



WESTPORT™

Board of Finance

Town Hall, 110 Myrtle Avenue
Westport, CT 06880
BOF@westportct.gov

DRAFT MINUTES OF BOARD OF FINANCE MEETING

NOTICE OF BOF PUBLIC MEETING

Board of Finance will hold its Public Meeting on **Wednesday, April 12, 2023 at 7:30 p.m. in the Auditorium of the Westport Town Hall** for the following purposes:

AGENDA

Attendees: Brian Stern, Nancie Dupier, Jim Foster, Lee Caney, Sheri Gordon, Jay DesMarteau and Mike Keller (phone).

1. To approve the Board of Finance Minutes of the March 1, 2023 Regular Meeting and the March 8, 2023 and March 16, 2023 Special Meetings. **Motion to Approve: Gordon, second Dupier. Vote 7-0.**
2. Financial Report from the Finance Director. (Discussion Only) **Gary Conrad presented.**
3. Status Update from the Audit Manager. (Discussion Only) **Lynn Sculley presented.**
4. The Board will consider any requests for restoration of sums removed from the Budget by the Board at its March 8, 2023, and March 16, 2023, Budget Hearings.
No changes were requested.

The Board will approve the "BOF Recommended Budget for Fiscal Year 2023-2024" as follows:

- a. General Fund
 - b. Wakeman Farm
 - c. Railroad Parking Fund
 - d. Sewer Fund
5. Discussion of Debt related to the Capital Forecast. (Discussion Only). **The Board discussed with FS Jen Tooker commenting as well.**
 6. Long Lots Building Committee Presentation. (Discussion Only) **Rescheduled to May BOF meeting.**
 7. Upon the request of the Superintendent of Schools, to approve the use of BOE Carryover Account funds in the amount of \$334,832.00 for the following expenditures:
Motion to Approve: Gordon, second Dupier. Vote 7-0. This item was moved up to the #4 spot on the agenda.
 - a. Special Education Transportation Services \$147,749.00
 - b. Facilities Department Maintenance Equipment \$55,716.00
 - c. Oil Tank Removal at Kings Highway School \$54,401.00
 - d. Building Maintenance at Long Lots School \$76,966.00

Motion to Adjourn Meeting: Caney, second Dupier. Vote 7-0.

Meeting Adjourned: 9:16pm

Meeting notes respectfully submitted by James Foster, Vice Chair.