

Board of Selectmen
March 25, 2015
Minutes (APPROVED)

The Board of Selectmen, Traffic Authority and Water Pollution Control Authority held a public hearing on Wednesday, March 25, 2015 at 8:30 a.m. in Room 307/309 of the Westport Town Hall. In attendance were: Jim Marpe, Avi Kaner, Helen Garten, Gail Kelly, Steve Edwards, Eileen Zhang, Deputy Police Chief Foti Koskinas, Fire Chief Andy Kingsbury, Assistant Fire Chief Larry Conklin, members of the public, and Eileen Francis, recording secretary.

MINUTES

1. Item #1 was presented by Avi Kaner. There were no revisions to the presented minutes. Upon motion by Helen Garten, seconded by Jim Marpe and passing by a vote of 3-0, it was:

RESOLVED, the minutes of the Board of Selectmen's public hearing of March 11, 2015 are hereby APPROVED.

APPROVE USE OF TOWN-OWNED PROPERTY FOR GRAND LAG B'OMER PARADE AND OUTING ON THURSDAY, MAY 7, 2015

2. Item #2 was presented by Avi Kaner at the request of Eileen Francis. Rabbi Joe was not able to attend. Mr. Kaner gave background and historical perspective to the requested parade and outing. Upon motion by Helen Garten, seconded by Jim Marpe and passing by a vote of 3-0, it was:

RESOLVED, the use of Town-owned property known as Veterans' Green by the Mishkan Day Camp for its annual Grand Lag B'Omer Parade and Outing on Thursday, May 7, 2015 from 5:00 p.m. to 6:15 p.m., contingent upon compliance with comments from various Town departments and in accordance with Procedures for Use of Town-owned Property, Facilities and/or Public Roadways, as amended Sept. 15, 2010 is hereby APPROVED.

APPROVE DRIVEWAY VARIANCE REQUEST AT 1 WILD ROSE ROAD

3. Item #3 was presented by Juan Paredes of LandTech, representing the owners of 1 Wild Rose Road. A similar request had been approved by the Board of Selectmen in 2008, but the approved driveway construction was not performed. Mr. Paredes provided an updated and revised plan from the previous 2008 plan. Public Works Director Steve Edwards noted that he concurred with the proposal. Upon Motion by Helen Garten, seconded by Jim Marpe and passing by a vote of 3-0, it was:

RESOLVED, the request for a variance of Sec. 50-340 (d) of the Town Driveway Ordinance as it relates to a proposed driveway reconstruction at property known as One Wild Rose Road, contingent upon compliance with the Town Engineer's letter of March 17, 2015, is hereby APPROVED.

APPROVE WAIVER OF TOWN POLICY ON ENCROACHMENT ON TOWN-OWNED PROPERTY AT 1 WILD ROSE ROAD

4. Item #4 was presented by Juan Paredes of LandTech, representing the owners of 1 Wild Rose Road. The Board of Selectmen approved a waiver of the Town's Policy on Encroachments at the same location in 2008, but the proposed wall was not constructed and the documents relative to that waiver were not executed. Mr. Paredes provided an updated and revised plan. Upon motion by Helen Garten, seconded by Jim Marpe and passing by a vote of 3-0, it was:

RESOLVED, the request for a waiver of the Town's Policy on Encroachments on Town-owned Property, as it relates to a proposed stone wall on property known as One Wild Rose Road, contingent upon compliance with the Town Engineer's letter of March 17, 2015, is hereby APPROVED.

ITEM #5 WAS WITHDRAWN

~~5. To authorize the First Selectman, on behalf of the Historic District Commission, to (i) apply for a \$2,500 Certified Local Government Historic Preservation Grant for the preparation of a study report to determine if the Town-owned property known as Golden Shadows located at 68 Compo Road South meets the standards for local historic property designation, and if awarded by the Connecticut Department of Economic and Community Development, State Historic Preservation Office, to (ii) accept the grant and to execute all documents in connection therewith.~~

APPROVE DONATION OF SCBA PARTS AND CYLINDERS TO FALL RIVER (MA) FIRE DEPARTMENT

6. Item #6 was presented by Fire Chief Andy Kingsbury. He and Assistant Fire Chief Conklin explained that the Fall River Fire Department would benefit from the donation, and that the spare parts had a de minimis value. Upon motion by Helen Garten, seconded by Jim Marpe and passing by a vote of 3-0, it was:

RESOLVED, the donation of miscellaneous Self-Contained Breathing Apparatus (SCBA) parts and cylinders from the Westport Fire Department to the Fall River (MA) Fire Department, contingent upon receipt of a liability release from the Fall River Fire Department, is hereby APPROVED.

