

Board of Selectwomen Meeting
January 25, 2023
APPROVED MINUTES

The Westport Board of Selectwomen, Traffic Authority, and Water Pollution Control Authority held a public meeting on Wednesday, January 25, 2023 at 9:00 AM in the Westport Town Hall Auditorium, 110 Myrtle Avenue, Westport, Connecticut. In attendance were Jennifer Tooker, Andrea Moore, Candice Savin, Eileen Flug, Keith Wilberg, John Broadbin, Peter Ratkiewich, Christine Alison, Tom Kiely, presenters as noted in minutes, members of the public, and Eileen Francis, recording secretary.

<https://play.champds.com/westportct/event/327>

MINUTES

1. Andrea Moore presented Item #1. Upon motion by Andrea Moore, seconded by Candice Savin and passing by a vote of 3-0, it was:

RESOLVED, that the minutes of the Board of Selectwomen's and Water Pollution Control Authority's meeting of January 11, 2023 are hereby APPROVED.

REQUEST WAIVER OF TOWN ENCROACHMENT POLICY FOR 174 HILLSPPOINT ROAD - POSTPONED

2. To take such action as the meeting may determine to approve the request for a waiver under the Town Policy on Encroachments on Town Property (the "Policy") as it relates to sections of a fieldstone wall at 174 Hillspoint Road that encroach a total length of approximately 75 feet on the town right-of-way adjacent to the property, contingent upon compliance with the Policy and execution of an Encroachment Easement satisfactory to the Town Attorney's Office.

REQUEST WAIVER OF TOWN ENCROACHMENT POLICY FOR 177 MAIN STREET

3. Patricia Gill of Gill & Gill Architects, representing the property owners, 177 Main LLC presented Item #3. Ms. Gill explained the building renovation plans, the current encroachment area, and the proposed encroachment on town property. She noted that the currently requested encroachment was a 60 percent reduction in the current easement. Due to that revision of one of the current encroachment easements on file with the Town land records, Assistant Town Attorney Eileen Flug requested that upon assumed approval of the current request, that the Board also approve terminating the encroachment easement on the land records at Book 3606 and Page 205. Upon motion by Andrea Moore, seconded by Candice Savin and passing by a vote of 3-0, it was:

RESOLVED, that the request for a waiver under the Town Policy on Encroachments on Town Property (the "Policy") as it relates to a portion of entry stairs, handicapped ramp, and retaining wall that is proposed to encroach on the town right-of-way adjacent to 177 Main Street, contingent upon compliance with the Policy and execution of an Encroachment Easement satisfactory to the Town Attorney's Office, AND the revocation of the existing easement as filed on the Westport Town Clerk's land records as Book 3606, Page 205, is hereby APPROVED.

APPROVE ROADWAY SIGN AGREEMENT RE MUTCD SIGNAGE FOR HOUSATONIC US BICYCLE ROUTE 7 DIRECTIONAL SIGN PROGRAM

4. Deputy Director of Public Works John Broadbin presented Item #4. Mr. Broadbin provided background on the program and the Town's responsibilities limited to installing the supplied signs and

posts along the route on town roadways. Upon motion by Candice Savin, seconded by Andrea Moore and passing by a vote of 3-0, it was:

RESOLVED, that, acting in its capacity as the Local Traffic Authority, the Municipal Roadway Sign Agreement between the Town of Westport and Housatonic Heritage as it relates to installation of MUTCD signage for the Housatonic Heritage US Bicycle Route 7 directional sign program is hereby APPROVED.

APPROVE AWARD OF CONTRACT FOR SIDEWALK IMPROVEMENT PROJECT ON STATE ROADS - MAIN STREET (RTE 57) + COMPO ROAD NORTH (RTE 136)

5. Town Engineer Keith Wilberg presented Item #5. Mr. Wilberg stated that the bids were received in September, 2022, and that the Town was awaiting authorization from the State to award the contract before proceeding. That authorization was received in January, 2023. Mr. Wilberg noted that G.Pic & Sons was the low bidder, and that construction would commence in Spring, 2023. The Board expressed its thanks to those involved in managing the project for an extended period of time. Upon motion by Andrea Moore, seconded by Jennifer Tooker and passing by a vote of 3-0, it was:

RESOLVED, that the Award of Contract for Bid 22-056T, State Project No. L158-0002, LOTCIP, Sidewalk Improvement on Main Street (Route 57) and Compo Road North (Route 136), Town of Westport, to G.Pic & Sons Construction Co, in the amount of \$947,775.00, is hereby APPROVED.

APPROVE REFUNDS OF OVERPAYMENTS OF TAXES

6. Tax Collector Christine Alison presented Item #7. Upon motion by Candice Savin, seconded by Andrea Moore and passing by a vote of 3-0, it was:

RESOLVED, that upon the recommendation of the Tax Collector and in accordance with C.G.S. Sec. 12-129, to approve the refunds of overpayments of 2020 and 2021 Grand List Real Estate, Personal Property, and Motor Vehicle taxes, as presented, are hereby APPROVED.

7. *BOS Item #7 is included in the WPCA Minutes of 01-25-2023*

REQUEST FOR WAIVER OF SIDEWALK CONDITION REPLACEMENT ORDINANCE BY PROPERTY OWNER AT 993 POST ROAD EAST - POSTPONED DUE TO ABSENCE OF APPELLANT

8. Director of Public Works Peter Ratkiewich provided an overview of the Ordinance, noting that under the conditions set forth in the Ordinance, that the requested construction work is at the discretion of the Director of Public Works. He explained that the Attorney for the property owner disputed the extent of the work necessary to maintain and complete the sidewalk to required standards. Mr. Ratkiewich stated that the entirety of the sidewalk needs reconstruction. Because the Attorney was not in attendance, the Board postponed the hearing. Upon motion by Candice Savin, seconded by Andrea Moore, and passing by a vote of 3-0, the item below was POSTPONED

To take such action as the meeting may determine in accordance with Chapter 50 Article IV, STREETS AND SIDEWALKS. Sec. 50-412 Appeals, to review the appeal of decision of the Director of Public Works' designee dated January 10, 2023, to replace the deficient condition of the sidewalk adjacent to the property at 993 Post Road East in accordance with Town standards, submitted on behalf of 991-995 Post Road East, LLC.

ADJOURNMENT

Upon motion by Andrea Moore, seconded by Candice Savin, and passing by a vote of 3-0 the meeting was adjourned at 9:36 AM

/Eileen Francis/

Eileen Francis, Recording Secretary