



WESTPORT CONNECTICUT
PARKS AND RECREATION DEPARTMENT
LONGSHORE CLUB PARK
260 SOUTH COMPO ROAD
WESTPORT, CT 06880

LEGAL NOTICE OF MEETING

Notice is hereby given that the Parks and Recreation Commission will hold a public meeting on Wednesday, February 15, 2023 at 7:30pm. It will be held electronically. Meeting materials will be available on the Meeting List & Calendar page of the Town website at westportct.gov, along with the meeting notice.

Join Zoom Meeting

<https://us02web.zoom.us/j/86456630862?pwd=d0NqdVRORTByeGhLQlVUZnpST3Zudz09>

Meeting ID: 864 5663 0862

Passcode: 336013

MEETING AGENDA

1. Approval of Minutes: January 18, 2023
2. Public Comment
3. Reports of
 - Golf Advisory Committee
 - Parks Advisory Committee
 - Racquets Advisory Committee
4. To take such action as the meeting may determine relative to recommending fees for Parks and Recreation programs, facilities, and activities.
5. Commissioner's Comments
6. Administrative Report

Parks and Recreation Commission

It is the policy of the Town of Westport that all Town-sponsored public meetings and events are accessible to people with disabilities. If you need assistance in participating in a meeting or event due to a disability as defined under the Americans with Disabilities Act, please contact Westport's ADA Coordinator at 203-341-1043 or eflug@westportct.gov at least three (3) business days prior to the scheduled meeting or event to request an accommodation.

D R A F T



**Town of Westport
Parks & Recreation**
WESTPORT PARKS AND RECREATION COMMISSION
Longshore Club Park, 260 South Compo Road
Westport, CT 06880

January 20, 2023

The Westport Parks and Recreation Commission held a Meeting on Wednesday, January 18, 2023 @ 7:30 pm. It was held electronically and recorded via zoom.

Members Present:

David Floyd, Chairman; Elaine Whitney, Matthew Haynes, Christine O’Keeffe

Members Absent:

Alec Stevens

Also Present:

Jennifer Fava, Parks and Recreation Director; Rick Giunta, Deputy Director; presenters noted in the minutes, along with members of the public.

1. Approval of Minutes: December 7, 2022, and Special Meeting January 11, 2023

Elaine Whitney stated she would like to amend both sets of minutes.

Upon a motion by David Floyd to approve the December 7, 2022, minutes as amended at the meeting, seconded by Elaine Whitney. Passed unanimously 3-0-1. Christine O’Keeffe abstained.

Upon a motion by David Floyd, to approve the January 11, 2023, Special Meeting minutes as amended at the meeting, seconded by Matthew Haynes, was passed unanimously 4-0.

2. Public Comment

Jim Izzo, RTM 3: Would like a porta john placed at Old Mill Beach.

3. Reports of:

Golf Advisory Committee: Jane Dally, Chair of the GAC, presented.

Parks Advisory Committee: David Floyd, Chairman of PRC, presented.

Racquets Advisory Committee: David Acelrod, Chairman of RAC, presented.

4. To take such action as the meeting may determine relative to approval of the 2023 Charity Golf Tournaments at Longshore.

DRAFT MINUTES SUBJECT TO REVIEW, CORRECTION, AND APPROVAL BY THE
PARKS & RECREATION COMMISSION OF THE TOWN OF WESTPORT

Recordings of this meeting can be found at:

<https://www.westportct.gov/government/appointed-boards-a-z/parks-and-recreation-commission/meeting-agenda-and-minutes>

D R A F T

The following organizations reviewed their past financials, as well as their proposed financials and event date:

- Staples High School Gridiron Club – Matt Keefe presented.
- VFW Post 399 – Phil Delgado presented.
- Westport Police Athletic League – Craig Bergamo presented.
- Longshore Men’s Golf Association – Chuck Haberstroh presented.
- Staples Lacrosse Association – Willis Gay presented.
- Children’s Community Development Center – Eileen Ward presented.

The following organization presented an application for a new event, with proposed financials and event date:

- Staples High School Rugby Club – Jim Adrian presented.

