

BOARD OF SELECTMEN  
MINUTES (FINAL)  
July 23, 2014

The Board of Selectmen, Traffic Authority and Water Pollution Control Authority held a public hearing on Wednesday, July 23, 2014 at 8:30 a.m. in Room 309 of the Westport Town Hall. Present at the meeting were Jim Marpe, Avi Kaner, Helen Garten, Gail Kelly, Stephen Edwards, Eileen Zhang, Gary Conrad, Sarah Heath, Carol Leahy, members of the public, and Eileen Francis, Recording Secretary.

MINUTES

1. Item #1 was presented by Avi Kaner. Upon motion by Helen Garten, seconded by Jim Marpe and passing by a vote of 3-0, it was:

RESOLVED, that the minutes of the Board of Selectmen's public hearing of June 25, 2014, the minutes of the Board of Selectmen's special public hearing of July 1, 2014 are hereby APPROVED.

GIFTS TO HUMAN SERVICES DEPARTMENT FOR 2014 CAMBERSHIP PROGRAM AND 2014 CEREMONIES AND CELEBRATIONS PROGRAM

2. Item #2 was presented by Assistant Director of Human Services, Sarah Heath. Upon motion Helen Garten, seconded by Jim Marpe and passing by a vote of 3-0 it was:

RESOLVED, that the monetary gifts to the Town of Westport Human Services Department to support the 2014 Campership Program and the 2014 Ceremonies and Celebrations Program, in accordance with the Policy for Gifts to the Town, as amended October 28, 1998, are hereby ACCEPTED.

GRANT ALLOCATION FROM UNITED WAY OF FAIRFIELD COUNTY FOR THE NEIGHBORS HELPING NEIGHBORS EMERGENCY ASSISTANCE PROGRAM

3. Item #3 was presented by Assistant Director of Human Services, Sarah Heath. Upon motion Helen Garten, seconded by Jim Marpe and passing by a vote of 3-0 it was:

RESOLVED, that the grant in the amount of \$5000 from United Way of Coastal Fairfield County to the Town of Westport Human Services Department for the Neighbors Helping Neighbors Emergency Assistance program, in accordance with the Policy for Gifts to the Town, as amended October 28, 1998, is hereby ACCEPTED.

USE OF TOWN-OWNED PROPERTY AND ROADWAYS FOR SLICE OF SAUGATUCK EVENT ON SEPTEMBER 14, 2014 – AMENDED TO INCLUDE RAIN DATE OF SEPTEMBER 21, 2014

4. Item #4 was presented by Westport Weston Chamber of Commerce president, Matthew Mandell. Mr. Mandell indicated that the Slice of Saugatuck event held previously was not held last year. He assured the board that the use of Railroad Place would not impede with emergency vehicle access or with access to the Metro North train station. Police presence at various locations to direct Metro North riders will be provided. The time of the event noted on the application was amended (from 1:00 p.m. to noon to allow for set-up time) and an amendment to include the rain date of September 21, 2014, contingent upon compliance and approval from the various town departments, was approved (motion: Helen Garten, second: Jim Marpe, vote: 3-0). Upon motion by Helen Garten, seconded by Jim Marpe, and passing by a vote of 3-0, it was:

RESOLVED, that the use of town-owned property known as Luciano Park and the town-owned roadway known as Railroad Place on Sunday, September 14, 2014, with a rain date of Sunday, September 21, 2014, between the hours of noon and 4 pm by the Westport-Weston Chamber of Commerce for "Slice of Saugatuck" event, contingent upon compliance with comments and directives from relevant town departments, including the Westport Weston Health District, and in accordance with the Procedures for Use of Town-Owned Property, Facilities and/or Public Roadways, is hereby APPROVED.

NETWORK ACCESS SERVICE AGREEMENT BY AND BETWEEN THE STATE OF CONNECTICUT, DEPARTMENT OF ADMINISTRATIVE SERVICES AND ITS COMMISSION FOR EDUCATIONAL TECHNOLOGY AND THE TOWN OF WESTPORT

5. Item # 5 was presented by Information Technology Director, Eileen Zhang. Ms. Zhang explained that this is the second year the Town has contracted with the State for the shared use of the fiber network with the Board of Education. Upon motion by Helen Garten, seconded by Jim Marpe and passing by a vote of 3-0, it was:

RESOLVED, that the Network Access Service Agreement by and between the State of Connecticut, Department of Administrative Services and its Commission for Educational Technology and the Town of Westport to provide increased capacity for the current fiber internet service, is hereby APPROVED.

