing Crew		(32,902.13)

Proposed Internal Transfer To	Proposed Internal Transfer From
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FYE TRANSFERS 2023

513828 Swim - Instruction		(17,081.75)
513829 Tennis - Adult		(13,540.00)
513830 Tennis - PeeWee	3,884.88	
513831 Tennis - Youth	3,542.01	
513834 Volleyball - Adult	912.00	
513838 Platform Tennis - Misp		(3,240.00)
513840 Pickleball	16,643.25	
531077 Fees&Srvs-SpecialEvents	814.24	
531081 Fees&Srvs-Program Devel	93.00	
531082 Fees&Srvs-REcing Crew	13,394.88	
531088 Fees&Srvs-Sports Camps	5,800.80	
531092 Fees&Srvs-Tot 'n Play	17,988.00	
561071 Supplies-Camp Compo	3,014.66	
561077 Supplies-REcing Crew		(18,313.23)
561082 Supplies-Swim Instructi	402.47	
561083 Supplies-Tennis Instruc		(2,666.34)
561086 Pickleball Supplies		(760.71)
10108840 Memorial & Veterans D		
588000 Program Expenses	900.00	
	336,867.76	(336,867.76)

10109901 Pensions		
523820 Def Cont BoE Retirement		(29,742.35)
523870 Roth	2,577.40	
531000 Fees & Services	27,164.95	
	29,742.35	(29,742.35)

10109902 Insurance		
524000 Employee Assistance Pro		(3,275.00)
526000 Workers' Compensation		(142,744.78)
526501 Heart & Hypertension Cl		(276.96)
526502 Heart & Hypertension Me	41,330.86	
10109903 Social Security		
521000 Social Security	104,965.88	
	146,296.74	(146,296.74)

10109911 Miscellaneous		
582006 Licenses & Fees-Births/	36.00	
588093 Harbormaster	2,386.96	
589000 Miscellaneous Expenses		(3,045.71)
10109915 Transportation Service		
551001 Advertising		(9,599.77)
586000 Payments to Agencies/Or	10,222.52	

Proposed Internal
Transfer To

Proposed Internal
Transfer From

FYE TRANSFERS 2023

12,645.48

(12,645.48)

10109917 Reserve: Salary Adjus

519000 Adjustment-Salaries (18,134.34)

519100 Adjustment-W2 Vehicle/L 2,114.34

10109921 Employee Productivity

529001 Awards - AFSCME Product 350.00

529002 Awards - WMEA Productiv 190.00

529003 Awards - UBC Productivi 15,480.00

18,134.34

(18,134.34)

10110951 Interest On Bonds

583200 Interest 34,529.40

10110953 Bond Principal Paymen

583100 Principal 182,075.27

10106654 Debt Service-Long Ter

583100 Principal (257,922.54)

583200 Interest 41,317.87

257,922.54

(257,922.54)

General Fund Total

2,671,179.05

(2,671,179.05)

210 Railroad Parking Fund

21002219 Railroad Parking

511000 Salaries 1,924.94

513085 RR-Security Detail (52,653.04)

513086 RR-Traffic Control 50,192.00

544000 Vehicle Operation 536.1

52,653.04

(52,653.04)

Railroad Parking Fund Total

52,653.04

(52,653.04)

215 Wakeman Farm Fund

21508850 Wakeman Farm

511020 Program Admin.-WAKE (34,825.00)

513000 Extra Help & Overtime 40,815.64

531000 Fees & Services 64.28

531802 Fundraising/Promo/fy19Hrvstf (1,983.99)

551000 Advertising & Printing 2,193.42

588000 Program Expenses (6,264.35)

Proposed Internal
Transfer To

Proposed Internal
Transfer From

FYE TRANSFERS 2023

43,073.34

(43,073.34)

Wakeman Fund Total

43,073.34

(43,073.34)

