

MINUTES (APPROVED)

The Board of Selectmen, Traffic Authority and Water Pollution Control Authority held a public hearing on Wednesday, April 9, 2014 at 8:30 a.m. in Room 309 of the Westport Town Hall. Present at the meeting were Jim Marpe, Avi Kaner, Helen Garten, Gail Kelly, Stephen Edwards, Gary Conrad, Chief Dale Call, Capt. Sam Arciola, Marla Cowden, Rick Giunta, members of the public, and Eileen Francis, Recording Secretary.

1. APPROVAL OF MARCH 26, 2014 MEETING MINUTES

Item #1 was presented by Avi Kaner. Upon motion by Helen Garten, seconded by Jim Marpe, and passing by a vote of 3-0 it was:

RESOLVED, that the minutes of the Board of Selectmen's public hearing of March 26, 2014 are hereby APPROVED.

2. APPROVE CLOSURE OF MAIN STREET ON THURSDAY, MAY 22, 2014 FOR "ART ABOUT TOWN" EVENT

Item #2 was presented by Cathy Colgan and Peggy Travers, representing the Westport Downtown Merchants Association. It was agreed that all requirements for potential food vendors at the event would be met, secured, and approved by the Westport Weston Health District prior to the event. Upon motion by Avi Kaner, seconded by Helen Garten, and passing by a vote of 3-0, it was:

RESOLVED, that the closure of Main Street from Post Road to Elm Street on Thursday, May 22, 2014, during the hours of 2:30 p.m. to 8:30 p.m. for the Westport Downtown Merchants' "Art About Town" event, contingent upon all food vendors securing appropriate health department permits; compliance with comments from relevant town departments and in accordance with Procedures for Use of Town-owned Property, Facilities and/or Public Roadways is hereby APPROVED.

3. APPROVE USE OF PARKER HARDING PLAZA ON JULY 19 AND 20, 2014 FOR 41ST ANNUAL FINE ARTS FESTIVAL

Item #3 was presented by Cathy Colgan and Peggy Travers representing the Westport Downtown Merchants. It was agreed that all requirements for potential food vendors at the event would be met, secured, and approved by the Westport Weston Health District prior to the event. Upon motion by Avi Kaner, seconded by Helen Garten, and passing by a vote of 3-0, it was:

RESOLVED, that the use of town-owned property known as Parker Harding Plaza by the Westport Downtown Merchants Association on July 19 and July 20, 2014 for the 41st Annual Fine Arts Festival, contingent upon all food vendors securing appropriate health department permits; compliance with comments from relevant town departments, including the Westport

Weston Health District, and in accordance with the Procedures for Use of Town-Owned Property, Facilities and/or Public Roadways, is hereby APPROVED.

4. APPROVE USE OF TAYLOR PARKING LOT ON JUNE 21, 2014 FOR THE 6TH ANNUAL GREAT DUCK RACE

Item #4 was presented by Robert Galan, President of Westport Sunrise Rotary. It was agreed that all requirements for potential food vendors at the event would be met, secured, and approved by the Westport Weston Health District prior to the event. Upon motion by Avi Kaner, seconded by Helen Garten and passing by a vote of 3-0, it was:

RESOLVED, that the use of town-owned property known as Taylor Parking Lot on June 21, 2014 for the Westport Sunrise Rotary 21st Century Foundation's 6th Annual Great Duck Race, contingent upon all food vendors securing appropriate health department permits; compliance with comments from relevant town departments, including the Westport Weston Health District, and in accordance with Procedures for Use of Town-owned Property, Facilities and/or Public Roadways, is hereby APPROVED.

5. ACCEPTANCE OF DONATION OF TREES FROM OLIVER NURSERIES AND MILLANE NURSERIES, INC.

Item #5 was presented by Director of Public Works Steve Edwards. The variety and placement of the trees on Main Street was discussed. It is anticipated that the trees will be planted during the months of April and May. Upon motion by Helen Garten, seconded by Jim Marpe and passing by a vote of 3-0, it was:

RESOLVED, that the donation of six trees from Oliver Nurseries in Fairfield, CT and one tree from Millane Nurseries, Inc. of Cromwell, CT, with a total value of \$3,000, is hereby ACCEPTED.

