

# LONG LOTS ELEMENTARY SCHOOL BUILDING COMMITTEE

June 30, 2023, 10:00am  
Westport Town Hall, Room 309  
Westport, CT

## Minutes of Meeting

### Present:

Jay Keenan	LLES Building Committee Chair
Don O'Day	LLES Building Committee
Srikanth Puttagunta	LLES Building Committee
Joe Renzulli	LLES Building Committee
Tim Wetmore	LLES Building Committee
Liz Heyer	BOE Liaison to LLES Building Committee
Susan Chipouras	TOW Project Manager
Jay Brotman	Svigals + Partners
Marissa Mead	Svigals + Partners
Brian Grant	Newfield Construction
Patrick O'Loughlin	Newfield Construction

The meeting was called to order at 10:02 am.

1. The public was given time to comment and/or ask questions regarding the project. Prior to public comment, Jay Keenan gave a project update as well as introducing the Committee and members of the project team. Public comment lasted for approximately one hour, with extensive focus on the project impact on the Community Garden.
2. The Committee went into a Work Session with the project architect. The Work Session included discussion of Option 1 – Renovate as New, Option 2 – Renovate as New with Additions and Deletions, and Option3 – New Building with multiple location options. The Committee needs to decide on the number of siting options to be developed for a New School.
3. Newfield will be walking the site and looking at existing building conditions on July 10.
4. The public was given additional time to comment/as questions following the work session
5. Don O'Day moved to adjourn. Srikanth Puttagunta seconded the motion. Motion passed 5-0.  
The meeting adjourned at 12:08 pm

These minutes are issued for the record. Any additions or corrections should be issued in writing to the undersigned.

Respectfully submitted by,  
Susan Chipouras  
TOW Project Manager