



**WESTPORT™**

## Historic District Commission

Town Hall, 110 Myrtle Avenue  
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### WESTPORT HISTORIC DISTRICT COMMISSION TUESDAY, MARCH 14, 2023, 7:00 PM DRAFT MINUTES

**Members Present:**

Grayson Braun, Chair  
Scott Springer, Vice Chair  
Wendy Van Wie, Clerk  
Martha Eidman, Member  
Bill Harris, Member

**Staff Present:**

Donna Douglass, HDC Administrator

The Westport Historic District Commission held an electronic public meeting at **7:00 p.m.** on **Tuesday, March 14, 2023**, for the following purposes:

1. To approve the minutes of the February 14, 2023, Legal Training Work Session.  
**MOTION (made by Van Wie): To approve the minutes of the February 14, 2023, Legal Training Work Session.**  
**SECOND: Eidman**  
**SEATED: Braun, Eidman, Harris, Springer, Van Wie**  
**VOTE: Unanimously approved.**
2. To approve the minutes of the February 14, 2023, public meeting.  
**MOTION (made by Springer): To approve the minutes of the February 14, 2023, public meeting.**  
**SECOND: Van Wie**  
**SEATED: Braun, Eidman, Harris, Springer, Van Wie**  
**VOTE: Unanimously approved.**
3. To take such action as the meeting may determine to approve a modified *Certificate of Appropriateness* application dated February 24, 2023, for proposed new asphalt shingle roof, light fixture over garage and front door at **64 Kings Highway North** (PID # C09//055/000) which is located within the Kings Highway North Local Historic District: Kings Highway North National Historic District.  
**MOTION (made by Van Wie): To approve a modified *Certificate of Appropriateness* application dated February 24, 2023, for proposed new asphalt shingle roof, light fixture over garage and front door at 64 Kings Highway North (PID # C09//055/000) which is located within the Kings Highway North Local Historic District: Kings Highway North National Historic District.**  
**SECOND: Springer**  
**SEATED: Braun, Eidman, Harris, Springer, Van Wie**  
**VOTE: Unanimously approved.**
4. To take such action as the meeting may determine to consider a nomination by property owner(s) for a proposed local historic district in the Sniffen Road area.  
**Discussion held; application withdrawn by applicant.**
5. To take such action as the meeting may determine to oppose the issuance of the demolition permit for **10 Bolton Lane** and require the full 180-day delay.  
**MOTION (made by Van Wie): To waive the 180-day delay and allow issuance of the demolition permit at 10 Bolton Lane.**  
**SECOND: Springer**  
**SEATED: Braun, Eidman, Harris, Springer, Van Wie**

- VOTE: Approved 4-1 (Aye: Braun, Harris, Springer, Van Wie; Nay: Eidman). The remainder of the 180-day delay is WAIVED.**
6. To take such action as the meeting may determine to oppose the issuance of the demolition permit for **1A Plunkett Place** and require the full 180-day delay.  
**MOTION (made by Van Wie): To waive the 180-day delay and allow issuance of the demolition permit at 1A Plunkett Place.**  
**SECOND: Braun**  
**SEATED: Braun, Eidman, Harris, Springer, Van Wie**  
**VOTE: Unanimously approved. The remainder of the 180-day delay is WAIVED.**
  7. To take such action as the meeting may determine to oppose the issuance of the demolition permit for **14 Owenoke Park** and require the full 180-day delay.  
**MOTION (made by Van Wie): To waive the 180-day delay and allow issuance of the demolition permit at 14 Owenoke Park.**  
**SECOND: Springer**  
**SEATED: Braun, Eidman, Harris, Springer, Van Wie**  
**VOTE: Unanimously approved. The remainder of the 180-day delay is WAIVED.**
  8. To take such action as the meeting may determine to oppose the issuance of the demolition permit for **5 Brookside Drive** and require the full 180-day delay.  
**MOTION (made by Van Wie): To oppose the issuance of the demolition permit for 5 Brookside Drive and require the full 180-day delay.**  
**SECOND: Harris**  
**SEATED: Braun, Eidman, Harris, Springer, Van Wie**  
**VOTE: Unanimously approved. The remainder of the 180-day delay is WAIVED.**
  9. To take such action as the meeting may determine to rescind adoption of the motion to oppose the issuance of the demolition permit at **44 Westfair Drive**, which motion was adopted at the February 14, 2023, meeting.  
**No action taken.**
  10. Discussion and vote to rescind effective status of the Historic District Commission Handbook, 3rd Edition (October 2009) and adopt revised and updated Historic District Commission Handbook, accessible online at <https://www.westportct.gov/government/appointed-boards-a-z/demo-hdc-pages>.  
**MOTION (made by Harris): To rescind effective status of the Historic District Commission Handbook, 3rd Edition (October 2009) and adopt revised and updated Historic District Commission Handbook, accessible online at <https://www.westportct.gov/government/appointed-boards-a-z/demo-hdc-pages>.**  
**SECOND: Braun**  
**SEATED: Braun, Eidman, Harris, Springer, Van Wie**  
**VOTE: Unanimously approved.**
  11. To hear the Chairman's update.  
**Discussion held; No action taken.**
  12. To adjourn the meeting.  
**MOTION (made Braun): Meeting adjourned 8:09**