Upon a motion by Elaine Whitney, seconded by Matthew Haynes, and passed unanimously 4-0.

RESOLVED: The Parks and Recreation Commission approves the following charity golf outings at Longshore Club Park for the 2023 season subject to dates approved by the Parks and Recreation Director:

Staples High School Gridiron Club
 VFW Post 399
 Westport Police Athletic League
 Longshore Men’s Golf Association
 Staples Lacrosse Association
 Children’s Community Development Center
 Staples Rugby Club

The Parks and Recreation Commission approves waiving the golf cart fees and greens fees for the Longshore Men’s Golf Association’s charity golf tournament (Club House Cup) for 2023.

5. To take such action as the meeting may determine relative to a request from Westport P.A.L. to use Compo Beach for the 2023 town fireworks.

Presented by Craig Bergamo, President, Westport Police Athletic League.

Upon a motion by David Floyd, seconded by Matthew Haynes, and passed unanimously 4-0.

RESOLVED: That the Parks and Recreation Commission grants approval to the Westport Police Athletic League to host the 2023 Fireworks at Compo Beach on Thursday, June 29th, rain date Friday, June 30th. Compo Beach parking lots to close at 4PM and reopen to only fireworks ticket holders. Additionally, entry fee per car is approved at \$50.

6. Commissioners Comments:

David Floyd stated he appreciates all public comments. He reminded the public that his email is available on the town website.

DRAFT MINUTES SUBJECT TO REVIEW, CORRECTION, AND APPROVAL BY THE
 PARKS & RECREATION COMMISSION OF THE TOWN OF WESTPORT

Recordings of this meeting can be found at:
<https://www.westportct.gov/government/appointed-boards-a-z/parks-and-recreation-commission/meeting-agenda-and-minutes>

DRAFT

Elaine Whitney also encouraged people to look at the Stantec website for updates on the Longshore Capital Improvement Project and give additional feedback.

By consensus of the Commission, a member of the public was allowed an additional comment at this time:

Public Comment:

Jay Walshon, 67 Roseville Road: made comments in reference to the Longshore Capital Improvement Plan.

7. Administrative Report: Jennifer Fava presented.

Upon a motion by Christine O’Keeffe, seconded by David Floyd, and passed unanimously 4-0, the meeting adjourned at 8:28 pm.

Respectfully,
Jamie Boone, Recording Secretary

Parks and Recreation Commission

Meeting Date: January 18, 2023

Agenda Item: #4

To take such action as the meeting may determine relative to recommending fees for Parks and Recreation programs, facilities, and activities.

Background Information:

Fee changes recommended by the Parks and Recreation Commission will be presented to the Board of Selectwomen for approval.

Back-up Documents:

Memo from Cyndi Palaia, Program Manager, regarding proposed fee changes dated January 13, 2023.

Proposed Golf Course Fee Schedule 2-6-23

Golf Rate Comparisons 2023

Staff Recommendation:


Staff recommends approval of fees as proposed.

Resolution Format:

The Parks and Recreation Commission recommends to the Board of Selectwomen approval of Parks and Recreation Department fees as proposed.



WESTPORT CONNECTICUT
PARKS AND RECREATION DEPARTMENT
LONGSHORE CLUB PARK
260 COMPO ROAD SOUTH, WESTPORT, CT 06880

MEMO TO: Parks and Recreation Commission
MEMO FROM: Jennifer A. Fava, Director of Parks and Recreation 
DATE: February 7, 2023
RE: **Proposed Parks and Recreation Fee Changes**

Below is a request for fee changes related to various programs and facilities.

Background Information:

Programs:

As we prepare for our upcoming spring and summer seasons, we have determined that our operational costs have increased. Registration for these programs is expected to take place in March. Therefore, a request to increase the fees for Camp Compo, REcing Crew, and Adult Tennis is being made at this time. (see attached memo from Cyndi Palaia dated January 13, 2023 and Proposed Fee Changes table).

