# PUBLIC SITE AND BUILDING COMMISSION PUBLIC MEETING

July 13, 2023 – 5:00 PM

Note: This meeting was held remotely by Zoom

### **MINUTES**

**ATTENDANCE:** 

| <u>Public Site and Building Commission</u> : |   |
|--|---|
| Joe Strickland, Chairman                     | X |
| Russ Blair                                   | X |
| Kevin Huelster                               | X |
| Ed Kowalcyk                                  | X |
| Lisa Mockler Taylor                          |   |
| Joe Vallone                                  | X |
| Richard Vornkahl                             |   |
| Mark Ripka                                   | X |
| Building Department:                         |   |
| Steve Smith                                  | X |
| Sandra Wright                                | X |
| Fire Marshal Terrence Dunn                   |   |

The minutes of the June 8, 2023 meeting were reviewed and unanimously approved.

1. <u>STAPLES RE-ROOF PROJECT</u>: John Koplas, a representative of Colliers, project manager, reported on the progress of the Staples roof project. He stated that they are back on schedule after delays caused by rain and noted that the project is about one-third complete. He stated that 5 of the designated roof sections are complete and the installation of metal edging has begun. Invoices from Greenwood Industries, Colliers, and Silver Petrocelli were presented, reviewed, and discussed. John added that re-paving will commence tomorrow. Joe Strickland stated that he and other subcommittee members would be meeting to view the roof work on Tuesday, July 18.

Joe Strickland moved to approve for payment the three invoices presented as follows: Colliers in the amount of \$7,079.97, Silver Petrocelli & Associates, architect, in the amount of \$507.45, and Greenwood Associates in the amount of \$2,101,305. Mark Ripka seconded the motion and the motion was unanimously approved.

# 2. GILLESPIE CENTER RENOVATIONS PROJECT:

Steve Smith reported that the subcommittee recently met with the architect. He added that funding commitment is still pending from the state.

# 3. WESTPORT POLICE ATHLETIC LEAGUE CLUBHOUSE:

Steve Smith stated that the project users are still working on the design for the clubhouse. A discussion followed.

There was no other business.

Joe Vallone moved and Mark Ripka seconded to adjourn the meeting and the meeting was adjourned at 5:33 p.m.

Sandra Wright Secretary

Distribution:

The Honorable Jennifer Tooker

B. Harmer

E. Daignault

Chairman-BOE

Chairman-BOF