APPROVE MASTER SERVICES AGREEMENT BETWEEN LIFTOFF, LLC AND THE TOWN OF WESTPORT FOR E-MAIL DEPLOYMENT SERVICES TO MICROSOFT GOVERNMENT COMMUNITY CLOUD OFFICE 365

7. Item #7 was presented by IT Director Eileen Zhang. Ms. Zhang explained the process whereby the Town will be in the segregated government cloud. Ms. Zhang also explained how the pricing was achieved. Upon motion by Helen Garten, seconded by Jim Marpe and passing by a vote of 3-0, it was:

RESOLVED, the master services agreement between the LiftOff, LLC and the Town of Westport, for deployment services related to the migration of the Town's e-mail system to Microsoft's Government Community Cloud Office 365 Solution, is hereby APPROVED.

APPROVE ESTABLISHMENT OF PARKING PERMIT FEE TO ALLOW TWO VEHICLES REGISTERED IN THE SAME HOUSEHOLD TO BE LISTED ON RAILROAD PARKING PERMIT

8. Item #8 was presented by Deputy Police Chief Foti Koskinas. Deputy Chief Koskinas explained: there would be a limit of 2 vehicles on a permit; the current and proposed rate is lower than similar surrounding communities; Westport would be the first Town with a tiered system; and vehicles would be required to have registrations at the same address. The amended language is in the resolution. Upon motion by Helen Garten, seconded by Jim Marpe and passing by a vote of 3-0, it was:

RESOLVED, the establishment of a Railroad Parking Permit Fee in the amount of \$450.00 to allow for a permit holder to list two registered vehicles on a single Railroad Parking Permit, contingent upon compliance with the Deputy Police Chief's letter of March 16, 2015, and with a recommendation that the incremental revenue increase be used for physical improvements at railroad parking facilities, is hereby APPROVED.

APPROVE ESTABLISHMENT OF A RAILROAD PARKING PERMIT WAITLIST FEE

9. Item #9 was presented by Deputy Police Chief Foti Koskinas. Deputy Koskinas explained the rationale behind the requested fee, including the costs associated with outsourcing the management of the waitlist. Mr. Peter Gold, Ms. Kristan Hamlin and Ms. Jennifer Johnson spoke to the item. After conversation, the original motion was amended to include additional clarification as to the distribution of the potential revenue generated from the fees. Upon motion by Jim Marpe, seconded by Avi Kaner and passing by a vote of 3-0, it was:

RESOLVED, the establishment of a Railroad Parking Permit Waitlist Fee in the amount of \$35.00 to be assessed on any request for placement on the waitlist for a Railroad Parking Permit received after the established effective date of such fee, with a recommendation that the incremental revenue be used for physical improvements at Railroad parking facilities, is hereby APPROVED.

ITEM #10 WITHDRAWN

~~10. To take such action as the meeting may determine, to approve an agreement between the Town of Westport and Complus Data Innovations, Inc., for railroad fee management services.~~

APPROVE MOVING CURRENT LOADING ZONE ON RAILROAD PLACE AND ESTABLISHING DROP OFF ZONE IN FRONT OF SAUGATUCK TRAIN STATION

11. Item #11 was presented by Deputy Police Chief Foti Koskinas. Deputy Chief Koskinas noted that the placement of the current loading zone is not conducive to safe loading and

unloading because vendors need to cross Railroad Place. Discussion continued as to the time limit of the “drop off” zone spaces and the agreed upon recommendation is noted in the resolution. Upon motion by Helen Garten, seconded by Jim Marpe and passing by a vote of 3-0, it was:

RESOLVED, acting in its capacity as the Traffic Authority, the relocation of the loading zone from the south side of Railroad Place to the north side of Railroad Place, and to further approve the establishment of a “drop off” zone, with the recommendation that signs indicate “Drop Off Zone/Maximum 15 Minute Parking,” during the hours of 6:00 a.m. to 9:00 a.m. on the south side of Railroad Place in the spaces opened due to the relocation of the current loading zone, contingent upon compliance with the Deputy Police Chief’s letter of March 16, 2015, is hereby APPROVED.