220 Sewer Fund

22003330 Sewage Treatment

511000 Salaries (1,442.00)

528680 Altannsberger/FY24 GARCIA, 107.00

528681 Furtado/FY24 VACANT

528682 Tracy,J fy23 Izzo,Nfy22 107.00

528683 McGrath 107.00

528694 Bottone, F 107.00

531000 Fees & Services

541000 Voice/Data

543000 Vehicle Maint. & Operation

543100 VEHICLE LEASE

545000 Facility Maintenance

549000 Rental Equipment

562100 Operating Supplies

566100 Heating Fuel 800.00

566200 Electricity

566400 Water

576600 Equipment-Sewer

585000 Education & Expenses

22003331 Sewage Collection

511000 Salaries

513002 Overtime

528600 Foul Weather Gear

528684 Thompson

528691 Rizzi/FY24 GONZALEZ, R 107.00

528692 Leblanc, Ryan 107.00

532000 Contract Services

543000 Vehicle Maint. & Operation

543100 VEHICLE LEASE

545000 Facility Maintenance

562100 Operating Supplies

566100 Heating Fuel

566200 Electricity (23,368.93)

22009902 Sewer Insurance

522100 Group Insurance-Medical

522500 Group Insurance-Life 368.93

526000 Workers' Compensation

Proposed Internal Transfer To	Proposed Internal Transfer From
----------------------------------	------------------------------------

FYE TRANSFERS 2023

555100 Insurance-Bldg & Liability		
22010953 Sewer Bond Principal Payment		
583100 Principal	23,000.00	
	24,810.93	(24,810.93)
Sewer Fund Total	24,810.93	(24,810.93)

Grand Total **2,791,716.36** **(2,791,716.36)**



WESTPORT™

DEPARTMENT OF PUBLIC WORKS

TOWN HALL, 110 MYRTLE AVE.
WESTPORT, CONNECTICUT 06880
(203) 341 1120

August 22, 2023

Jennifer S. Tooker
First Selectwoman
Town Hall
Westport, CT 06880

APPROVED: JST

Jennifer S. Tooker
First Selectwoman

Date: 8/23/2023

Re: Appropriation from Sewer Reserve Fund
Emergency Repairs to Force Main, PS#10

Dear Ms. Tooker,

This office, herein, requests an appropriation from the Sewer Reserve Fund in the amount of Two Hundred Seventy Five Thousand dollars (\$275,000.00) for emergency repairs to the Pump Station #10 force main.

Almost exactly one year ago, we were called out to repair ruptures in the existing ductile iron line, again on an emergency basis. Now one year later the line has partially ruptured in another location, west of where we lined it last year. Like last year, instead of replacing the pipe in its entirety we have determined that we can install a rigid liner through the problem area to cure the issue. The proposed repair will line approximately 1000 feet of the 3100 foot line.

Pump Station #10 is located on the north side of Greens Farms Road, at the town line between Westport and Fairfield. It was constructed in 1975 along with a 10" ductile iron force main. The force main runs some 3100 feet from the pump station westerly along Greens Farms Road, northerly up Bulkeley Avenue South, then across the Stop and Shop parking lot exiting at the western entrance to Stop and Shop. From there it runs west along the Post Road until discharging in a gravity manhole just East of Maple Avenue.

The problem area this time runs near a section that runs underneath a 345 KW electric duct bank. In the event the line ruptures underneath the duct bank, the repair will become much more costly. The proposed repair to the force main will address this 1000-foot section and can be completed in a 24-to-48-hour work window, thus minimizing disruption to the retail centers along the route.

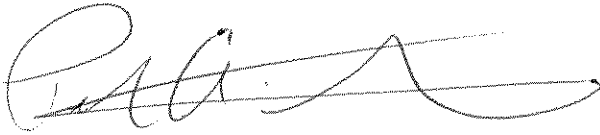
This 1000 feet of pipe is part of a larger project to replace the entire force main, which was projected in the 5-year capital forecast in FY2024 at a cost of \$750,000. Because of the recent

Pump Station #10 Force Main Emergency Repair request ; August 26, 2022

breaks this work is being done on an emergency basis and will resolve one third of the pipe run permanently. We will still plan on replacing the remaining 1100 feet of force main in FY 2024.

Attached is a breakdown of costs associated with this work.

Respectfully,

A handwritten signature in black ink, appearing to read "Peter A. Ratkiewich". The signature is fluid and cursive, with a long horizontal stroke at the end.