6. APPROVE ANNUAL MAINTENANCE CONTRACT BETWEEN THE TOWN OF WESTPORT AND LHS ASSOCIATES, INC. FOR TABULATOR/BALLOT BOX MAINTENANCE

Item #6 was presented by Registrar of Voters Marla Cowden. Ms. Cowden confirmed that the contract amount is in the Registrars of Voters 2014-2015 budget and was approved by the Board of Finance. Upon motion by Avi Kaner, seconded by Helen Garten and passing by a vote of 3-0, it was:

RESOLVED, that the Annual Maintenance Contract between the Town of Westport and LHS Associates, Inc. in the amount of \$4,200 for maintenance, repair and service of, tabulator/ballot boxes, is hereby APPROVED.

7. APPROVE LICENSE AGREEMENT BETWEEN THE TOWN OF WESTPORT AND CTONCALL.COM, LLC d/b/a CTMOORING.COM AND CTMARINESERVICES.COM FOR LAUNCH SERVICE AT LONGSHORE CLUB PARK

Item #7 was presented by Parks and Recreation Administrative Manager Rick Giunta. Mr. Giunta reported that CT MOORING.com was the sole respondent to the RFP and satisfied the requested information. Gail Kelly confirmed that the insurance requirements were satisfied. Upon motion by Helen Garten, seconded by Jim Marpe and passing by a vote of 3-0, it was:

RESOLVED, that the license agreement between the Town of Westport and CTONCALL.com, LLC d/b/a CTMOORING.com and CTMARINESERVICES.com to operate a launch service at E.R. Strait Marina at Longshore Club Park is hereby APPROVED.

8. ACCEPT DONATION OF FLIR SYSTEMS THERMAL IMAGING CAMERAS FROM FAIRFIELD HALF MARATHON

Item #8 was presented by Chief of Police Dale Call and Captain Sam Arciola. The capability of the FLIR cameras was explained. Upon motion by Avi Kaner, seconded by Helen Garten and passing by a vote of 3-0, it was:

RESOLVED, that the donation of two FLIR Systems thermal imaging cameras from Fairfield Half Marathon is hereby ACCEPTED.

9. APPROVE WAIVER OF TOWN'S ENCROACHMENT POLICY FOR EXISTING STONE WALL AT PROPERTY LOCATED AT 10 HARDING LANE

Item #9 was presented by Director of Public Works Steve Edwards. The Town Encroachment Policy was discussed before the Board. Upon motion by Helen Garten, seconded by Jim Marpe and passing by a vote of 3-0, it was:

RESOLVED, that the waiver of the Westport Policy on Encroachments on Town Property to the extent it relates to an existing stone retaining wall located at property known as 10 Harding Lane, contingent upon compliance with the Town Engineer's letter of April 4, 2014 is hereby APPROVED.

10. APPROVE TEMPORARY INSTALLATION OF CHAIN LINK FENCE ENCLOSURE AT 177 MAIN STREET FOR A PERIOD OF 11 WEEKS DURING CONSTRUCTION PROJECT

Item #10 was presented by Gus Pappajohn, representing A. Pappajohn Company, the contractor performing work on the building at 177 Main Street. There was discussion as to the necessary time period to maintain the enclosure. It was determined that an 11 week period was sufficient and if further time was required, then it would come before the Board for an extension. Upon motion by Helen Garten, seconded by Jim Marpe and passing by a vote of 3-0, it was:

RESOLVED, that the temporary installation of a chain link safety fence blocking a portion of the south side of Parker Harding Road and on the west side of Main Street for a period of

11 weeks commencing April 9, 2014, contingent upon compliance with the Town Engineer's letter of April 4, 2014, is hereby APPROVED.

11. APPROVE AGREEMENT BETWEEN THE TOWN OF WESTPORT AND
NORTHEAST SERIES OF LOCKTON COMPANIES, LLC FOR INSURANCE
CONSULTING SERVICES

Item #11 was presented by Finance Director Gary Conrad. First Selectman Marpe extended thanks to him for his efforts in securing this agreement and working in cooperation with the Board of Education to save taxpayer dollars because of the consolidation of services. Upon motion by Jim Marpe, seconded by Helen Garten and passing by a vote of 3-0, it was:

RESOLVED, that the Consulting Services Agreement between the Town of Westport and Northeast Series of Lockton Companies, LLC in the amount of \$55,000 for insurance consulting services is hereby APPROVED.

Upon motion by Helen Garten, seconded by Avi Kaner and passing by a vote of 3-0, the public hearing was adjourned at 10:00 a.m.

Eileen Francis
Recording Secretary