CONTRACT WITH CONSERVART, LLC FOR THE RESTORATION OF THE MINUTE MAN MONUMENT

6. Item #6 was presented by Town Curator and Arts Advisory member, Kathie Bennewitz and Historic District Chairman, Francis Henkels. Ms. Bennewitz explained both the process involved in the monument restoration and the proposed schedule of the plan. Upon motion by Helen Garten, seconded by Jim Marpe and passing by a vote of 3-0, it was:

RESOLVED, that the contract between ConservArt, LLC and the Town of Westport for the restoration of the Minute Man Monument Site is hereby APPROVED.

COMPENSATION AGREEMENT BETWEEN UNEMPLOYMENT TAX MANAGEMENT CORPORATION AND THE TOWN OF WESTPORT

7. Item #7 was presented by Finance Director, Gary Conrad on behalf of Personnel Director, Ralph Chetcuti. Mr. Conrad explained that the company audits all unemployment claims on behalf of the Town and the audits could result in potential savings. The new one-year contract will be reviewed in 6 months to determine its effectiveness. Upon motion by Helen Garten, seconded by Jim Marpe and passing by a vote of 3-0, it was:

RESOLVED, that the Unemployment Compensation Service Agreement between Unemployment Tax Management Corporation and the Town of Westport is hereby APPROVED.

CONTRACT BETWEEN THE TOWN AND MARSH AND McLENNAN FOR INSURANCE CONSULTING SERVICES

8. Item #8 was presented by Finance Director, Gary Conrad. It is a renewal contract and there have been no issues with the provided services. Upon motion by Helen Garten, seconded by Jim Marpe and passing by a vote of 3-0, it was:

RESOLVED, that the agreement between Marsh and McLennan Agency LLC – Northeast and the Town of Westport for Workers' Compensation and Property and Casualty Insurance consulting services is hereby APPROVED.

WAIVER OF POLICY ON ENCROACHMENTS ON TOWN PROPERTY FOR FENCE WITHIN TOWN RIGHT OF WAY AT 42 SASCO CREEK ROAD

9. Item #9 was presented by Director of Public Works, Stephen Edwards. Upon motion by Helen Garten, seconded by Jim Marpe and passing by a vote of 3-0, it was:

RESOLVED, that the request for a waiver of the "Westport Policy on Encroachments on Town Property" as it relates to a fence located within the Town right-of way at property known as 42 Sasco Creek Road, contingent upon compliance with the Town Engineer's letter of July 8, 2014, is hereby GRANTED.

END LICENSE USER AGREEMENT BETWEEN THE TOWN OF WESTPORT AND EDGEWAVE, INC.

12. Item #12 was presented by Information Technology Director, Eileen Zhang. Upon motion by Helen Garten, seconded by Jim Marpe and passing by a vote of 3-0, it was:

RESOLVED, that the renewal of the end user License Agreement between the Town of Westport and EdgeWave, Inc. providing hosted e-mail filtering service for the westportct.gov domain is hereby APPROVED.

Upon motion by Jim Marpe, seconded by Helen Garten and passing by a vote of 3-0, the meeting was adjourned at 9:55 a.m.

Eileen Francis  
Recording Secretary

WATER POLLUTION CONTROL AUTHORITY  
MINUTES (FINAL)  
July 23, 2014

The Water Pollution Control Authority held a public hearing on Wednesday, July 23, 2014 at 8:30 a.m. in Room 309 of the Westport Town Hall. Present at the meeting were Jim Marpe, Avi Kaner, Helen Garten, Gail Kelly, Stephen Edwards, Eileen Zhang, Gary Conrad, Sarah Heath, Carol Leahy, members of the public, and Eileen Francis, Recording Secretary.

MINUTES

The minutes of the June 25, 2014 meeting were presented by Avi Kaner. Upon motion by Helen Garten, seconded by Jim Marpe and passing by a vote of 3-0, it was:

RESOLVED, that the minutes of the Water Pollution Control Authority's special public hearing of June 25, 2014 are hereby APPROVED.

SANITARY SEWER CONNECTION AT 10 WAKEMAN PLACE

1. Item #1 was presented by Director of Public Works, Stephen Edwards. Upon motion by Helen Garten, seconded by Jim Marpe and passing by a vote of 3-0, it was:

RESOLVED, that the sanitary sewer connection at property located at 10 Wakeman Place, contingent upon compliance with the WPCA Coordinator's letter of July 2, 2014 is hereby APPROVED.

SANITARY SEWER CONNECTION AT 5 BLUE COAT LANE

2. Item #2 was presented by Director of Public Works, Stephen Edwards. Upon motion by Helen Garten, seconded by Jim Marpe and passing by a vote of 3-0, it was:

RESOLVED, that the sanitary sewer connection at property located at 5 Blue Coat Lane, contingent upon compliance with the WPCA Coordinator's letter of July 21, 2014, is hereby APPROVED.

Upon motion by Jim Marpe, seconded by Helen Garten and passing by a vote of 3-0, the meeting was adjourned at 9:55 a.m.

Eileen Francis  
Recording Secretary