



WESTPORTSM

Board of Finance

Town Hall, 110 Myrtle Avenue
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MINUTES OF BOARD OF FINANCE MEETING

The Board of Finance held its Public Meeting on Wednesday, June 1, 2022 at 7:30 p.m. in the Auditorium of the Westport Town Hall for the following purposes:

Attendees: Sheri Gordon, Nancie Dupier, Lee Caney, Jay DesMarteau, Mike Keller, Jim Foster

AGENDA

1. To approve the Board of Finance Minutes of the May 11, 2022 Regular Meeting. **Motion to Approve - DesMarteau, second, Foster. Vote 6-0-0.**
2. Financial Report from the Finance Director. (Discussion Only) **Gary Conrad presented.**
3. Status Update from the Audit Manager. (Discussion Only) **Lynn Scully presented.**
4. Upon the request of the Town Attorney's office and in accordance with §C6-2 of the Town Charter, to recommend a lease between the Town of Westport and The Police Athletic League, Inc. for the PJ Romano Field House and surrounding grounds located at 170 Riverside Avenue. **Motion to Approve - Dupier, second, DesMarteau. Vote 6-0-0. (Item #4 was moved to #1)**
5. A request by the Tax Collector pursuant to CGS § 12-165 for a transfer of \$190,085.04 to the Suspense Tax Book representing uncollected motor vehicle and personal property tax accounts. **Motion to Approve - Gordon, second, Caney. Vote 6-0-0.**
6. To review and approve a Board of Education request for \$216,056.00 from the Westport's American Rescue Plan Act (ARPA) funds, to enhance social needs of students at all five Elementary Schools. **Item was pulled from this meeting and not discussed.**
7. Upon the request of the First Selectwoman, to approve a transfer of \$192,000.00 to the appropriate department salary accounts from Account #10109917-519000 (Reserve Salary Adjustments) for non-bargaining employees' salary increases for FY2022-2023. **Motion to Approve - Dupier, second, DesMarteau. Vote 6-0-0.**
8. Upon the request of the First Selectwoman, to approve an appropriation of \$84,000.00 to the appropriate department salary and benefit accounts for holiday pay for Juneteenth. **Motion to Approve - Gordon, second, Foster. Vote 6-0-0.**
9. Upon the request of the Director of Public Works, to approve an appropriation of \$160,000.00 to the Capital and Non-Recurring Account #31503310-500356 to purchase a John Deere 410L Backhoe & Loader to replace the 2005 John Deere 410G Backhoe that requires extensive repairs. **Motion to Approve - Gordon, second, Dupier. Vote 6-0-0.**

10. Upon the request of the Director of Public Works, to approve an appropriation of \$270,000.00 along with bond and note authorization to the Municipal Improvement Fund Account 30503310-500357 for the replacement of the 50,000lb Truck Lift in the mechanics bay in the equipment garage. **Motion to Approve - Gordon, second, Foster. Vote 6-0-0.**
11. Upon the request of the Director of Public Works, to approve an appropriation of \$285,000.00 along with bond and note authorization to the Municipal Improvement Fund Account 30503310-500358 for the replacement of the Weigh Scale located at the Westport Transfer Station. **Motion to Approve - Dupier, second, DesMarteau. Vote 6-0-0.**
12. Upon the request of the Director of Public Works, to approve an appropriation of \$251,000.00 along with bond and note authorization to the Municipal Improvement Fund Account 30503310-500359-10129 for the Restoration of the Front Façade Portico Columns, Pilasters and Pediment of Town Hall. **Motion to Approve - Dupier, second, Gordon. Vote 6-0-0.**

Meeting to adjourn - Dupier, second, Caney. Vote 6-0-0.

Meeting adjourned at 9:12pm

Meeting notes respectfully submitted by James Foster, Vice Chair.