

LONG LOTS ELEMENTARY SCHOOL BUILDING COMMITTEE

May 17, 2023, 6:00pm
Westport Town Hall, Room 307/309
Westport, CT

Minutes of Meeting

Present:

Jay Keenan	LLES Building Committee Chair
Don O'Day	LLES Building Committee
Tim Wetmore	LLES Building Committee
Liz Heyer	BOE Liaison to LLES Building Committee
Susan Chipouras	TOW Project Manager
Jay Brotman	Svigals + Partners
Marissa Mead	Svigals + Partners

The meeting was called to order at 6:03pm.

1. The public was given time to comment and/or ask questions regarding the project.
2. The Committee went into a Work Session with the project architect. The Work Session included discussion of Option 1 – Renovate as New, and Energy Approach for the project.
3. The Committee and Architects discussed information received from a meeting with LLES Principal and Stepping Stones Director on May 11, 2023. Marissa Mead, Jay Keenan, Liz Heyer and Susan Chipouras attended the meeting.
4. The architect will submit a plan for additional test borings. It is requested by Newfield that the test boring information be received by July 5, 2023. John Broadbin will arrange for the test boring to be done.
5. A request was made to schedule a site visit for the HVAC and Structural Engineers. The architect to submit date options.
6. Don O'Day moved to adjourn. Tim Wetmore seconded the motion. Motion passed 3-0. The meeting adjourned at 7:15pm

These minutes are issued for the record. Any additions or corrections should be issued in writing to the undersigned.

Respectfully submitted by,
Susan Chipouras
TOW Project Manager