

Board of Selectwomen Meeting
November 9, 2022
MINUTES

The Westport Board of Selectwomen, Local Traffic Authority, and Water Pollution Control Authority held a public meeting on Wednesday, November 9, 2022 at 9:00 AM in the Westport Town Hall Auditorium, 110 Myrtle Avenue, Westport, Connecticut. In attendance were Jennifer Tooker, Andrea Moore, Candice Savin, Eileen Flug, John Broadbin, Christine Alison, Eileen Zhang, Peter Ratkiewich, members of the public, and Eileen Francis, recording secretary.

<https://play.champds.com/westportct/event/296>

MINUTES

1. Andrea Moore presented Item #1. Upon motion by Andrea Moore, seconded by Candice Savin and passing by a vote of 3-0, it was:

RESOLVED, that the Minutes of the Board of Selectwomen's meeting of October 26, 2022 are hereby APPROVED.

APPROVE AWARD OF CONTRACT FOR TOWN HALL PORTICO RESTORATION TO SCHOLAR PAINTING

2. Deputy Director of Public Works John Broadbin presented Item #2. Mr. Broadbin noted that all three received bids were from qualified companies; that the Architectural Preservationist had worked with all three, and was familiar with the work of each. Scholar Painting, LLC submitted the low bid. Mr. Broadbin explained the current condition of the portico and the timeline of the required work. Upon motion by Andrea Moore, seconded by Candice Savin and passing by a vote of 3-0, it was:

RESOLVED, that the Award of Contract for Bid #23-067T (Westport Town Hall Portico Restoration, Project #2018-05) in the amount of \$257,320.00 to Scholar Painting, LLC is hereby APPROVED.

APPROVE REFUNDS OF OVERPAYMENTS OF VARIOUS TAXES

3. Tax Collector Christine Alison presented Item #3. Ms. Alison explained the reasons for the requests – of the 56 requests, 2 were for overpayment of Real Estate Taxes, one was for a Sewer Assessment, and the remaining were motor vehicle. Upon motion by Candice Savin, seconded by Andrea Moore and passing by a vote of 3-0, it was:

RESOLVED, upon the recommendation of the Tax Collector and in accordance with C.G.S. Sec. 12-129, to approve the refunds of overpayments of 2019, 2020 and 2021 Grand List Year Real Estate, Personal Property, Sewer Use and Motor Vehicle taxes, as presented, are hereby APPROVED.

APPROVE AGREEMENTS BETWEEN THE TOWN AND CISCO SYSTEMS, INC RELATED TO VOIP SUPPORT SERVICES

4. Director of Information Technology Eileen Zhang and Assistant Town Attorney Eileen Flug presented Item #4. Ms. Zhang described the process and the requirement for the Agreements for software

upgrades, designs and cloud hosting services. She explained what the Town currently subscribes to related to hosting services, including cloud and on-site hosting and support capabilities as well as end-user agreements. Attorney Flug further explained, relative to the agreements, that the provisions described in the Letter Agreement have been negotiated with Cisco, with further terms to continue service long-term if applicable. Upon motion by Andrea Moore, seconded by Candice Savin, and passing by a vote of 3-0, it was:

RESOLVED, that the following Agreements and associated documents between Cisco Systems, Inc and the Town of Westport as they relate to Cisco Technology and Equipment, cloud service and software and support services for Town-wide Cisco Collaboration Flex Plan Calling EA suite (VoIP devices):

- a) A Letter of Agreement
- b) Cisco Enterprise Agreement Program Terms for End Users
- c) End User Information Form
- d) Cisco Flex Plan Offer Description
- e) Cisco End User License Agreement

Are hereby APPROVED.

Items #5 and 6 are included in the 11-09-2022 WPCA Meeting Minutes

APPROVE TEMPORARY ACCESS AGREEMENT BETWEEN THE TOWN AND CL&P FOR ACCESS TO TOWN ROADWAYS AND DRIVEWAYS AT WATER POLLUTION CONTROL FACILITY AT ELAINE ROAD

7. Director of Public Works Peter Ratkiewich and Assistant Town Attorney Eileen Flug presented Item #7. Mr. Ratkiewich explained that CL&P, a/k/a/ Eversource, is re-stringing wires on poles that abut town property between the Facility and the Metro North property. The Agreement includes requirements to submit insurance and hold harmless liability insurance as well as arrangements for payment to Town personnel should there be a need to have town representative on -site after hours. The terms were agreed between town officials and CL&P representatives during an on-site visit. The agreement expires in January, 2023. Upon motion by Candice Savin, seconded by Jennifer Tooker and passing by a vote of 3-0, it was:

RESOLVED, that the Temporary Access Agreement between the Town of Westport and Connecticut Light and Power Company dba Eversource Energy as it relates to allowing access over four town-owned roadways and driveways located at the Town's Water Pollution Control Facility at 4 Elaine Road to replace communications cables on CL&P's poles on or adjacent to the Facility is hereby APPROVED.

ADJOURNMENT

Upon motion by Andrea Moore, seconded by Candice Savin and passing by a vote of 3-0, the meeting adjourned at 9:30 AM.

/Eileen Francis/

Eileen Francis, Recording Secretary