

Board of Selectwomen Meeting
September 28, 2022
APPROVED MINUTES

The Westport Board of Selectwomen, Local Traffic Authority, and Water Pollution Control Authority held a public meeting on Wednesday, September 28, 2022 at 9:00 AM in the Westport Town Hall Auditorium, 110 Myrtle Avenue, Westport, Connecticut. In attendance were Jennifer Tooker, Andrea Moore, Candice Savin, Eileen Flug, Gary Conrad, Christine Alison, member of the public, and Eileen Francis, recording secretary.

<https://play.champds.com/westportct/event/275>

MINUTES

1. Andrea Moore presented Item #1. Upon motions by Candice Savin, seconded by Jennifer Tooker and passing by a vote of 3-0, it was:

RESOLVED, that the Minutes of the Board of Selectwomen's and Water Pollution Control Authority's meetings of September 14, 2022 are hereby APPROVED.

APPROVE AMENDMENT TO AGREEMENT BETWEEN THE TOWN AND UTMC

2. Finance Director Gary Conrad presented Item #2. He explained the role UTMC plays on managing unemployment claims on behalf of the town. Assistant Town Attorney Eileen Flug stated that the Amendment will provide for an automatic renewal of the written agreement. Upon motion by Andrea Moore, seconded by Jennifer Tooker and passing by a vote of 3-0, it was:

RESOLVED, that the Amendment to Unemployment Service Agreement between the Town of Westport and Unemployment Tax Management Corporation (UTMC) to amend the term of Agreement to automatic renewal is hereby APPROVED.

APPROVE AGREEMENTS, APPLICATIONS, ETC., FOR TRANSFER TO VOYA

3. Finance Director Gary Conrad presented Item #3. Mr. Conrad explained the year-long process by which VOYA was selected as the platform for employee 401(k) and pension funds. He noted that two companies presented excellent choices, and VOYA was ultimately selected. First Selectwoman Jennifer Tooker stated that the transaction was important and a valuable benefit for employees. Upon motion by Candice Savin, seconded by Andrea Moore and passing by a vote of 3-0, it was:

RESOLVED, that the Custody Agreements, Annuity Contracts, Applications and Rollover Agreements, Services Agreement, and any other agreements necessary, to transfer the custody and servicing of the Town's 401(k) Plan and Defined Contribution Plan to VOYA and its affiliates are hereby APPROVED.

APPROVE REFUNDS OF OVERPAYMENTS OF 2020 AND 2021 TAXES

4. Tax Collector Christine Alison presented Item #4. Ms. Alison described the reasons why the various refunds were due, including duplicate payments and transfer of vehicles. Upon motion by Andrea Moore, seconded by Jennifer Tooker and passing by a vote of 3-0, it was:

RESOLVED, that upon the recommendation of the Tax Collector and in accordance with C.G.S. Sec. 12-129, the refunds of overpayments of 2020 and 2021 Grand List Year Real Estate, Personal Property and Motor Vehicle taxes, as presented, are hereby APPROVED.

NOTE: Prior to adjournment, Finance Director Gary Conrad announced that last year, the Collector's Office achieved a record 99% collection rate. Tax Collector Alison thanked her staff and departments who helped achieve that goal.

ADJOURNMENT

Upon motion by Andrea Moore, seconded by Candice Savin, and passing by a vote of 3-0, the meeting adjourned at 9:20 AM.

/Eileen Francis/

Eileen Francis, Recording Secretary