



WESTPORTSM

Board of Finance

Town Hall, 110 Myrtle Avenue
Westport, CT 06880
BOF@westportct.gov

MINUTES OF BOF EXECUTIVE SESSION

Attendees: Sheri Gordon, Brian Stern, Jay DesMarteau, Mike Keller (phone), Jim Foster (phone), Lee Caney. Nancie Dupier absent.

The Board of Finance held a Special Meeting on **Wednesday, November 2, 2022 at 7:00 p.m. in Room 201/201A of the Westport Town Hall** for the following purpose. It is anticipated that the Board of Finance will vote to go into Executive Session for such discussion:

Executive Session started at 7pm and concluded at 7:45pm

1. Discussion of pending legal claim.

MINUTES OF BOF PUBLIC MEETING

Board of Finance held its Public Meeting on **Wednesday, November 2, 2022 at 7:30 p.m. in Room 201/201A of the Westport Town Hall** for the following purposes:

AGENDA

1. To approve the Board of Finance Minutes of the October 12, 2022 Regular Meeting. **Motion to Approve - DesMarteau, second, Gordon. Vote 5-0-1 (Caney abstain)**
2. Financial Report from the Finance Director. (Discussion Only) **Gary Conrad presented.**
3. Status Update from the Audit Manager. (Discussion Only). **Lynn Scully presented.**
4. To review and approve a Board of Education request for \$216,056.00 from the Westport's American Rescue Plan Act (ARPA) funds, to enhance social needs of students at all five Elementary Schools. **Motion to Approve - Stern, second, DesMarteau. Vote 6-0-0.**
5. Upon the request of the Director of Public Works, to approve an appropriation of \$482,000.00 along with bond and note authorization to the Municipal Improvement Fund Account 30503310-500371-10132 for an Engineer Assessment, Design Consultant, Project and Construction Managers for the feasibility study for the Long Lots Elementary School Project. **Motion to Approve - Gordon, second, DesMarteau. Vote 6-0-0.**

6. Upon the request of the Director of Public Works, to approve an appropriation of \$385,000.00 to the Capital and Non-Recurring Account #31503310-500369-10131 for the replacement of the existing sidewalks leading to Greens Farms School along Morning Side Drive South, Hillandale Road and Center Street. A STEAP Grant was awarded to the Town in the amount of \$250,000.00. **Motion to Approve - DesMarteau, second, Caney. Vote 6-0-0.**
7. Upon the request of the Director of Public Works, to approve an appropriation of \$350,000.00 along with bond and note authorization to the Municipal Improvement Fund Account 30503310-500328-10108 for the maintenance and replacement of sidewalks in the existing network program. This project is for sidewalks leading to Bedford Middle School, Coleytown Middle School, and sections along Riverside Avenue. **Motion to Approve - Caney, second, Gordon. Vote 6-0-0.**
8. Upon the request of the Director of Public Works, to approve an appropriation of \$550,000.00 along with bond and note authorization to the Sewer Reserve Fund Account 32003330-500370 for the purchase of a Freightliner 114SD Van-con Jet Truck to be assigned to the Sewage Collection System Division. **Motion to Approve - Gordon, second, DesMarteau. Vote 6-0-0.**
9. Discussion of By-Laws for Board of Finance (Discussion Only). **Sheri Gordon resigned from Chair seat, Foster will fill in till December, Board to agree on next steps around bylaws at the December meeting.**

Meeting to Adjourn: Gordon, second, Caney. Vote 6-0-0.

Meeting Adjourned at 9:30pm

Meeting notes respectfully submitted by James Foster, Vice Chair.