

PUBLIC SITE AND BUILDING COMMISSION
PUBLIC MEETING
August 10, 2023 – 5:00 PM

Note: This meeting was held remotely by Zoom

MINUTES

ATTENDANCE:

Public Site and Building Commission:

Joe Strickland, Chairman	_____X_____
Russ Blair	_____X_____
Kevin Huelster	_____X_____
Ed Kowalcyk	_____X_____
Lisa Mockler Taylor	_____
Joe Vallone	_____X_____
Richard Vornkahl	_____
Mark Ripka	_____X_____

Building Department:

Steve Smith	_____X_____
Sandra Wright	_____X_____

Fire Marshal Terrence Dunn _____

Review and approval of the minutes of the July 13, 2023 meeting was deferred until the next meeting.

1. STAPLES RE-ROOF PROJECT: Prior to the meeting, the PSBC members received an update report and progress pictures from Colliers as well as copies of submitted invoices. John Koplas, project manager, reported on the progress of the Staples roof project. He stated that the project is 65-70% complete and that they are on target to complete the roof portion by August 24. A discussion followed.

Russ Blair moved and Ed Kowalcyk seconded to approved application #2 for payment to Greenwood Industries in the amount of \$738,743.74. The motion was unanimously passed.

Russ Blair moved and Ed Kowalcyk seconded to approve payment to Colliers International in the amount of \$13,895.51. The motion was unanimously passed.

2. GILLESPIE CENTER RENOVATIONS PROJECT:

Steve Smith reported that the Town Attorney was working with the Department of Housing to complete the grant process. A discussion followed regarding the budget, add and deduct alternates. There was also a discussion regarding labor and materials costs and the bidding process.

3. WESTPORT POLICE ATHLETIC LEAGUE CLUBHOUSE:

Steve Smith stated this project is still in the design phase and there is no update at this time.

There was no other business.

Mark Ripka moved and Kevin Huelster seconded to adjourn the meeting and the meeting was adjourned at 5:34 p.m.

Sandra Wright
Secretary

Distribution:
The Honorable Jennifer Tooker
B. Harmer
E. Daignault
Chairman-BOE
Chairman-BOF