

Board of Selectwomen Meeting  
August 24, 2022  
APPROVED MINUTES

The Westport Board of Selectwomen, Local Traffic Authority, and Water Pollution Control Authority held a public meeting on Wednesday, July 27, 2022, at 9:00 AM in the Westport Town Hall Auditorium, 110 Myrtle Avenue, Westport, Connecticut. In attendance were Jennifer Tooker, Andrea Moore, Candice Savin, Eileen Flug, Nick Marsan, Matt Gouveia, Roosevelt Simmons, presenters as noted in the minutes, members of the public, and Eileen Francis, recording secretary.

<https://play.champds.com/westportct/event/266>

MINUTES

1. Andrea Moore presented Item #1. Upon motion by Candice Savin, seconded by Andrea Moore, and passing by a vote of 3-0, it was:

RESOLVED, that the Minutes of the Board of Selectwomen's meeting of July 27, 2022 are hereby APPROVED.

APPROVE USE OF TOWN PROPERTIES + ROADWAYS FOR OUT OF THE DARKNESS WALK TO FIGHT SUICIDE ON OCTOBER 22, 2022

2. AFSP Board member Ann Romano presented Item #2. Ms. Romano had some questions regarding table set up and accessibility to electricity and restrooms on the day of the walk. The town will notify the appropriate people and departments to ensure accommodations are available. Lieutenant Matt Gouveia of the Westport Police Department indicated that the PD would work with the organizers to make sure proper safety protocols are in place on the day of the walk. Upon motion by Candice Savin, seconded by Andrea Moore, and passing by a vote of 3-0, it was:

RESOLVED, that the use of Town property and roadways known as Jesup Green, Imperial Avenue Parking Lot, Riverwalk, Jesup Road and Imperial Avenue on Saturday, October 22, 2022 from 8 am to 1 pm for the American Foundation for Suicide Prevention's *Out of the Darkness Walk to Fight Suicide*, contingent upon compliance with recommendations from Town departments and in accordance with Procedures for Use of Town-owned Property, Facilities and/or Public Roadways is hereby APPROVED.

APPROVE CLOSURE OF PORTION OF ELM STREET + CLOSURE OF SIGRID SCHULTZ PLAZA FOR WESTOBERFEST ON OCTOBER 16, 2022

3. Westport Downtown Association president Maxxwell Crowley presented Item #3. Mr. Crowley stated that the WDA will work with the PD for safety measures when closing the parking area and section of Elm Street. WDA will make sure there is staff to properly check for ID's since alcohol will be served. Deputy Fire Chief Nick Marsan reminded Mr. Crowley that any tents over 10X10 will require Fire Marshal inspection. Mr. Crowley acknowledged that the WDA is in the process of obtaining insurance in case a tent is necessary, and will follow proper procedure to make sure it is inspected. Upon motion by Jennifer Tooker, seconded by Andrea Moore, and passing by a vote of 3-0, it was:

RESOLVED, that the closure of a portion of the Town roadway known as Elm Street and the closure of the Town Property known as Sigrid Schultz Plaza from Friday, October 14, 2022 (set up) through Sunday, October 16, 2022 (breakdown) for the Westport Downtown Association's Westoberfest – New England Craft Beer Festival and Family Event scheduled for Saturday, October 15, 2022, contingent upon compliance with recommendations from Town departments and in accordance with Procedures for Use of Town-owned Property, Facilities and/or Public Roadways is hereby APPROVED.

APPROVE CONTRACT BETWEEN TOWN AND AIR CLEANING SPECIALIST OF NE, LLC FOR FIREHOUSE EXHAUST REMOVAL SYSTEMS

4. Deputy Fire Chief Nick Marsan presented Item #4. Deputy Chief Marsan stated that the systems will replace the current ones that are past useful life. Selectwoman Candice Savin asked if there were multiple bidders for the contract. According to Deputy Chief Marsan, New England Air Cleaning Specialists was the only bidder, due in part to the specialized nature of the systems. The contract is for replacement and installation; the systems are expected to provide 20 to 25 years of service; and service will be provided by certified factory technicians. Assistant Town Attorney Eileen Flug stated that there were a few items that require resolution, but is confident they will be resolved to her satisfaction. Upon motion by Andrea Moore, seconded by Jennifer Tooker, and passing by a vote of 3-0, it was:

RESOLVED, approve the contract between the Town of Westport and Air Cleaning Specialist of New England, LLC for installation of four (4) Source Capture Emergency Vehicle Exhaust Fume Removal Systems at Town firehouses, and subject to final approval of the Town Attorney's Office, is hereby APPROVED.

APPROVE REFUNDS OF OVERPAYMENTS 2020 AND 2021 GRAND LIST TAXES

5. Roosevelt Simmons, representing the Tax Collectors Office, presented Item #5 on behalf of Tax Collector Christine Alison. Upon motion by Andrea Moore, seconded by Candice Savin, and passing by a vote of 3-0, it was:

RESOLVED, that upon the recommendation of the Tax Collector and in accordance with C.G.S. Sec. 12-129, to approve the refunds of overpayments of 2020 and 2021 Grand List Year Real Estate, Personal Property and Motor Vehicle taxes, as presented are hereby APPROVED.

ADJOURNMENT

Upon motion by Andrea Moore, seconded by Candice Savin, and passing by a vote of 3-0, the meeting adjourned at 9:30 AM

*/Eileen Francis/*  
Eileen Francis, Recording Secretary