

RTM Meeting Minutes
June 6, 2023 Westport Town Hall

The Call

1. To take such action as the meeting may determine, upon the recommendation of the RTM Library, Museum and Arts Committee, in accordance with Section C34-1 of the Town Charter, to appoint members to serve as trustees of the Westport Library.

2. To take such action as the meeting may determine, upon the request of the Human Services Director, to approve applicants to the Connecticut Neighborhood Assistance Act (NAA) Tax Credit Program pursuant to CGS 12-630aa et seq.

3. To take such action as the meeting may determine, upon the recommendation of the Board of Finance and a request by the Director of Public Works, to approve an appropriation of \$473,000 to the Capital and Non-Recurring Account for the Hillspoint Road sidewalk replacement.

4. To take such action as the meeting may determine, upon the request of the First Selectwoman, the Fire Chief, and the Fire Marshal, to adopt an amendment to Chapter 34 – Fire Prevention and Protection, of the Town Code of Ordinances, adding Article III – Fire Marshal Fee Schedule. (Second reading. Full text available in the Town Clerk’s office.)

5. To take such action as the meeting may determine, upon the request of the First Selectwoman, the Fire Chief, and the Fire Marshal, to adopt an amendment to Appendix C of the Town Code of Ordinances, adopting a fee for Fire Marshal review of construction documents in the amount of \$5 per \$1000 of estimated costs, for commercial buildings and residential buildings of three or more dwelling units. (Second reading. Full text available in the Town Clerk’s office.)

The meeting called to order at 7:31 p.m.

Attendance: 31 RTM members present. Absent: Keenan, Hammond, Batteau, Cohn, Shackelford.

Voting on the following resolutions:

(1)

RESOLVED: That upon the recommendation of the RTM Library, Museum and Arts Committee, in accordance with Section C34-1 of the Town Charter, Mark Silverstein and Martina Sze are hereby appointed to serve as Trustees of the Westport Library for a four year term beginning July 1, 2023 to June 30, 2027 and Melissa Banks is hereby reappointed to serve as Trustee of the Westport Library for a four year term beginning July 1, 2023 to June 30, 2027.

By show of hands, the motion passed unanimously 31-0.

(2)

RESOLVED: That upon the request of the Human Services Director, pursuant to CGS 12-630aa et seq; the Westport Historical Society; The Saugatuck Cooperative; The Westport Country Playhouse; The Parent Child Center and Homes with Hope, Inc. are hereby approved as programs eligible for investment by businesses under provisions of the 2023 Connecticut Neighborhood Assistance Act (NAA) Tax Credit Program.

By show of hands, the motion passed unanimously 31-0.

(3)

RESOLVED: That upon the recommendation of the Board of Finance and a request by the Director of Public Works, the sum of \$473,000 to the Capital and Non-Recurring Account for the Hillspoint Road sidewalk replacement is hereby appropriated.

By show of hands, the motion passed unanimously 31-0.

(4)

RESOLVED: That upon the recommendation of the First Selectwoman, the Fire Chief, and the Fire Marshal, an amendment to Chapter 34 – Fire Prevention and Protection, of the Town Code of

Ordinances, adding Article III – Fire Marshal Fee Schedule is hereby approved. (Second reading. Full text is as follows.)

TOWN OF WESTPORT CODE OF ORDINANCES CHAPTER 34 – FIRE PREVENTION AND PROTECTION NEW: Article III – FIRE MARSHAL FEE SCHEDULE Sec. 34-31 - Fee schedule for Fire Marshal duties. Pursuant to Connecticut State Regulation 29- 291a-7a(g) and other applicable law, the Fire Marshal, with approval of the Representative Town Meeting, shall adopt a fee schedule for certain prescribed duties in accordance with the Connecticut State Fire Prevention Code and the Connecticut State Fire Safety Code, and other applicable law, including without limit fees for construction document reviews, permits, certificates, notices, approvals, or orders. Sec. 34-32 - Posting of fee schedule. The Fire Marshal shall post the fee schedule in the Office of the Fire Marshal, in public view, and on the Town’s website. The fees shall also be set forth in Appendix C of the Town Code of Ordinances. Sec. 34-33 - Exemption from fee liability. All municipal projects of the Town of Westport are and shall be exempted from liability for permit fees and may be issued permits and certificates of occupancy without charge therefor.

By show of hands, the motion passed unanimously 31-0.

(5)

RESOLVED: That upon the recommendation of the First Selectwoman, the Fire Chief, and the Fire Marshal, an amendment to Appendix C of the Town Code of Ordinances, adopting a fee for Fire Marshal review of construction documents in the amount of \$5 per \$1000 of estimated costs, for commercial buildings and residential buildings of three or more dwelling units is hereby approved. (Second reading. Full text is as follows.)

NEW: TOWN OF WESTPORT CODE OF ORDINANCES APPENDIX C: Chapter 34. Fire Prevention and Protection 34-31 Fire Marshal Fees: Construction Document Reviews The fee for the Fire Marshal’s review of construction documents shall be based on the estimated cost of the project at the rate of Five Dollars (\$5.00) per One Thousand Dollars (\$1,000.00) or part thereof, said fees being

assessed only for commercial buildings and for residential dwellings that include three (3) or more dwelling units.

By show of hands, the motion passed unanimously 31-0.

The meeting adjourned at 8:25 p.m.

Respectfully submitted,

Jeffrey M. Dunkerton

Town Clerk

A handwritten signature in cursive script that reads "Jacquelyn Fuchs".

by Jacquelyn Fuchs