

LONG LOTS ELEMENTARY SCHOOL BUILDING COMMITTEE

May 3, 2023, 5:30pm
Westport Town Hall, Room 201
Westport, CT

Minutes of Meeting

Present:

Jay Keenan	LLES Building Committee Chair
Don O'Day	LLES Building Committee
Srikanth Puttagunta	LLES Building Committee
Joe Renzulli	LLES Building Committee
Liz Heyer	BOE Liaison to LLES Building Committee
John Broadbin	Deputy Director Westport Public Works
Susan Chipouras	TOW Project Manager
Jay Brotman	Svigals + Partners
Marissa Mead	Svigals + Partners
David Dixon	SLR

Meeting was called to order at 5:36pm

1. The public was given time to comment and/or ask questions regarding the project.
2. The Committee went into a Work Session with the project architect. The Work Session included discussion of the Final Education Specification as well as the three options being evaluated in the Feasibility Study.
3. The Final Education Specification was distributed to Building Committee members and consultants prior to the Work Session.
4. Meetings will be arranged for the architect to meet with the project stakeholders. These include LLES Principal, Stepping Stones Preschool Director, BOE Facilities, Parks & Rec, and Public Works.
5. Joe Renzulli moved to adjourn. Don O'Day seconded the motion. Motion passed 4-0. The meeting adjourned at 7:04pm

These minutes are issued for the record. Any additions or corrections should be issued in writing to the undersigned.

Respectfully submitted by,
Susan Chipouras
TOW Project Manager