



## Board of Finance

Town Hall, 110 Myrtle Avenue  
Westport, CT 06880  
BOF@westportct.gov

WESTPORT™

### **NOTICE AND AGENDA OF BOARD OF FINANCE MEETING**

#### **SPECIAL NOTICE ABOUT PROCEDURES FOR THIS MEETING:**

**This meeting will be held IN-PERSON IN THE AUDITORIUM OF THE WESTPORT TOWN HALL. Town Hall access will be through the front of the building. The meeting will also be live streamed on the Town Website [westportct.gov](http://westportct.gov) (on the website, select "How Do I" Heading, and select "Watch Town Meetings") and shown on Optimum Government Access Channel 79 and Frontier Channel 6020. Comments to be read during the public comment period may be emailed to [BOFcomments@westportct.gov](mailto:BOFcomments@westportct.gov). We will use our best efforts to read public comments aloud if they are received during the public comment period and if they state your full name and address. In-person public comments are also allowed during the public comment period. Meeting materials will be available at [westportct.gov](http://westportct.gov) along with the meeting notice posted on the Meeting List & Calendar page.**

The Board of Finance will hold its Public Meeting on **Wednesday, September 7, 2022 at 7:30 p.m. in the Auditorium of the Westport Town Hall** for the following purposes:

#### **AGENDA**

1. To approve the Board of Finance Minutes of the June 28, 2022 Special Meeting and the August 3, 2022 Regular Meeting.
2. Financial Report from the Finance Director. (Discussion Only)
3. Status Update from the Audit Manager. (Discussion Only)
4. Board of Education 4th quarter Financial Report from the Chief Financial Officer. (Discussion Only)
5. Upon the request of the Superintendent of Schools, to approve a transfer from unaudited unexpended 2021-2022 operating funds of the Board of Education to the BOE Carryover Account.
6. In accordance with C.G.S. Section 10-222a and upon the request of the Superintendent of Schools, to approve an appropriation of (amount pending confirmation) to the 2021-2022 Budget, BOE Rentals & Reimbursements Expenditure Account.
7. Upon the request of the Director of Public Works, to approve an appropriation of \$75,000.00 to the Sewer Reserve Fund Account #32003330-500366 to purchase one (1) F350 Sewer Collection System Service Truck with Flatbed, Sander, and Plow.
8. Upon the request of the Director of Public Works, to approve an appropriation of \$102,000.00 to the Sewer Reserve Fund Account #32003330-500367 to replace four (4) Fire Alarm Systems at the Influent, Sludge Processing, Chlorination and Control Buildings at the Water Pollution Control Facility (WPCF).

9. Upon the request of the Finance Director, to approve the following requests for carryover amounts:

<u>Department</u>	<u>Account Name</u>	<u>Amount</u>	<u>Purpose/Reason</u>
a. Fire	Department Physicals	\$20,000.00	New Hire Funding
b. P&Z	Salary Account	\$4,591.33	New Hire Funding
c. P&Z	Extra Help	\$6,559.65	New Hire Funding
d. P&Z	Fees & Services	\$5,565.42	Transcribe Court Meetings
e. Police	Detective Supplies	\$8,777.48	Technology Upgrades
f. Railroad	Facility Improvements	\$21,236.73	Improve Parking & Blue Light Stations
g. Railroad	Program Expenses	\$22,275.59	Improve Parking & Blue Light Stations
h. Railroad	Facility Maintenance	\$7,982.25	Improve Parking & Blue Light Stations
i. WAAC	Arts Advisory	\$14,368.50	Statue Preservation/Cleaning

10. Upon the request of the Finance Director, to close the Fiscal Year 2021-22 by processing the list of transfers (attached) and incorporating these in the appropriation subsidiary ledger.

*It is the policy of the Town of Westport that all Town-sponsored public meetings and events are accessible to people with disabilities. If you need assistance in participating in a meeting or event due to a disability as defined under the Americans with Disabilities Act, please contact Westport's ADA Coordinator at 203-341-1043 or [eflug@westportct.gov](mailto:eflug@westportct.gov) at least three (3) business days prior to the scheduled meeting or event to request an accommodation.*