

# LONG LOTS ELEMENTARY SCHOOL BUILDING COMMITTEE

July 11, 2023, 6:00pm  
Westport Town Hall, Room 309  
Westport, CT

## Minutes of Meeting

### Present:

Jay Keenan	LLES Building Committee Chair
Don O'Day	LLES Building Committee
Srikanth Puttagunta	LLES Building Committee
Liz Heyer	BOE Liaison to LLES Building Committee
John Broadbin	Deputy Director Westport Public Works
Susan Chipouras	TOW Project Manager
Marissa Mead	Svigals + Partners

The meeting was called to order at 6:05pm.

1. The public was given time to comment and/or ask questions regarding the project. Public comment lasted for approximately thirty minutes, with extensive focus on the project impact on the Community Garden.
2. The Committee went into a Work Session with the project architect. The Work Session included a brief review of Option 1 – Renovate as New, Option 2 – Renovate as New with Additions and Deletions. Information has been given to Newfield to begin developing estimates. Additional discussion of Option 3 – New Building with multiple location options. The Committee has decided to have the architect develop all three options presented. This additional work will put the final report submission into the third week of August.
3. The architect will submit wall sections to the committee, including sustainable material options. Enhance energy efficiency will also be provided as options.
4. The public was given additional time to comment/as questions following the work session
5. Don O'Day moved to adjourn. Srikanth Puttagunta seconded the motion. Motion passed 3-0. The meeting adjourned at 7:30pm

These minutes are issued for the record. Any additions or corrections should be issued in writing to the undersigned.

Respectfully submitted by,  
Susan Chipouras  
TOW Project Manager