



## Board of Finance

Town Hall, 110 Myrtle Avenue  
Westport, CT 06880  
BOF@westportct.gov

# WESTPORT<sup>SM</sup>

### NOTICE AND AGENDA OF BOARD OF FINANCE MEETING

#### **SPECIAL NOTICE ABOUT PROCEDURES FOR THIS MEETING:**

**This meeting will be held IN-PERSON IN THE AUDITORIUM OF THE WESTPORT TOWN HALL.**

**The meeting will also be live streamed on the Town Website [westportct.gov](http://westportct.gov) (on the website, select "How Do I" Heading, and select "Watch Town Meetings") and shown on Optimum Government Access Channel 79. Comments to be read during the public comment period may be emailed to [BOFcomments@westportct.gov](mailto:BOFcomments@westportct.gov). We will use our best efforts to read public comments aloud if they are received during the public comment period and if they state your full name and address. In-person public comments are also allowed during the public comment period. Meeting materials will be available at [westportct.gov](http://westportct.gov) along with the meeting notice posted on the Meeting List & Calendar page.**

### NOTICE OF BOARD OF FINANCE PUBLIC MEETING

The Board of Finance will hold a Public Meeting on **Wednesday, September 6, 2023 at 7:30 p.m. in the Auditorium of the Westport Town Hall** for the following purposes:

#### AGENDA

1. To approve the Board of Finance Minutes of the July 5, 2023 Regular Meeting.
2. Financial Report from the Finance Director. (Discussion Only)
3. Status Update from the Audit Sub-Committee. (Discussion Only)
4. Board of Education 4<sup>th</sup> Quarter Financial Report from the Chief Financial Officer. (Discussion Only)
5. Upon the request of the Superintendent of Schools, to approve a transfer from unaudited unexpended 2022-2023 operating funds of the Board of Education to the BOE Carryover Account.
6. In accordance with C.G.S. Section 10-222a and upon the request of the Superintendent of Schools, to approve an appropriation in the amount of \$133,655.45 to the 2022-2023 Budget, BOE Rentals & Reimbursements Expenditure Account.
7. Upon the request of the Parks & Recreation Director, to review the Longshore Capital Improvement Plan. (Discussion Only)
8. Upon the request of the Finance Director, to approve the following requests for carryover amounts:

<u>Department</u>	<u>Account Name</u>	<u>Amount</u>	<u>Purpose/Reason</u>
a. Town Clerk	Education & Expenses	\$7,131.95	Unspent Grant Funds
b. Town Clerk	Supplies	\$2,739.23	Unspent Grant Funds

9. Upon the request of the Finance Director, to close the Fiscal Year 2022-23 by processing the list of transfers (attached) and incorporating these in the appropriation subsidiary ledger.

*It is the policy of the Town of Westport that all Town-sponsored public meetings and events are accessible to people with disabilities. If you need assistance in participating in a meeting or event due to a disability as defined under the Americans with Disabilities Act, please contact Westport's ADA Coordinator at 203-341-1043 or at least three (3) business days prior to the scheduled meeting or event to request an accommodation.*