Peter A. Ratkiewich
Director of Public Works

cc: Gary Conrad, finance Director

G:\Pw_off\PAR\APPRQST\PS#10 Force MainEmerRepairs Round2

JUSTIFICATION FOR A CAPITAL PROJECT

DEPARTMENT INFORMATION

DEPT NAME: Department of Public Works August 22, 2023

PROJECT NAME AND DESCRIPTION

Pump Station 10 Force Main Pipe Lining

IS IT LISTED IN THE 5-YR CAPITAL FORECAST? YES NO

If no, why not? First Proposed in 2019
 If yes, answer the following two questions:
 Which FY was the project first proposed?
 Which FY was the project first planned? Planned for 2024 but has become an emergency repair due to additional ruptures.

APPROXIMATE COST: \$248,000.00 COST IN CAPITAL FORECAST:total length. \$750,000.00 for 3100lf of 10" force main. The current request will replace 1000lf or 1/3 the total length.
 CONTINGENCY (10%): \$24,800.00
 \$272,800.00 ←TOTAL REQUEST→ \$275,000.00

SOURCE OF FUNDS:

CAPITAL BOND <input type="checkbox"/>	GEN'L FUND <input type="checkbox"/>
CNR <input type="checkbox"/>	GRANT <input type="checkbox"/>
STATE <input type="checkbox"/>	OTHER <input checked="" type="checkbox"/>

OTHER, DESCRIBE: Sewer Reserve Fund

PAYBACK PERIOD:

PROJECTED START DATE: September 2023 EST. COMPLETION DATE: September 2023

ESTIMATED USEFUL LIFE: 75 years

Is this project part of a larger capital project? yes

Has an RFP been issued? YES NO Engineering staff developed bid documents

Have bids been received? YES NO Number of bids received: 2 Prequalified Bidders

Was the lowest bid the winner? YES NO If not, why?

Who will benefit from the project? Residents within the associated sewer-shed

Is it a replacement? YES NO Internal lining of the existing force main with a "Cured in Place
 Pipe" CIPP Fiberglass reinforced liner

If yes, describe condition of what is to be replaced: _____

Pictures attached? YES NO

What other approvals/reviews are necessary to begin this project? RTM, BOS
(NOTE: This project is going ahead on an emergency basis, per approval from the Finance Director)

FINANCE

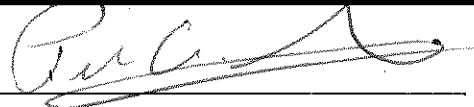
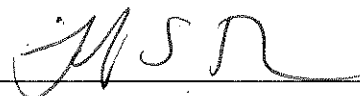
This section to be completed by the Finance Director.

EFFECT ON TOWN FINANCES, INCLUDING DEBT SERVICE:

IF APPROVED: _____

IF NOT APPROVED: _____

REVIEW/SIGN-OFF

DEPARTMENT HEAD		DATE: 8-22-23
FINANCE DIRECTOR	_____	DATE: _____
FIRST SELECTMAN		DATE: 8-23-2023



Engineer's Cost Estimate

Pump Station #10 - 10" DIP Force Main CIPP Lining Phase 2

1620 - 1700 Post Road East

Item	Item Description	Estimated Cost	Vendor
1	1000' LF - 10" CIPP Liner Complete in Place \$146.00 / LF	\$ 146,000.00	Green Mountain (Proposal)
2	Bypass Trucking of sewage 3-trucks, 3 days, 10hrs/day = 90 hours@ \$300.00/hr	\$ 27,000.00	Estimated
3	Support Excavation & Pipe Work	\$ 75,000.00	AJ Penna (Proposal)
	1) Entry Pit 15'L x 6"w x 14'd Excavate & Shore (2-5 day duration)		
	2) Receiving Pit 15'L x 6"w x 11'd Excavate & Shore (2-5 day duration)		
	Cut and remove 2 - 6ft spool sections of existing sewer to allow liner to be installed		
	Reinstall 2 - 6ft spool sections with new 10" c900-PVC and solid sleeve couplings		

Total	\$	248,000.00
10% Contingency	\$	24,800.00
Grand Total	\$	<u>272,800.00</u>

Funding Request \$ 275,000.00