Golf:

Upon review of the Longshore Golf Course fees, including a comparison with our local competitors, we are requesting nominal fee increases to better position our fees and cover expenses. As we are all aware, costs for supplies and contracts have increased. Additionally, we need to look ahead to be able to cover the cost of the tee leveling project that is anticipated for this coming fall. Attached is a comparison (Golf Rate Comparisons 2023) of golf fees of the courses considered to be Longshore's main competition in the market. As you will see, there are some categories in which we are the highest, some the lowest, and others in between.

In order to cover additional expenses, and to align ourselves with our competitors, we propose to increase most of the fees by \$1. There are a few fees that are not being raised because we are already at the top of the price range for those categories, and in the case of the Non-Resident Junior rates, equates to a very small amount of play. (see attached Proposed Golf Fee Schedule and Proposed Fee Changes table)

During the February 6, 2023 Golf Advisory Committee meeting, the Committee voted unanimously to approve recommendation of the fees as proposed to the Parks and Recreation Commission.

Beach Emblems:

Beach emblem fees have not been increased since the 2018 season. Upon review of the current fees and expenses related to beach operations, the department is requesting the proposed changes in an effort to

address the desire to increase accessibility, while balancing it with the needs of our residents, and recovering some of our increased costs to operate our beach facilities.

Beach operating expenses have increased approximately \$340,000 since 2018 (61%), with no increase in the fees charged for beach emblems and daily parking fees. To address this, the proposal includes a 20% increase for the Resident, Resident Senior, and Resident Handicapped rates which is an increase of \$10, \$5, and \$5 respectively. Applying this percentage increase on other rate categories results in dramatically higher dollar amounts. To maintain accessibility, the proposal includes a 10% increase for the other categories (see Proposed Fee Changes table for all categories).

Additionally, the current \$775 Non-Resident rate that was implemented in 2018 is out of alignment with other waterfront communities and accessibility goals. Therefore, it is proposed that the rate be changed to \$545 (a reversion to the 2017 rate of \$494 + 10% increase applied to other categories). Further, as overall parking demand has not been in issue for a number of years, it is also recommended to increase the number of Non-Resident emblems to be sold to 450 (up from 350).

To further increase accessibility, we propose increasing daily parking lot passes to 120 (up from 100) vehicles without increasing rates.

Entitling Fee:

Summer Residents (30 days or more) and Non-Resident Real Estate Taxpayers are eligible for all Parks and Recreation privileges at resident rates upon payment of the entitling fee.

The entitling fee is based upon the Non-Resident beach emblem rate. Due to the reduction in the rate for the Non-Resident beach emblem, the entitling fee is also being reduced.

**Parks and Recreation Proposed Fee Changes
February 2023**

ITEM	CURRENT FEE	PROPOSED FEE
PROGRAM FEES		
Camp Compo	\$210	\$220
RECIing Crew	\$240	\$260
Adult Tennis Instruction	\$105	\$115
GOLF		
Mon – Thurs 18 Hole Rates		
Adult Res. Golf Handpass holder (age 18-61)	\$31	\$32
Sr. Res. Golf Handpass holder	\$24	\$25
Jr. Res. Golf Handpass holder	\$24	\$25
Mon – Thurs 9 Hole Rates		
Adult Res. Golf Handpass holder (age 18-61)	\$26	\$27
Sr. Res. Golf Handpass holder	\$18	\$19
Jr. Res. Golf Handpass holder	\$18	\$19
Non Golf Handpass holder – Adult/Sr.	\$39	\$40

ITEM	CURRENT FEE	PROPOSED FEE
Fri., Sat., Sun. & Holidays 18 Hole Rates		
Adult Res. Golf Handpass holder (age 18-61)	\$33	\$34
Sr. Res. Golf Handpass holder	\$33	\$34
Jr. Res. Golf Handpass holder	\$26	\$27
Non Golf Handpass holder – Adult/Sr.	\$59	\$60
Twilight – Daily from 4pm		
Res. Golf Handpass holder	\$25	\$26
Non Golf handpass holder	\$32	\$33
Pull Carts	\$6	\$7
Range balls – per token	\$6	\$7
BEACH EMBLEMS		
Resident – Parking	\$50	\$60
Resident – Senior	\$25	\$30
Resident – Handicapped	\$25	\$30
Non-Resident (limited to 450)	\$775	\$545
Vehicle Not Taxed In Westport	\$285	\$315
Senior Vehicle Not Taxed In Westport	\$145	\$160
Care Giver Beach Access	\$315	\$350
Care Giver Combo	\$415	\$460
Handicapped Vehicle Not Taxed In Westport	\$145	\$160
Weston Resident	\$375	\$415
Weston Senior	\$200	\$220
Vehicle Not Taxed In Weston	\$775	\$545
ENTITLING FEE	\$725	\$485