APPROVE RECOMMENDATION TO THE CT DOT FOR CHANGING 1 HOUR PARKING ZONES TO 2 HOUR PARKING ZONES ON POST ROAD EAST FROM MYRTLE AVE TO JESUP ROAD

12. Item #12 was presented by Steve Desloge representing the Downtown Merchants Association. Mr. Desloge indicated that the nature of the businesses along Post Road and Downtown lent themselves to the longer parking time limit. Based on a poll of merchants on the west side of the Steinkraus Bridge, it was determined that the 1 hour parking limit should remain. Upon motion by Helen Garten, seconded by Jim Marpe and passing by a vote of 3-0, it was:

RESOLVED, that the request to the Traffic Authority to review and forward a recommendation to the Connecticut Department of Transportation as it relates to the change of 1- hour parking zones to 2-hour parking zones along Post Road East (U.S. Route 1) from its intersection at Myrtle Avenue/Imperial Avenue to its intersection at Jesup Road/Parker Harding Plaza, contingent upon compliance with comments from relevant Town departments, is hereby APPROVED.

APPROVE PERMANENT ESTABLISHMENT OF 2 HOUR PARKING ZONES ON TOWN OWNED PROPERTY AND ROADS WHICH WERE APPROVED TEMPORARILY AT NOVEMBER 12, 2014 MEETING

13. Item #13 was presented by Steve Desloge, representing the Downtown Merchants Association. Mr. Desloge indicated that there have been positive responses to the change which was implemented in November, 2014. Upon motion by Helen Garten, seconded by Jim Marpe and passing by a vote of 3-0, it was:

RESOLVED, acting in its capacity as the Traffic Authority, and in accordance with its directive of November 12, 2014, the permanent establishment of 2 hour parking zones on Town-owned property known as Parker Harding Plaza, on that portion of Main Street from Post Road East to the intersection of Myrtle Avenue and Kings Highway North, and on Church Lane and Elm Street, contingent upon compliance with comments from relevant Town departments, is hereby APPROVED.

Upon motion by Helen Garten, seconded by Jim Marpe and passing by a vote of 3-0, the meeting was adjourned at 11:00 a.m.

Eileen Francis
Recording Secretary

Water Pollution Control Authority
March 25, 2015
MINUTES (APPROVED)

The Water Pollution Control Authority held a public hearing on Wednesday, March 25, 2015 at 8:30 a.m. in Room 307/309 of the Westport Town Hall. In attendance were: Jim Marpe, Avi Kaner, Helen Garten, Gail Kelly, Steve Edwards, Eileen Zhang, Deputy Police Chief Foti Koskinas, Fire Chief Andy Kingsbury, Assistant Fire Chief Larry Conklin, members of the public, and Eileen Francis, recording secretary.

1. WPCA Item #1 (BOS Agenda Item #14) was presented by Director of Public Works Steve Edwards. Acting in its capacity as the Water Pollution Control Authority and in accordance with C.G.S. Chapter 103, the Preliminary Benefit Assessment Hearing for Sanitary Sewer Contract No. 65 and to consider proposed assessments to be levied for the construction of a sewerage system affecting properties located in all, or part of, the following areas: Bulkley Avenue North, Buttonwood Lane, Old Road, Mallard Lane, Forest Drive, Elizabeth Drive, and Shadowlawn Drive was scheduled for April 22, 2015.

2. WPCA Item #2 (BOS Agenda Item #15) was presented by Director of Public Works Steve Edwards. Upon motion by Helen Garten, seconded by Jim Marpe and passing by a vote of 3-0, it was:

RESOLVED, in accordance with the Connecticut General Statutes, the final benefit assessments levied against properties that obtained supplemental sanitary sewer connection approval during 2014, as attached, is hereby APPROVED.

Upon motion by Helen Garten, seconded by Jim Marpe and passing by a vote of 3-0, the meeting was adjourned at 11:00 a.m.

Eileen Francis
Recording Secretary