

LONG LOTS ELEMENTARY SCHOOL BUILDING COMMITTEE

March 8, 2023, 6:00pm
Westport Town Hall, Room 309
Westport, CT

Minutes of Meeting

Present:

Jay Keenan	LLES Building Committee Chair
Don O'Day	LLES Building Committee
Tim Wetmore	LLES Building Committee
Liz Heyer	BOE Liaison to LLES Building Committee
Susan Chipouras	Westport Project Manager

Meeting was called to order at 6:08pm

1. Jay Keenan provided an update on the project. Reports have been received from Kohler Ronan and Wiss, Janney Elstner. There will be a meeting held to approve once the Committee has reviewed the reports. Once approved these reports will be posted on the LLESBC page on the Town website.
2. Responses have been received for Phase I Feasibility Study Services. Eight Architectural Firms have responded to RFQ 23-073. Five Construction Managers have responded to RFQ 23-074.
3. Don O'Day moved to go into Executive Session. Tim Wetmore seconded the motion. Motion passed 3-0. The Committee moved into Executive Session at 7:00pm.
4. Don O'Day moved to come out of Executive Session. Tim Wetmore seconded the motion. Motion passed 3-0. The Committee came out of Executive Session at 8:00pm
5. Don O'Day moved to adjourn. Tim Wetmore seconded the motion. Motion passed 3-0. The meeting adjourned at 8:00pm.

These minutes are issued for the record. Any additions or corrections should be issued in writing to the undersigned.

Respectfully submitted by,
Susan Chipouras
TOW Project Manager