attachments

TO: Recreation Commission - Town of Westport

FROM: Cyndi Palaia, Program Manager

DATE: January 13, 2023

RE: Fee Changes

Based upon the program evaluation and budget projections, I am recommending the following fee changes:

<u>Program</u>	<u>2022 Fee</u>	<u>Proposed 2023 Fee</u>
Camp Compo	\$210 per session	\$220 per session
RECing Crew	\$240 per session	\$260 per session
Adult Tennis	\$105 per session	\$115 per session

Additional Information for each program:

Camp Compo – The new proposed fee will help to accommodate the increase in operational costs. The fee was last changed in 2022.

RECing Crew - The new proposed fee will help to accommodate the increase in operational costs. The fee was last changed in 2022.

Adult Tennis Instruction – The proposed fee will accommodate the increase in operational costs. Also keeping in line with our smaller class size and low teacher/participant ratios which increases enrollment and program quality. The fee was last changed in 2018.

PROPOSED GOLF COURSE FEE SCHEDULE – 2-6-23

GREENS FEES:

MONDAY THROUGH THURSDAY	2020	2022	2023
18 Hole Rate			Proposed
Adult Resident Golf Handpass holder (age 18-61)	\$ 29	\$31	\$32
Senior Citizen Resident Golf Handpass holder	\$ 22	\$24	\$25
Junior Resident Golf Handpass holder	\$ 22	\$24	\$25
Guest Fee – Non Golf Handpass holder - Adult/Senior Citizen	\$ 52	\$52	\$52
Guest Fee – Non Golf Handpass holder – Junior	\$ 33	\$33	\$33

9 Hole Rate			
Adult Resident Golf Handpass holder (age 18-61)	\$ 26	\$26	\$27
Senior Citizen Resident Golf Handpass holder	\$ 18	\$18	\$19
Junior Resident Golf Handpass holder	\$ 18	\$18	\$19
Guest Fee – Non Golf Handpass holder - Adult/Senior Citizen	\$ 39	\$39	\$40
Guest Fee – Non Golf Handpass holder - Junior	\$ 28	\$28	\$28

FRIDAY, SATURDAY, SUNDAY & HOLIDAYS

18 Hole Rate			
Adult Resident Golf Handpass holder (age 18-61)	\$ 31	\$33	\$34
Senior Citizen Resident Golf Handpass holder	\$ 31	\$33	\$34
Junior Resident Golf Handpass holder	\$ 24	\$26	\$27
Guest Fee – Non Golf Handpass holder - Adult/Senior Citizen	\$ 58	\$59	\$60
Guest Fee – Non Golf Handpass holder - Junior	\$ 38	\$39	\$39

TWILIGHT – Daily from 4 PM

Resident Golf Handpass holder	\$ 24	\$25	\$26
Guest Non Golf Handpass holder	\$ 30	\$32	\$33

Longshore Inn guest (overnight) - Issued the Guest Inn pass, guest will pay the applicable guest rate.

CART RENTALS:

Electric Carts

9 holes Per Person	\$ 12	\$13	\$13
18 holes Per Person	\$ 17	\$18	\$18
Single Rider*	N/A	\$24	\$25

**Fee would not be implemented when required/waived by Longshore Golf Course*

Pull Carts	\$ 6	\$ 6	\$7
------------	------	------	-----

<u>RANGE BALLS:</u> – per token	\$ 6	\$ 6	\$7
--	------	------	-----

